

How to Batch Post Transactions

Via Transaction Search Screen

1. From **Card Fueling** module, click **Transaction** menu. The **Transaction** search screen will be displayed. The default tab on **Transaction** screen is the **Unposted Transaction** tab.

Transaction ID	Transaction Date	Network	Customer Number	Customer Name	Card Number	Card Name	Site Number	Tax State	Item Number	Quantity	Calc Gross
CFDT-3	04/03/2016 12:00	PacPride	000100000	Bank Fueling	00100000	MasterCard	ABC	IN	870-T796	3.500000	
CFDT-7	07/03/2016 8:47	PacPride	000100000	Bank Fueling	10000000	MasterCard	ABC	IN	870-T796	140.000000	
CFDT-14	26/04/2016 9:06	CFN	000100000	Bank Fueling	10000000	MasterCard	CFN12345	IN	870-T796	50.000000	
CFDT-15	22/07/2016 2:07	PacPride	000100000	Bank Fueling	10000000	MasterCard	ABC	IN	870-T796	30.000000	
CFDT-16	25/07/2016 7:18	PacPride	000100000	Bank Fueling	10000000	MasterCard	ABC	IN	870-T796	41.200000	
CFDT-63	05/02/2018 13:36	PacPride	000100000	Bank Fueling	10000000	MasterCard	301	IN	LPG	1.000000	
CFDT-54	06/02/2018 17:18	PacPride	000100000	Bank Fueling	10000000	MasterCard	301	IN	870-T796	1.200000	

2. Click **Batch Posting** toolbar button and the **Batch Posting** screen will be displayed.

Transaction ID	Transaction Date	Network	Customer Number	Customer Name	Card Number	Card Name	Site Number	Tax State	Item Number	Quantity	Calc Gross
CFDT-3	04/03/2016 12:00	PacPride	000100000	Bank Fueling	00100000	MasterCard	ABC	IN	870-T796	3.500000	
CFDT-7	07/03/2016 8:47	PacPride	000100000	Bank Fueling	10000000	MasterCard	ABC	IN	870-T796	140.000000	
CFDT-14	26/04/2016 9:06	CFN	000100000	Bank Fueling	10000000	MasterCard	CFN12345	IN	870-T796	50.000000	
CFDT-15	22/07/2016 2:07	PacPride	000100000	Bank Fueling	10000000	MasterCard	ABC	IN	870-T796	30.000000	
CFDT-16	25/07/2016 7:18	PacPride	000100000	Bank Fueling	10000000	MasterCard	ABC	IN	870-T796	41.200000	
CFDT-63	05/02/2018 13:36	PacPride	000100000	Bank Fueling	10000000	MasterCard	301	IN	LPG	1.000000	
CFDT-54	06/02/2018 17:18	PacPride	000100000	Bank Fueling	10000000	MasterCard	301	IN	870-T796	1.200000	

Date	Transaction Type	Transaction ID	Total Amount	Invoice Number	Name	Location	User Name	Description
01/04/2016	Card Fueling	CFDT-851	39.46000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
01/04/2016	Card Fueling	CFDT-854	0.00000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
01/10/2019	Card Fueling	CFDT-853	26.06000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
01/10/2019	Card Fueling	CFDT-852	26.06000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
01/04/2022	Card Fueling	CFDT-825	64.08000		MasterCard	0002-000000	Ireland	Network: CF Network, Site: ABC, Q...
01/04/2022	Card Fueling	CFDT-824	64.08000		MasterCard	0002-000000	Ireland	Network: CF Network, Site: ABC, Q...
22/04/2022	Card Fueling	CFDT-819	40.47000		MasterCard	0001-000000	Ireland	Network: CFN, Site: ABC, Quantity: ...
03/06/2022	Card Fueling	CFDT-828	140.04000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
15/07/2022	Card Fueling	CFDT-832	245.00000		MasterCard	0002-000000	Ireland	Network: CF Network, Site: ABC, Q...
18/07/2022	Card Fueling	CFDT-835	257.25000		MasterCard	0002-000000	Ireland	Network: CF Network, Site: ABC, Q...
22/07/2022	Card Fueling	CFDT-847	2.91000		MasterCard	0001-000000	Ireland	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-846	2.91000		MasterCard	0001-000000	Ireland	Network: CFN, Site: 276, Quantity: ...
			1,110.29					

