

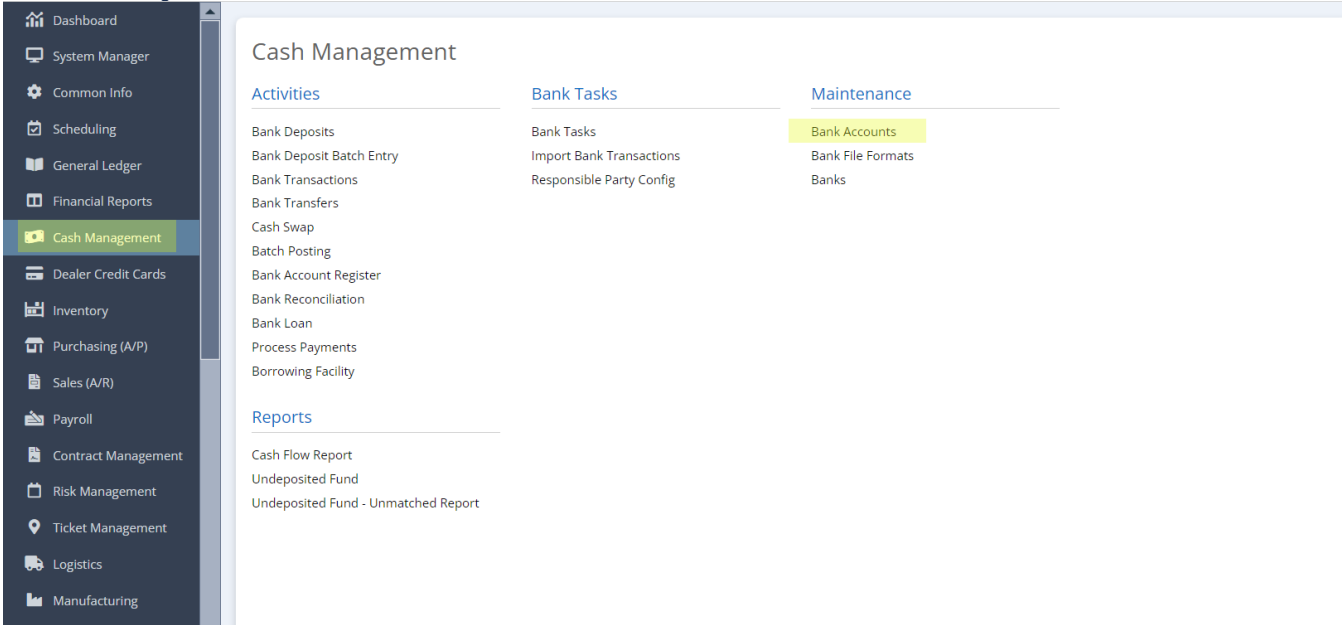
How To Link Broker Account to Cash Account

NOTE:

