

How do I Create Quality Template?

- 1. Navigate to Quality --> Quality Template.
- 2. Template Manager screen is loaded

Template

New View Refresh Close

Layout Filter Records (F3) 11 records

Product Type	Product Value	Description	Control Points
<input type="checkbox"/> Material Type	130	Ingredients, Macro	Approval Sample,Inspection,Inventory Quality,Offe
<input type="checkbox"/> Material Type	222	Byproducts, Dry	Offer Sample,Shipping
<input type="checkbox"/> Material Type	132	Ingredients, Micro	Offer Sample
<input type="checkbox"/> Material	10001	WM Milk Cow Trace Mineral - Bulk	Offer Sample
<input type="checkbox"/> Receipt			Offer Sample
<input type="checkbox"/> Shipment			Offer Sample
<input type="checkbox"/> Transfer			Offer Sample
<input type="checkbox"/> Receipt			Shipping
<input type="checkbox"/> Material	10001	WM Milk Cow Trace Mineral - Bulk	Approval Sample
<input type="checkbox"/> Material	10006	Limestone, Ground	Offer Sample
<input type="checkbox"/> Material	10007	Zinc Sulfate 35.5%	Offer Sample

- 3. Click on New button.
- 4. Quality Template screen is loaded.

Quality Template

New Save Search Delete Undo Duplicate Close

Details Property Limits

Test Details

Product Type: Material

Product Value:

Description:

Directions:

Notes:

Control Points

Remove Layout Filter Records (F3)

Control Point Name

Tests

Remove Layout Filter Records (F3)

Test Name

Page 1 of 1

- 5. Select the Product Type from the drop down.
- 6. Select the Product Value.
- 7. Enter the Description.
- 8. Enter the Directions (Optional Field).
- 9. Enter the Notes (Optional Field).
- 10. Select the Control Points from the Control Point Name drop down.

Control Points

Remove Layout Filter Records (F3)

☒ Control Point Name

Name	Description
Offer Sample	Offer Sample
Approval Sample	Approval Sample
Inspection	Inspection
Inventory Quality	Inventory Quality
Receipt Sample	Receipt Sample
Production	Production

11. Select the Test from the Test Name drop down.

Name	Description	Analysis Type
Tea Blend	Tea Blend	Physical
Tea Receipt	Tea Receipt	Physical

12. Click on Save.

13. Property Limits tab is enabled.

Quality Template

New Save Search Delete Undo Duplicate Close

Details **Property Limits**

Test Details

Product Type: Material Type

Product Value: 130

Description: Ingredients, Macro

Directions:

Tests

Remove Layout Filter Records (F3)

Test Name

Tea Blend

14. Property can be moved Up and Down using Move Up and Down button

Details **Property Limits**

Property Detail Formula Editor **Move Up** **Move Down** Layout Filter Records (F3)

Test Name	Property Name	Formula	Sequence
Tea Blend	PP-Test-Integer		1

15. Click on Save.