

# How to Filter records on Pivot Grid Panel

## Through Label Filters

Records are being filtered based on the row you selected. Here's how to use it:

1. Go to the row you would like to filter record. Select Label Filters and condition.

The screenshot shows a Pivot Grid Panel titled "i21 Invoices Pivot". The grid has columns for DATE, CUSTOMER ID, NAME, and INVOICE TOTAL. The data is grouped by date. A context menu is open over the 'NAME' column, showing various filter conditions. The 'Label filters' option is highlighted with a red box.

DATE	CUSTOMER ID	NAME	INVOICE TOTAL
08/26/2015	114	Cedric Noble	478.77
			295.02
			295.02
08/27/2015	116	Tom Smith	183.75
			183.75
08/27/2015	44	Tanagalakis Farms	1,350.00
			1,350.00
			1,350.00
08/31/2015	44	Tanagalakis Farms	336.00
			336.00
			336.00
09/08/2015	12	Brown Brother Farms	16,098.15
			15,000.00
			15,000.00
09/09/2015	90	Gary Thomas	11,000.00
			11,000.00
09/09/2015	134	Garrett Propane, Inc.	11,000.00
			11,000.00
Grand total			30,000.00

2. Type in the value on the Label Filter screen.

The screenshot shows a dialog box titled "Label filter (NAME)". It has a close button (X) in the top right corner. The main text says "Show items for which the label". Below this, there is a dropdown menu with "equals" selected, and a text input field containing "Cedric Noble". There is also a checkbox labeled "Case sensitive" which is currently unchecked. At the bottom, there are "OK" and "Cancel" buttons.

3. Click OK button.

DATE	CUSTOMER ID	NAME	INVOICE TOTAL	All fields	Values
08/26/2015			295.02		INVOICE TOTAL (sum)
	114		295.02	INVOICE NUMBER	
		Cedric Noble	295.02	INVOICE TOTAL	
				PAYMENT STATUS	
<b>Grand total</b>			<b>295.02</b>		

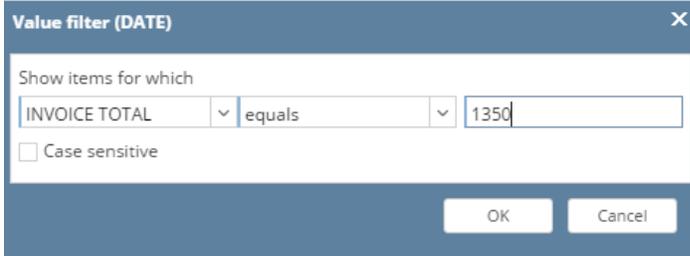
**Through Value Filters**

The user can filter through Aggregate/Data fields. Here's how to use it:

1. Click any row to filter record. Select Value Filters and condition.

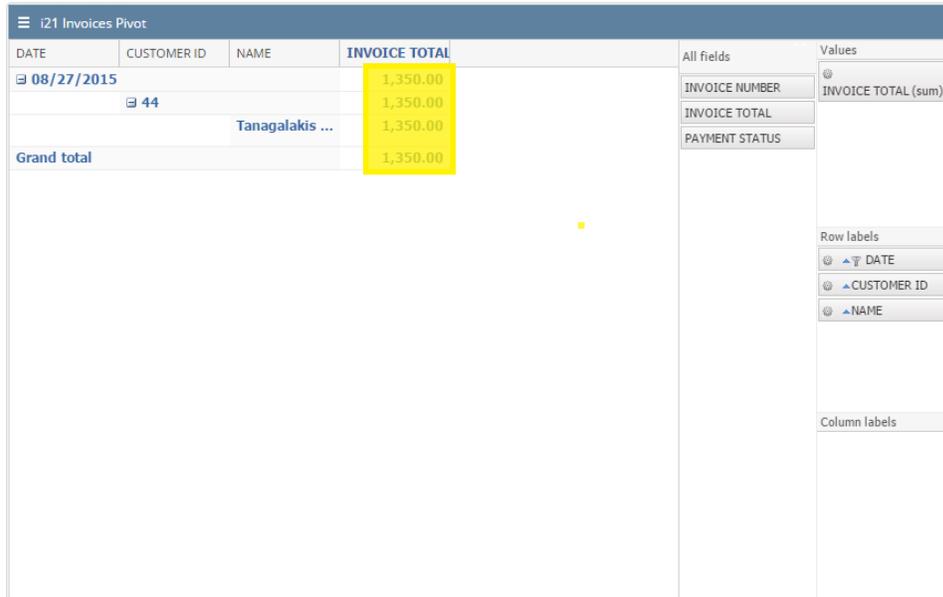
DATE	CUSTOMER ID	NAME	INVOICE TOTAL	All fields	Values
08/26/2015			478.77		INVOICE TOTAL (sum)
	114		295.02	INVOICE NUMBER	
		Cedric Noble	295.02	INVOICE TOTAL	
	116		183.75	PAYMENT STATUS	
		Tom Smith	183.75		
08/27/2015			1,350.00		
	44		1,350.00		
		Tanagalakis Farms	1,350.00		
08/31/2015			336.00		
	44		336.00		
		Tanagalakis Farms	336.00		
09/08/2015			16,098.15		
	12		15,916.25		
		Brown Brother Farms			
	90				
		Gary Thomas			
09/09/2015			11,111.11		
	134		11,111.11		
		Garrett Propane, Inc.			
<b>Grand total</b>			<b>30,000.00</b>		

2. On the Value Filter screen, select data field on "Show items for which" field and type in value on the text field.



The dialog box is titled "Value filter (DATE)" and has a close button (X) in the top right corner. It contains a section labeled "Show items for which" with a dropdown menu set to "INVOICE TOTAL", a second dropdown menu set to "equals", and a text input field containing "1350". Below this is a checkbox labeled "Case sensitive" which is currently unchecked. At the bottom of the dialog are two buttons: "OK" and "Cancel".

3. Click OK button.



The screenshot shows the "i21 Invoices Pivot" interface. The main table has columns for DATE, CUSTOMER ID, NAME, and INVOICE TOTAL. The data is filtered to show records for the date 08/27/2015. The INVOICE TOTAL column is highlighted in yellow, showing a value of 1,350.00 for each record. The customer name is Tanagalakis ... and the grand total is also 1,350.00. On the right side, there are panels for "All fields" (containing INVOICE NUMBER, INVOICE TOTAL, and PAYMENT STATUS), "Values" (containing INVOICE TOTAL (sum)), "Row labels" (containing DATE, CUSTOMER ID, and NAME), and "Column labels".

DATE	CUSTOMER ID	NAME	INVOICE TOTAL
08/27/2015	44	Tanagalakis ...	1,350.00
Grand total			1,350.00

**Note**

If Case Sensitive checkbox is unchecked, the pivot grid panel will return records based on the entered value even if the entered value does not have the same casing on the existing records.

If Case Sensitive checkbox is checked, the pivot grid panel will return records based on the entered value having the same casing with the existing records.