3. Select transactions to be posted and click **Post Preview** toolbar button to review transactions.

Date	Transaction Type	Transaction ID	Total Amount	Invoice Number	Name	Location	User Name	Description
09/06/2023	Card Fueling	CFDT-863	20.24000		MasterCard	0001-000000	Ireland	Network: CFN, Site: ABC, Quantity: ...
09/06/2023	Card Fueling	CFDT-865	20.24000		MasterCard	0001-000000	Ireland	Network: CFN, Site: ABC, Quantity: ...
01/06/2023	Card Fueling	CFDT-858	23.25000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
01/06/2023	Card Fueling	CFDT-859	0.75000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-857	0.75000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-856	14.59000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-855	140.39000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
18/05/2023	Card Fueling	CFDT-850	140.39000		MasterCard	0001-000000	Ireland	Network: PacPride, Site: Bend-OR, ...
22/07/2022	Card Fueling	CFDT-840	2.91000		MasterCard	0001-000000	Ireland	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-841	4.95000		MasterCard	0001-000000	Ireland	Network: CFN, Site: 377327, Quanti...
22/07/2022	Card Fueling	CFDT-843	2.91000		MasterCard	0001-000000	Ireland	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-844	2.91000		MasterCard	0001-000000	Ireland	Network: CFN, Site: 276, Quantity: ...
			1,285.51					

Post Preview

Close

Details

Export View Filter (F3)

Account Id	Description	Account Group	Debit	Credit	Debit Units	Credit Units	Foreign Debit	Foreign Credit	Currency
Transaction Id: CFDT-863									
1000000000	Accounts Receivable - Non-Prime - H&M	Receivables	20.24	0.00	15.0000	0.0000	0.0000	0.0000	USD
1000000000	Sales - Non-Prime - H&M	Sales	0.00	20.24	0.0000	15.0000	0.0000	0.0000	USD
1000000000	Inventories - Non-Prime - H&M	Inventories	0.00	21.02	0.0000	15.0000	0.0000	0.0000	USD
1000000000	Purchases - H&M - Non-Prime - H&M	Purchases	21.02	0.00	15.0000	0.0000	0.0000	0.0000	USD
Transaction Id: CFDT-865									
1000000000	Accounts Receivable - Non-Prime - H&M	Receivables	20.24	0.00	15.0000	0.0000	0.0000	0.0000	USD
1000000000	Sales - Non-Prime - H&M	Sales	0.00	20.24	0.0000	15.0000	0.0000	0.0000	USD
1000000000	Inventories - Non-Prime - H&M	Inventories	0.00	21.02	0.0000	15.0000	0.0000	0.0000	USD
1000000000	Purchases - H&M - Non-Prime - H&M	Purchases	21.02	0.00	15.0000	0.0000	0.0000	0.0000	USD
			41.26	41.26	30.0000	30.0000	0.0000	0.0000	

Ready

Activate Windows
Go to Settings to activate Windows

4. Close Post Preview screen and on the Batch Posting screen, click **Post** toolbar button. Once posting is done, the **Batch Posting Details** screen will be displayed.

Batch Posting

Post Post Preview Close

Details Logs

Batch No BATCH-45084.1288182870

Select All Clear All Open Export View Filter (F3)

Transaction Type Equals Card Fueling

Date	Transaction Type	Transaction ID	Total Amount	Invoice Number	Name	Location	User Name	Description
09/06/2023	Card Fueling	CFDT-863	20.24000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: CFN, Site: ABC, Quantity: ...
09/06/2023	Card Fueling	CFDT-865	20.24000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: CFN, Site: ABC, Quantity: ...
01/06/2023	Card Fueling	CFDT-858	23.25000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
01/06/2023	Card Fueling	CFDT-859	0.75000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-857	0.75000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-856	14.59000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-855	140.39000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
18/05/2023	Card Fueling	CFDT-850	140.39000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
22/07/2022	Card Fueling	CFDT-840	2.91000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-841	4.95000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: CFN, Site: 377327, Quantity: ...
22/07/2022	Card Fueling	CFDT-843	2.91000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-844	2.91000		Simon Trusting	8601 - H&M - H&M	irelyadmin	Network: CFN, Site: 276, Quantity: ...
			1,285.51					

Ready

Activate Windows
Go to Settings to activate Windows

Batch Posting Details

Close

Details

Open Export View Filter (F3)

Record No	Description
<input type="checkbox"/> CFDT-863	Transaction successfully posted.
<input type="checkbox"/> CFDT-865	Transaction successfully posted.

