

How to Generate Usage Exemption Alert

Make sure that Alerts are setup in Card Fueling Account > Quote.

Account - 1005532 CF TEST CUSTOMER1

New Save Delete Search Undo Invoice Cycle Price Rule Group Customer Close

Details Invoice Format Quote Cards Vehicles Driver Pin Departments Miscellaneous Purchase Orders Audit Log

Alerts

Daily Transaction Count by Card Exceeds 1

1. From **Card Fueling** module, click **Usage Alert** menu. This will open the **Usage Exception Alert** screen.

Usage Exception Alert

Generate Reload Print Email Close

Parameters

Customer

Transaction Date To

Network

Run alerts on Both

	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product	Prod
							1		

2. Enter filter for generating **Usage Exception Alert** report then click **Generate** button. Generated entries will be displayed on the grid.

Usage Exception Alert

Generate Reload Print Email Close

Parameters

Customer CF TEST CUSTOMER1

Transaction Date 10/01/2018 To 10/31/2018

Network PP NETWORK1

Run alerts on Both

	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product	Prod
							1		

Usage Exception Alert

Generate Reload Print Email Close

Parameters

Customer: CF TEST CUSTOMER1

Transaction Date: 10/01/2018 To: 10/31/2018

Network: PP NETWORK1

Run alerts on: Both

☐	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product
☐	1005532	CF TEST CUSTOMER1	☒				1	
☐			☐	PP NETWORK1	10001234	CF TEST CARD		
☐			☐				87G	
☐			☐				87G	

? ? ? ? ? Ready

3. When Generate button is clicked without any filters, all records with Usage Exception Alert setup will be generated.

Usage Exception Alert

Generate Reload Print Email Close

Parameters

Customer: CF TEST CUSTOMER1

Transaction Date: 10/01/2018 To: 10/31/2018

Network: PP NETWORK1

Run alerts on: Both

☐	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product
☐	1005532	CF TEST CUSTOMER1	☒				1	
☐	1005532	CF TEST CUSTOMER1	☒				1	

? ? ? ? ? Ready

4. Select on the generated records and click **Print** button to generate the report. **Report Viewer** will be displayed.

Usage Exception Alert

Generate Reload Print Email Close

Parameters

Customer: CF TEST CUSTOMER1

Transaction Date: 10/01/2018 To: 10/31/2018

Network: PP NETWORK1

Run alerts on: Both

☒	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product
☒	1005532	CF TEST CUSTOMER1	☒	PP NETWORK1			1	

Ready

Report Viewer - Cardlock Alert

Archive Close

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Cardlock Alert

iRely LLC
4242 Flagstaff Cove

Date: 10/17/2018
Period: 01/01/1900 thru 01/01/9999

Customer:

Network	Card Number	Alert Description
PP NETWORK1	1005532	Cardlock Alert

Product #	Product Description	Site #	Site Name	Date/Time	Quantity	Total Amount	Vehicle
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532

Product #	Product Description	Site #	Site Name	Date/Time	Quantity	Total Amount	Vehicle
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532

Ready Refresh