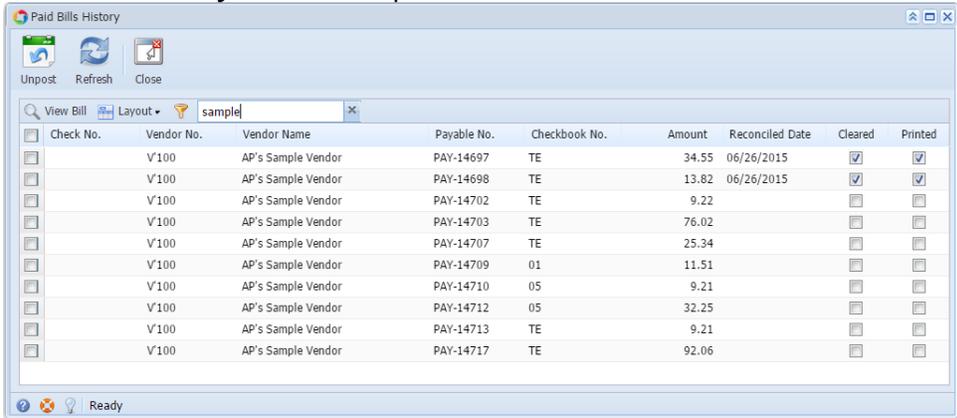


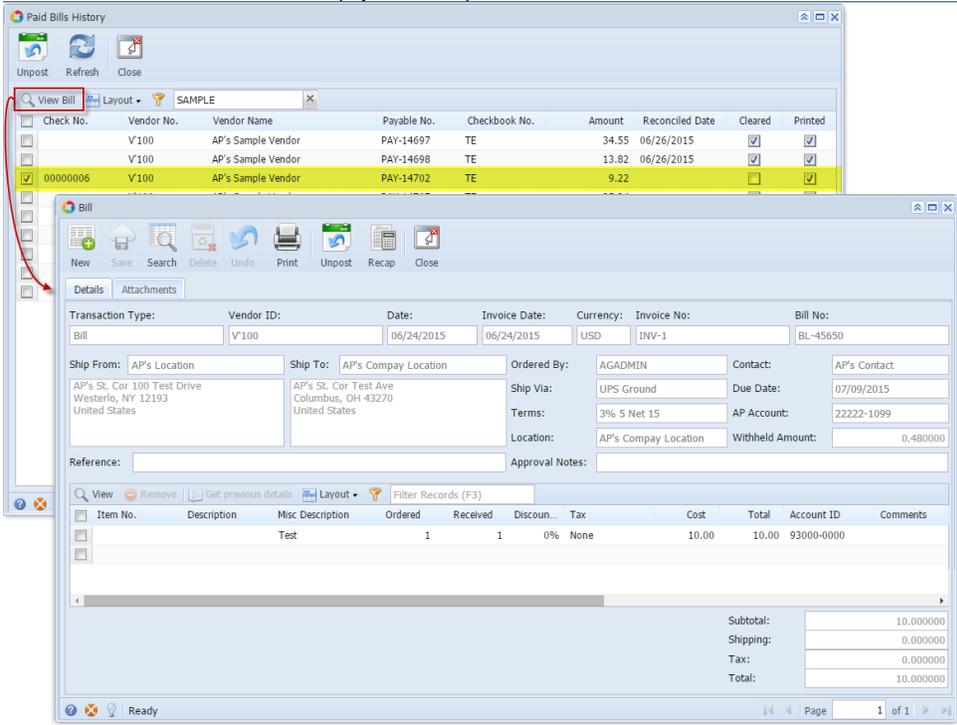
How To View Bills via Paid Bills History Screen

Here are the steps on how to view bills via Paid Bills History screen:

1. From the **Main Menu**, click **Purchasing > Paid Bills History**.
2. **Paid Bills History** screen will open.

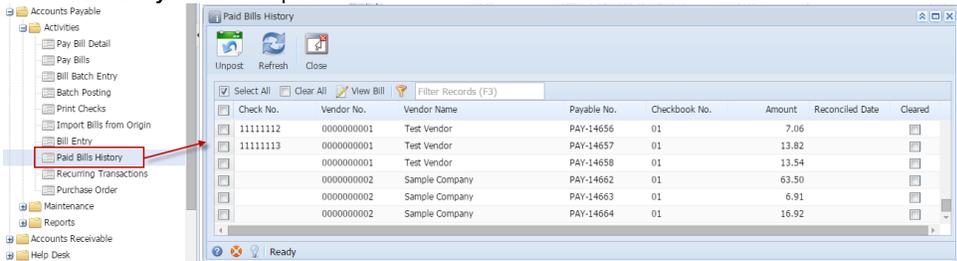


3. Select pay bills transaction from the grid by checking the corresponding checkboxes of the selected transaction.
4. Click **View Bill** action button.
5. Associated **Bill** record of the selected payment will open.



Here are the steps on how to view bills via Paid Bills History screen:

1. From the **Main Menu**, click **Accounts Payable > Paid Bills History**.
2. **Paid Bills History** screen will open.



3. Select pay bills transaction from the grid by checking the corresponding checkboxes of the selected transaction.
4. Click **View Bill** action button.
5. Associated **Bill Entry** record of the selected payment will open.

