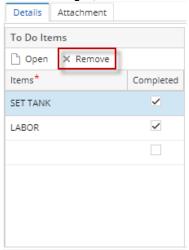
How to Delete a To Do Item of a Work Order

- 1. Open the Consumption Sites record.
- 2. Navigate to the Work Orders tab. Select the work order in the grid.
- 3. In To Do Items grid, select the item that needs to be deleted. Click the Remove button.



4. This message will display. Select Yes on the confirmation message.

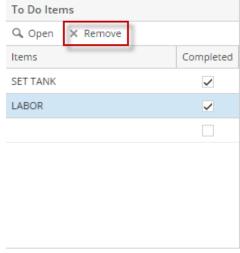


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You are about to delete 1 row. Are you sure you want to continue?



- 5. Click **Save** button. To Do Items will be removed from the grid.
- 1. Open the Consumption Sites record.
- 2. Navigate to the Work Orders tab. Select the work order in the grid.
- 3. In To Do Items grid, select the item that needs to be deleted. Click the Remove button.



4. Select Yes on the confirmation message.

- 1. Open the Consumption Sites record.
- Navigate to the Work Orders tab. Select the work order in the grid.
 In the To Do Items grid, select the item that needs to be deleted. Click the Remove button.



- 4. Select Yes on the confirmation message.
- 1. Open the Consumption Sites record.
- 2. Navigate to the Work Orders tab. Select the work order in the grid.
- 3. In the To Do Items grid, select the item that needs to be deleted. Click the Delete button.



4. Select Yes on the confirmation message.