Posted = 2 Failed = 0

Ready

5. Close the **Batch Posting Details** screen and on the **Batch Posting** screen, the transactions will not exist anymore. These transactions will also now appear on the **Posted Transaction** tab.

Batch Posting

Post Post Preview Close

Details Logs

Batch No BATCH-45084.1332860725

☒ Select All ☐ Clear All Export Filter (F3)

☒ Transaction Type Card Fueling

☒ Transaction ID CFTD-863

☒ Transaction ID CFTD-865

Date	Transaction Type	Transaction ID	Total Amount	Invoice Number	Name	Location	User Name	Description
0.00								

? Ready Refresh

Search Transactions

Close

Unposted Transaction Invalid Transaction Posted Transaction new View

Columns 2 records

☒ Transaction ID

☒ Transaction Date

☒ Transaction ID CFTD-863

☒ Transaction ID CFTD-865

Transaction ID	Transaction Date	Network	Customer Number	Customer Name	Card Number	Card Name	Site Number	Tax State	Item Number	Quantity	Calc Gross
CFTD-863	09/06/2023 13:30	CFN	000100000	Star-Prize	0000000	Tomy/Tomato	ABC		D2D	15.000000	1.3
CFTD-865	09/06/2023 13:30	CFN	000100000	Star-Prize	0000000	Tomy/Tomato	ABC		D2D	15.000000	1.3

Via Transaction Detail Screen

- From **Card Fueling** module, click **Transaction** menu. The **Transaction** search screen will be displayed. The default tab on **Transaction** screen is the **Unposted Transaction** tab.

Search Transactions

Close

Unposted Transaction Invalid Transaction Posted Transaction new View

Columns 45 records

☒ Transaction ID

Transaction ID	Transaction Date	Network	Customer Number	Customer Name	Card Number	Card Name	Site Number	Tax State	Item Number	Quantity	Calc Gross
CFTD-3	04/03/2016 12:00	PacPride	000100000	Star-Prize	0000000	Water/Garden	ABC	IN	87G-T796	3.500000	
CFTD-7	07/03/2016 8:47	PacPride	000100000	Star-Prize	0000000	Water/Garden	ABC	IN	87G-T796	140.000000	
CFTD-14	29/06/2016 9:06	CFN	000100000	Star-Prize	0000000	Wu-Rite/Star-Prize/Star	CFN12345	IN	87G-T796	50.000000	
CFTD-15	22/07/2016 2:07	PacPride	000100000	Star-Prize/Fueling State	0000000	Fueling/Star	ABC	IN	D2C	30.000000	
CFTD-16	25/07/2016 7:18	PacPride	000100000	Star-Prize	0000000	Water/Garden	ABC	IN	D2C	41.200000	
CFTD-63	05/02/2018 13:36	PacPride	0000000	Star-Prize	0000000		301		LPG	1.000000	
CFTD-54	06/02/2018 17:18	PacPride	0000000	Star-Prize	0000000		301		87G-T796	1.200000	

- Select a transaction and click **Open Selected** toolbar button. Click **Batch Posting** toolbar button and the **Batch Posting** screen will be displayed.

Search Transactions

Close

Unposted Transaction Invalid Transaction Posted Transaction new View

Columns 49 records (1 selected)

☒ Transaction ID

Transaction ID	Transaction Date	Network	Customer Number	Customer Name	Card Number	Card Name	Site Number	Tax State	Item Number	Quantity	Calc Gross
CFTD-865	09/06/2023 13:30	CFN	000100000	Star-Prize	0000000	Tomy/Tomato	ABC		D2D	15.000000	
CFTD-863	09/06/2023 13:30	CFN	000100000	Star-Prize	0000000	Tomy/Tomato	ABC		D2D	15.000000	
CFTD-859	01/06/2023 10:52	PacPride	000100000	Star-Prize	0000000	Water/Garden	OV		87G-T796	15.000000	
CFTD-858	01/06/2023 10:52	PacPride	000100000	Star-Prize	0000000	Water/Garden	OV		87G-T796	15.000000	
CFTD-857	11/05/2019 11:36	PacPride	000100000	Star-Prize	0000000	Water/Garden	OV		87G-T796	18.000000	

