## How To Remove Weight/Grades

Here are the steps on how to delete weight/grades:

- 1. From the Contract Management > Maintenance menu, select Weight/Grades.
- 2. Select weight/grades you want to delete. You can select multiple names.

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- 3. Click on Remove button.
- 4. A warning message will prompt telling that you are about to delete the selected record. Click Yes to continue.

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5. Selected weight/grades will be deleted.