

How to Search and Open Storage Unit Type Record

1. From Inventory module > click on **Storage Locations** menu.
2. The Search screen for Storage Locations will be shown. Click **New toolbar button**.



If this is the first record you are creating, it will automatically open a new Storage Location screen.

3. This will open a new Storage Location screen.
4. Click **Storage Unit Type** link.
5. This will open a new Storage Unit type screen.

The screenshot shows the 'Storage Location' application window. On the left sidebar, there are links for 'Unit Detail', 'Measurement', 'Item Categories Allowed', 'Container', 'SKU', 'Name', 'Description', 'Storage Unit Type' (highlighted with a red arrow), 'Location', 'Sub Location', 'Parent Unit', 'Restriction Type', 'Aisle', 'Min Batch Size', 'Batch Size', and 'Batch Size UOM'. The main area displays the 'Storage Unit Type - Bulk Storage' dialog box. This dialog has tabs for 'Details' and 'Dimensions'. The 'Details' tab is active, showing fields for Name (Bulk Storage), Description (Bulk Storage), Internal Code (STORAGE), Capacity UOM, Max. Weight (0.00), and Allows Picking (unchecked). The 'Dimensions' tab shows fields for Dimension UOM, Height (0.00), Depth (0.00), Width (0.00), Pallet Stack (0), Pallet Columns (0), and Pallet Rows (0). The bottom of the dialog shows 'Allow Consume' (checked), 'Allow Multiple Items' (unchecked), and 'Cycle Counted' (unchecked). The status bar at the bottom indicates 'Edited' and 'Page 1 of 1'.