Transaction - CFTD-865

New Save Delete Search Undo Duplicate Recalculate Post **Batch Posting** Close

Details Errors Audit Log

Location
 Network: CFN Created Date: 09/06/2023
 Transaction Date: 09/06/2023 01:50 PM Posted Date: 09/06/2023
 Network Billing Date: Sequence
 Site: ABC Site Group: FW
 Company Location: 0001 PacPride
 Transaction Type: Local/Network

Account
 Card: 0000000000000000
 Account: 0000000000000000
 Customer PO:
 Miscellaneous:
 Vehicle No:
 Driver Pin:
 Odometer: 0

Item
 On Hold: Expensed:
 Expensed Item:
 Pump No: 0
 Product No: ABCDSL
 Item: D2D
 Quantity: 15
 Department:

Pricing
 Calc Gross Price: 1.349000 Orig Gross Price: 1.500000
 Calc Net Price: 1.349333 Orig Net Price: 1.500000
 Calc Total Amount: 20.240000 Orig Total Amount: 22.500000
 Price Method: Price Profile: Local FW Index
 Price Basis: Index Retail Index Price: FW Retail
 Profile Rate: -0.050000 Index Price: 1.399000
 Adjustment Rate: 0.000000 Index Date: 15/04/2020
 Transfer Cost: 0.000000 Contract No:
 Inventory Cost: 1.401530 Margin: -0.052197

Taxes
 Export View Filter (F3)
 Tax Code Tax Rate Calculated Amount Original Amount

0.72s Ready Page 1 of 1 Refresh

Batch Posting

Post Post Preview Close

Details Logs

Batch No: BATCH-45084.1255184414

Select All Clear All Open Export View Filter (F3)

Transaction Type: Equals Card Fueling

Date	Transaction Type	Transaction ID	Total Amount	Invoice Number	Name	Location	User Name	Description
01/04/2016	Card Fueling	CFDT-851	39.460000		Harrods/Service	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
01/04/2016	Card Fueling	CFDT-854	0.000000		Harrods/Service	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
01/10/2019	Card Fueling	CFDT-853	26.060000		0000000000000000	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
01/10/2019	Card Fueling	CFDT-852	26.060000		0000000000000000	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
01/04/2022	Card Fueling	CFDT-825	64.080000		ABC	0002 Network	Ireladmin	Network: CF Network, Site: ABC, Q...
01/04/2022	Card Fueling	CFDT-824	64.080000		ABC	0002 Network	Ireladmin	Network: CF Network, Site: ABC, Q...
22/04/2022	Card Fueling	CFDT-819	40.470000		0000000000000000	0001 PacPride	Ireladmin	Network: CFN, Site: ABC, Quantity: ...
03/06/2022	Card Fueling	CFDT-828	140.040000		0000000000000000	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
15/07/2022	Card Fueling	CFDT-832	245.000000		Customer FI...	0002 Network	Ireladmin	Network: CF Network, Site: ABC, Q...
18/07/2022	Card Fueling	CFDT-835	257.250000		Customer FI...	0002 Network	Ireladmin	Network: CF Network, Site: ABC, Q...
22/07/2022	Card Fueling	CFDT-847	2.910000		0000000000000000	0001 PacPride	Ireladmin	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-846	2.910000		0000000000000000	0001 PacPride	Ireladmin	Network: CFN, Site: 276, Quantity: ...
			1,110.29					

0.72s Ready Refresh

3. Select transactions to be posted and click **Post Preview** toolbar button to review transactions.

Batch Posting

Post **Post Preview** Close

Details Logs

Batch No: BATCH-45084.1288182870

Select All Clear All Open Export View Filter (F3)