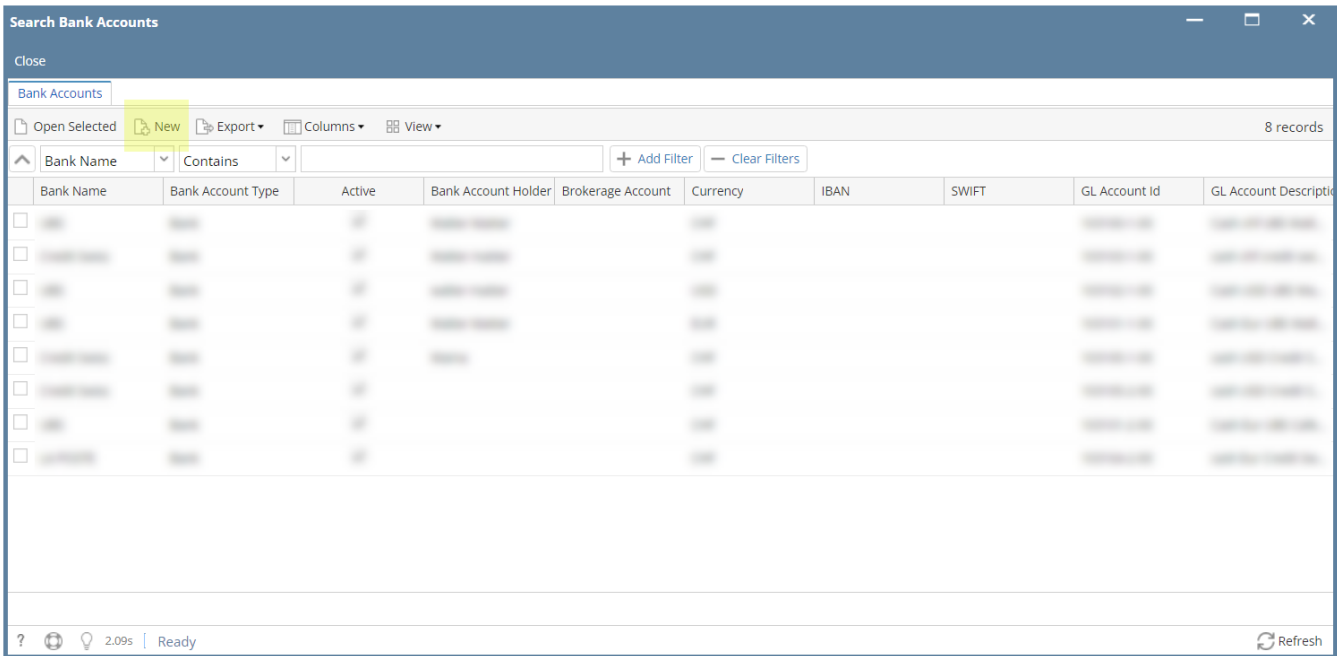
If you do not have an existing/available GL Cash Account, please create one by following this steps: [How To Build Accounts](#)
If you do not have an existing Bank, please create one by following this steps: [How to Add new Bank record](#)
If you do not have an existing Broker Account, please create one by following this steps: [How to Create Brokerage Account](#)

Please Follow below steps to link Broker Account to Cash Account:

1. Go to Cash Management > Maintenance Section > Bank Accounts



2. In Search Bank Accounts Screen, click New Button.



3. Populate the following fields:

- Bank Name = Select Existing Bank

- **Bank Account Type = Brokerage**

- **Brokerage Account = Select Existing Broker Account**

***Please take note that if the broker account is already linked to a cash account, it cannot be linked to another cash account (one to one rule)*

- Bank Account Number = Set Account Number

***Please take note that if the Bank Account Number is already linked to a Broker Account, it cannot be linked to Broker Account (one to one rule)*

- Currency = Select Appropriate Currency for your Bank Account

- GL Account = Select Existing GL Cash Account

Bank Account - UBS

New Save Search Delete Undo Bank Check Audit Reconciliation Register Close

Details Audit Log Attachments Instructions

Bank Name * UBS

Bank Account Type * Brokerage

Brokerage Account 07182018

Account Holder Sample Bank Account

Bank Account * BANK071818 Currency * CHF

IBAN

SWIFT

BIC Code

Branch Code

Balance 0.00 Active ☒

Contact

Search Address Enter address to search...

Address

City State

Zip/Postal Country Switzerland

Phone Fax

Website

Email

Electronic Bank File Information

Company ID

Bank Name

Transit No 123123123

Next EFT/ACH No 0

Bank File Formats

Bank Statement

ACH/NACHA Payroll

ACH/NACHA AP

ACH/NACHA AR

Client ID

Cleared Credit Card

Positive Pay

GL Accounts

GL Account * 171818-1-00

Advance Bank Reconciliation

Enable Bank Activity Matching ☐

No. of Days with no reference

Check Number Range

Starting Check No 1

Ending Check No 2

Next Check No 1

Check No. Length 8

Number of Checks Create

Enable MICR Printing ☐

Backup Check Number Range

Starting Check No 0

Ending Check No 0

Number of Checks 1 Apply

Comments

? 1.39s | Edited Page 1 of 1 Refresh

4. You may populate fields that are not mentioned from previous step as needed.

5. Click Save Button.