

How to Update Canned Panel through a User Panel copy

- 1. [Activate a Canned Panel](#).
- 2. Open the activated canned panel copy on **Panel List > Active Panels** by hitting **Open** button.

Panel List								
Open New Import Refresh Report								
Active Panels Canned Panels								
View Filter (F3) 19 record(s) (1 selected)								
Panel Name	Panel Caption	Owner	Class	Style	Connection	Version	Panel Access	
☐ Vendor Performance - Sh...	Vendor Performance - Sh...	jbalachander	Master	Chart	i21	17.1.5	☒	
☐ Vendor Performance - Sh...	Vendor Performance - Sh...	jbalachander	Master	Pivot Grid	i21	17.1.2	☒	
☐ TEST PANEL	TEST PANEL	irelyadmin	Master	Grid	i21	17.1.11	☒	
☒ TEST CANNED PANEL	TEST CANNED PANEL	irelyadmin	Master	Grid	i21	17.1	☒	
☐ Sales Order by Type	Sales Order by Type	irelyadmin	Master	Chart	i21	16.1.3	☒	

- 3. Modify any field and hit **Save** button (ie. Rows Visible).

Panel Settings - TEST CANNED PANEL

New Save Undo Delete Duplicate Deactivate Search Refresh Query Builder User Access Pull Push Close

Details Settings

Panel Name

TEST CANNED PANEL

Class

Master

Rows Retrieved

0

Panel Caption

TEST CANNED PANEL

Style

Grid

Rows Visible

15

Description

Query

select * from tblCFTransaction

Connection

i21

Date Condition

None

Date Field

Other Filter

None

Filter Variable

Filter Field

Drill Down

None

☐ Auto Refresh panel every

1

Minute

Owner

irelyadmin

Order By

☐ Descending

?

Edited

Page 1 of 1

4. Hit **Push** button and select **OK** on warning message to cascade the changes on the canned panel.

Panel Settings - TEST CANNED PANEL

New Save Undo Delete Duplicate Deactivate Search Refresh Query Builder User Access Pull **Push** Close

Details Settings Update Canned Panel with this setting

Panel Name TEST CANNED PANEL Class Master Rows Retrieved 0

Panel Caption TEST CANNED PANEL Style Grid Rows Visible 15

Description

Query select * from tblCFTransaction

Connection i21 Date Condition None Date Field

Other Filter: None Filter Variable Filter Field

Drill Down None Auto Refresh panel every 1 Minute

Owner irelyadmin Order By: Descending

? Saved Page 1 of 1

5. The changes can be verified by [opening the canned panel](#).

Panel Settings - TEST CANNED PANEL

New Save Undo Delete Search Refresh Query Builder Apply to Users Close

Details Settings

Panel Name TEST CANNED PANEL Class Master Rows Retrieved 0

Panel Caption TEST CANNED PANEL Style Grid Rows Visible 15

Description

Query select * from tblCFTransaction

Connection i21 Date Condition None Date Field

Other Filter: None Filter Variable Filter Field

Drill Down None Auto Refresh panel every 1 Minute

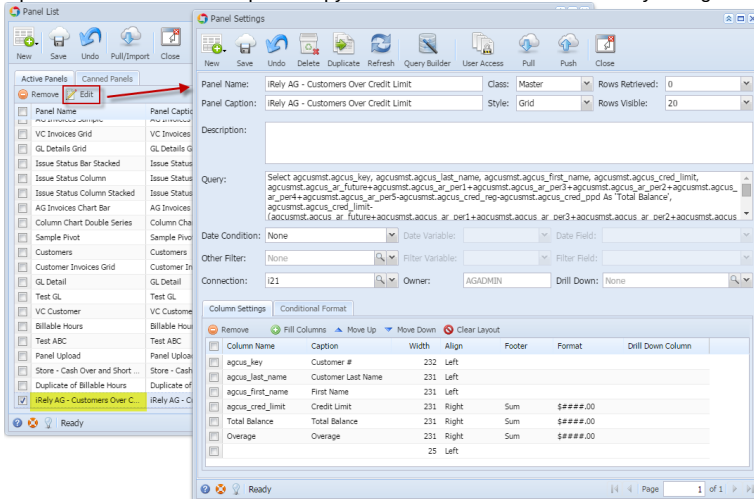
Owner Order By: Descending

? Ready Page 1 of 1

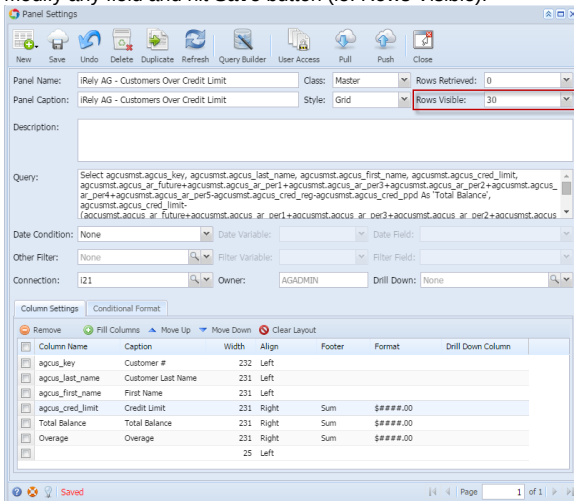
 Any changes to canned panel may be overwritten upon version upgrade.

1. [Activate a Canned Panel](#).

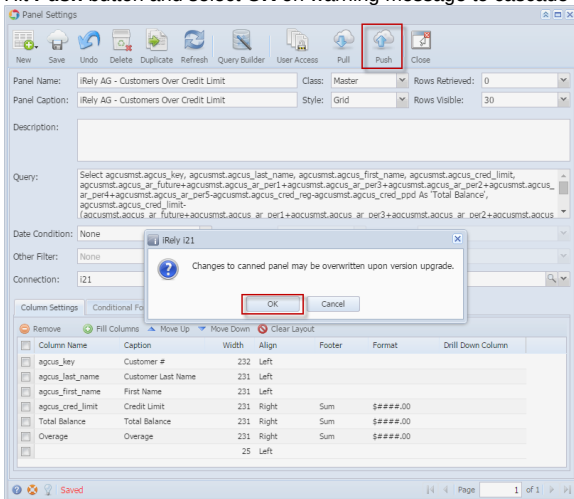
2. Open the activated canned panel copy on **Panel List > Active Panels** by hitting **Edit** button.



3. Modify any field and hit **Save** button (ie. Rows Visible).



4. Hit **Push** button and select **OK** on warning message to cascade the changes on the canned panel.



5. The changes can be verified by [opening the canned panel](#).

[illegible]

 Any changes to canned panel may be overwritten upon version upgrade.