

How to change ticket date

1. Open an existing ticket
 - a. From **Ticket Management > Activities > Tickets** > Open an existing ticket

The screenshot shows the 'Ticket - (1148)' window. The 'Details' tab is active. The 'Ticket No' is 1148, 'Type' is 'Load In', 'Item' is 'CORN', and 'Distribution' is 'Spot Sale'. The 'Scale Date' is 03/09/2023. The 'Weight Details' section shows 'Gross Weight' as 125,000 and 'Tare Weight' as 12,000. The 'Trucks in Yard' table lists several tickets, including 1148, 1128, 1127, SCT-1965, SCT-1964, 1110, 1103, and 1102.

2. Change Transaction Type to **Load In**. Change the distribution to **Hold**.

The screenshot shows the 'Ticket - FWA - (1148)' window. The 'Details' tab is active. The 'Ticket No' is 1148, 'Type' is 'Load In', 'Item' is 'CORN', and 'Distribution' is 'Hold'. The 'Scale Date' is 03/09/2023. The 'Weight Details' section shows 'Gross Weight' as 125,000 and 'Tare Weight' as 12,000. The 'Trucks in Yard' table lists several tickets, including 1148, 1128, 1127, SCT-1965, SCT-1964, 1110, 1103, and 1102.

3. Clear weight details (gross weight and tare weight)
4. Scale date can now be edited.

Ticket - FWA - (1148)

NewSaveDeleteUndoContractLoadSalesPrintDistributeUndistributeVoidCPE ReceiptGrain ReceiptClose

Ticket

DetailsAttachmentsAudit LogActivities

Ticket No1148Driver

TypeLoad InCar Id

Vendor

ItemCORNReference

DistributionHoldPit

Lab

Stor. Location

Storage Unit

Plate No.

Comments

Scale Options

Scale Date09/2023

Freight Gross Unit

Deduct from Vendor

Hauler

Fees

Deduct Fees from Vendor

Futures

Basis

Farm/Field

Grades

Scale 1 : No NTEP Capacity

GrossStable0 lb

Tare

March 2023

0

0

0 Bushels

0 Bushels

0 Bushels

TodayOkViewFilter (F3)

Ticket NoTypeEntity NamLocStatus

i.