Transaction Type: Equals Card Fueling

Date	Transaction Type	Transaction ID	Total Amount	Invoice Number	Name	Location	User Name	Description
09/06/2023	Card Fueling	CFDT-863	20.240000		0000000000000000	0001 PacPride	Ireladmin	Network: CFN, Site: ABC, Quantity: ...
09/06/2023	Card Fueling	CFDT-865	20.240000		0000000000000000	0001 PacPride	Ireladmin	Network: CFN, Site: ABC, Quantity: ...
01/06/2023	Card Fueling	CFDT-858	23.250000		0000000000000000	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
01/06/2023	Card Fueling	CFDT-859	0.750000		0000000000000000	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-857	0.750000		0000000000000000	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-856	14.590000		0000000000000000	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-855	140.390000		0000000000000000	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
18/05/2023	Card Fueling	CFDT-850	140.390000		0000000000000000	0001 PacPride	Ireladmin	Network: PacPride, Site: Bend-OR, ...
22/07/2022	Card Fueling	CFDT-840	2.910000		0000000000000000	0001 PacPride	Ireladmin	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-841	4.950000		0000000000000000	0001 PacPride	Ireladmin	Network: CFN, Site: 377327, Quanti...
22/07/2022	Card Fueling	CFDT-843	2.910000		0000000000000000	0001 PacPride	Ireladmin	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-844	2.910000		0000000000000000	0001 PacPride	Ireladmin	Network: CFN, Site: 276, Quantity: ...
			1,285.51					

0.72s Ready Refresh

Post Preview

Close

Details

Export View Filter (F3)

Account Id	Description	Account Group	Debit	Credit	Debit Units	Credit Units	Foreign Debit	Foreign Credit	Currency
Transaction Id: CFDT-863									
1000000000	Accounts Receivable - Non-Region - H&M	Receivables	20.24	0.00	15.0000	0.0000	0.0000	0.0000	USD
1000000000	Sales - Non-Region - H&M	Sales	0.00	20.24	0.0000	15.0000	0.0000	0.0000	USD
1000000000	Inventories - Non-Region - H&M	Inventories	0.00	21.02	0.0000	15.0000	0.0000	0.0000	USD
1000000000	Purchases - H&M - Non-Region - H&M	Purchases	21.02	0.00	15.0000	0.0000	0.0000	0.0000	USD
Transaction Id: CFDT-865									
1000000000	Accounts Receivable - Non-Region - H&M	Receivables	20.24	0.00	15.0000	0.0000	0.0000	0.0000	USD
1000000000	Sales - Non-Region - H&M	Sales	0.00	20.24	0.0000	15.0000	0.0000	0.0000	USD
1000000000	Inventories - Non-Region - H&M	Inventories	0.00	21.02	0.0000	15.0000	0.0000	0.0000	USD
1000000000	Purchases - H&M - Non-Region - H&M	Purchases	21.02	0.00	15.0000	0.0000	0.0000	0.0000	USD
			41.26	41.26	30.0000	30.0000	0.0000	0.0000	

Ready

Activate Windows
Go to Settings to activate Windows

4. Close Post Preview screen and on the Batch Posting screen, click **Post** toolbar button. Once posting is done, the **Batch Posting Details** screen will be displayed.

Batch Posting

Post Post Preview Close

Details Logs

Batch No BATCH-45084.1288182870

Select All Clear All Open Export View Filter (F3)

Transaction Type Equals Card Fueling

Date	Transaction Type	Transaction ID	Total Amount	Invoice Number	Name	Location	User Name	Description
09/06/2023	Card Fueling	CFDT-863	20.24000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: CFN, Site: ABC, Quantity: ...
09/06/2023	Card Fueling	CFDT-865	20.24000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: CFN, Site: ABC, Quantity: ...
01/06/2023	Card Fueling	CFDT-858	23.25000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
01/06/2023	Card Fueling	CFDT-859	0.75000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-857	0.75000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-856	14.59000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
31/05/2023	Card Fueling	CFDT-855	140.39000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
18/05/2023	Card Fueling	CFDT-850	140.39000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: PacPride, Site: Bend-OR, ...
22/07/2022	Card Fueling	CFDT-840	2.91000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-841	4.95000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: CFN, Site: 377327, Quanti...
22/07/2022	Card Fueling	CFDT-843	2.91000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: CFN, Site: 276, Quantity: ...
22/07/2022	Card Fueling	CFDT-844	2.91000		Simon Trusting	8607 - H&M - H&M	irelyadmin	Network: CFN, Site: 276, Quantity: ...
			1,285.51					

Ready

Activate Windows
Go to Settings to activate Windows

Batch Posting Details

Close

Details

Open Export View Filter (F3)

Record No	Description
<input type="checkbox"/> CFDT-863	Transaction successfully posted.
<input type="checkbox"/> CFDT-865	Transaction successfully posted.

Posted = 2 Failed = 0

Ready

5. Close the **Batch Posting Details** screen and on the **Batch Posting** screen, the transactions will not exist anymore. These transactions will also now appear on the **Posted Transaction** tab.

