How to Delete Customer

Note that you can delete customer record that has no transactions yet or not yet used by another record. If this is not the case, deleting the record will simply deactivate it (refer to How to Activate/Deactivate a Customer | Delete Record).

- 1. Open the record that you want to delete.
- 2. Click the Delete button.

Entity - For Delete									
New Save Search	Refresh	Delete	Undo	Additional	Close				
Entity General Cu	stomer	Split	Farm	Locations	Contacts				
Name:	ete								
Contact Name 🛛 🗸	For Del	ete							

3. Click Yes button on the message.



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Are you sure you want to delete this record?

Yes	No
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Refer to How to Activate/Deactivate a Customer | Delete Record. Deleting a record is not allowed.

- Make sure that the Origin Integration on Company Preferences is disabled, otherwise the Delete button on Customer screen will be hidden. Refer
 to How to Disable Origin Integration.
- From Accounts Receivable > Maintenance > Customers menu, open the Customer record you wish to delete.
- Click the Delete toolbar button.

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	Custo	omer - H	lome De	alers									
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	New	Save	Search	Delete	Undo	Additional	Close						
5	Select Yes I	button or i21	the confirm	mation mess	sage. Note	that you canr	not delete a ci	custor	ier rec	ord the	at is alrea	ady used	in a trar
	?	Are yo	ou sure y	ou want t	o delete	this record	?						
		Г	Yes		No								