

How to Create a Network

1. From **Card Fueling** module, click **Setup**. The **Setup** screen will be displayed.
The default tab on **Setup** screen is the **Network** tab screen.
[blocked URL](#)

2. Click **Add grid** button. The **Network** detail screen will be displayed.

The screenshot displays the 'Network' detail screen. At the top, there's a toolbar with 'New', 'Save', 'Delete', 'Search', 'Undo', and 'Close'. Below this is a header section with 'Network ID', 'Description', and 'Network Type' dropdowns. A series of tabs follows: 'Details', 'Site', 'Site Tax Group', 'Card Type', 'Tax Code', 'Items', 'Product Authorization', 'CFN State Code', 'PacPride Host ID', 'Connection', and 'Audit Log'. The 'Details' tab is selected, showing a form with various fields. On the left, there are fields for 'Network Participant ID', 'Linked Network Cards', 'Post Foreign Sales to AR/Inventory' (checked), 'Foreign A/R Customer', 'Remote A/R Location', 'Sub Distributor Site', 'Link Network ID', 'Import Path', 'Import Mapping for Trans' (with a red asterisk), 'Advance Import Mapping for Trans', 'Import Mapping for Cards', 'Import Mapping for Network Cost', 'ISO', 'Account Length' (0), 'Card Length' (0), and 'Next Auto-Assign Card #'. On the right, there are sections for 'Network Fees' (Foreign Fee per Gallon for FT, Remote Fee per Trans, Remote Fee per Gallon, Communication Fee Monthly Charge, Communication Fee Per Gal) and 'Remote Transaction Taxes' (SST from In state Sites-pass to Exempt customers, FET-DO NOT pass to exempt customers, SET-DO NOT pass to exempt customers, LC Tax-DO NOT pass to exempt customers, Allow Exemptions on Ext Remote/Retail Trans, Select LC code, Card Encoding Integration, Global Card Expiration Date). The bottom status bar shows a question mark, a globe icon, '4.85s', 'Ready', 'Page 1 of 1', and a 'Refresh' button.

3. Enter/Select the following required fields: **Network ID**, **Description**, **Network Type**, **Foreign A/R Customer**, **Remote A/R Location**, **Import Mapping for Trans**.
Depending on the **Network Type**, required fields may vary. Fill in the other fields as needed.
4. Click **Save** toolbar button. The **Network ID** will append on the screen title.
Then click the **Close** toolbar button or **X** button.

Network - CF Test Network

New **Save** Delete Search Undo Close

Network ID: **CF Test Network** Description: **CF Test Network Desc** Network Type: **PacPride**

Details Site Site Tax Group Card Type Tax Code Items Product Authorization CFN State Code PacPride Host ID Connection Audit Log

Network Participant ID:

Linked Network Cards:

Post Foreign Sales to AR/Inventory: ☒

Foreign A/R Customer: *** City of Fort Wayne**

Remote A/R Location: *** 0001 - Fort Wayne**

Sub Distributor Site:

Link Network ID:

Import Path:

Import Mapping for Trans: *** Pac Pride**

Advance Import Mapping for Trans:

Import Mapping for Cards:

Import Mapping for Network Cost:

ISO:

Account Length:

Card Length:

Next Auto-Assign Card #:

Network Fees

Foreign Fee per Gallon for FT:

Remote Fee per Trans:

Remote Fee per Gallon:

Communication Fee Monthly Charge:

Communication Fee Per Gal:

Remote Transaction Taxes

SST from In state Sites-pass to Exempt customers: ☒

FET-DO NOT pass to exempt customers: ☐

SET-DO NOT pass to exempt customers: ☐

LC Tax-DO NOT pass to exempt customers: ☐

Allow Exemptions on Ext Remote/Retail Trans:

Select LC code:

Card Encoding Integration: ☐

Global Card Expiration Date:

? 4.85s | **Saved** Page 1 of 1 Refresh

5. In the **Network** tab screen, the created network will be listed.

Setup

Save Invoice Cycle Price Index Price Rule Group Site Group Quote Category Close

Network Price Profile Discount Schedule Fee Fee Profile Export Tax Mapping Special Taxing Rule Advance Import Mapping Audit Log

+ Add Open X Remove Export View Filter (F3) 7 Total Record(s)

☐	Network*
☐	PacPride
☐	CFN
☐	Private
☐	EEE
☐	14
☐	CF Network
☒	CF Test Network