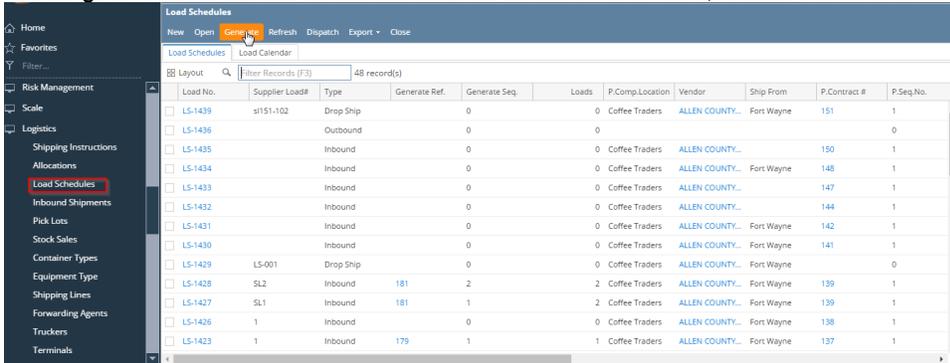


How to access the Generate Loads screen

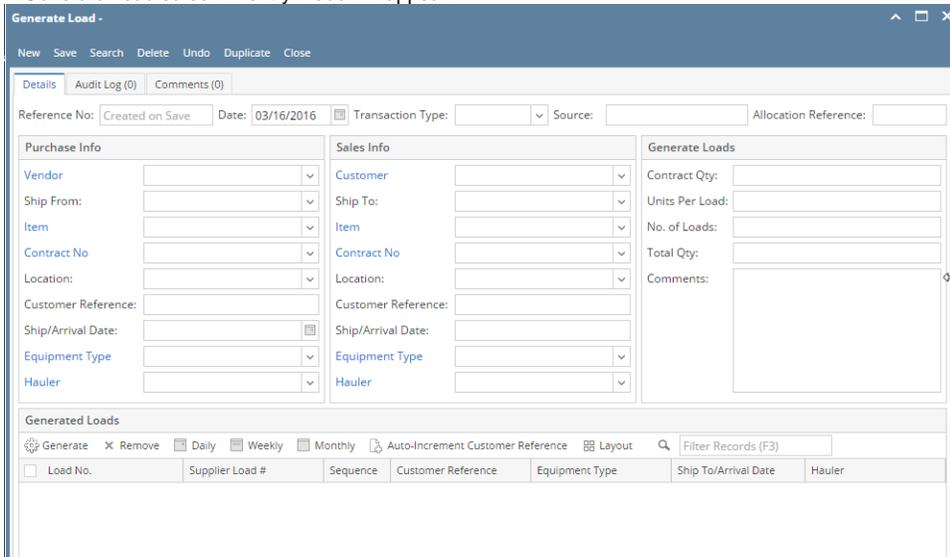
Here are the steps on how to access the Generate Loads screen:

From Load Schedule Search Screen:

1. Go to **Logistics module > Load Schedule**. From Load Schedule search screen, click on Generate button.

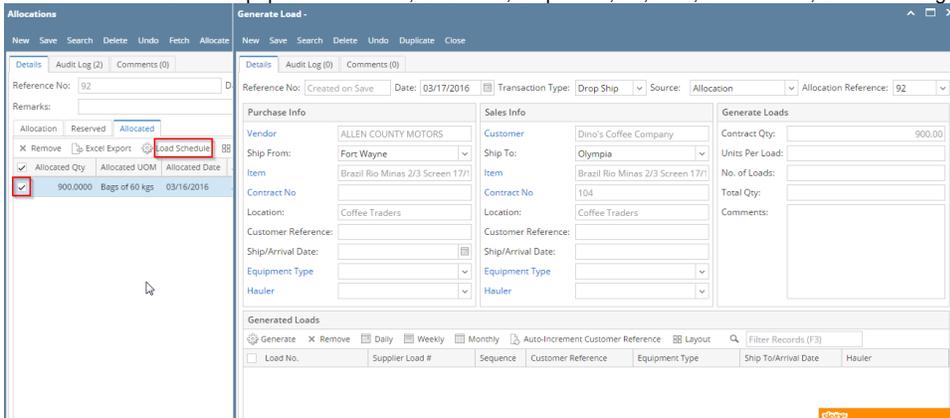


A Generate Load screen in entry mode will appear.



From Allocation Screen:

Go to Logistics -> Allocations. Open a saved allocation batch and go to allocated tab. Select an allocated line and click on Load Schedule button. A Generate Load screen will open with Contract Qty as allocated Qty, Transaction Type will be Drop Ship and Source will be Allocation and Allocation reference will be populated. Vendor, Customer, Ship From, To, Item, Contract No, Location will get auto filled.



From Contract Screen:

Go to Contract Management -> Contract. Open any existing contract and click on Load Schedule button. A Generate Load will be auto created

with Transaction Type (Inbound for Purchase and Outbound for Sales Contract), Purchase/Sale Info like Vendor/Customer, Ship From/To, Contract No, Location information auto-filled.

The screenshot displays the 'Generate Load' application window, which is divided into several functional areas:

- Contract - 156 (Left Panel):** Contains fields for Template (Purchase), Entity (ALLEN COUNTY MOTI), Contract Date (03/17/2016), and Commodity (Green Coffee). It also includes a table with columns for Sequence, Status, Location, Contract Id, Item, and State. A red box highlights the 'Load Schedules' button.
- Generate Load - (Main Panel):** Features a 'Purchase Info' section with dropdowns for Vendor (ALLEN COUNTY MOTORS), Ship From (Fort Wayne), Item (Brazil Rio Minas 2/3 Screenshot), Contract No (156), and Location (Coffee Traders). It also includes fields for Customer, Ship To, and Hauler.
- Generate Loads (Right Panel):** Includes input fields for Contract Qty (1,000.00), Units Per Load, No. of Loads, and Total Qty, along with a Comments text area.
- Generated Loads (Bottom Panel):** Shows a table with columns for Load No., Supplier Load #, Sequence, Customer Reference, Equipment Type, Ship To/Arrival Date, and Hauler. It includes a 'Generate' button and a 'Filter Records (F3)' search field.