

How to Generate Lottery Inventory Report

1. From Store, open the Lottery Inventory Report menu. This will show the Lottery Inventory Report screen.

2. Filter the details as:

- Store - select the Store number to include all Books that were Received but not Fully Sold or Returned on the Report Date

The screenshot shows a web application window titled "Lottery Inventory Report". The window has a dark blue header with the title and standard window controls (minimize, maximize, close). Below the header, there are two buttons: "Generate" and "Close". The main content area is divided into a "Details" tab and a data entry section. The "Details" tab is active, showing a "Store" field with two input boxes containing "1001" and "105", and an "As of" date field containing "05/04/2021". At the bottom of the window, there is a status bar with a help icon, a refresh icon, a lightbulb icon, a timer showing "2.56s", the text "Ready", and a "Refresh" button.

3. Click the Generate button. This will open the Report Viewer - Lottery Inventory Report and will display the ff. values:

- Game - Lottery Game #
- Description - Item Description
- Book # - Lottery Book #
- Receipt Date - Checkout Receipt Date
- Tickets on Hand
 - Quantity Received - Sales to Date - Returns to Date
- Ticket Value - Lottery Game ticket value
- Total Amount = Ticket on Hand * Ticket Value
- Total
 - Sum of column Tickets on Hand
 - Sum of column Total Amount