How to Associate Workers Compensation Code with Employee

- 1. Select an employee record in Employees from Payroll module.
- 2. Click Detail tab under Employee tab.
- 3. Select WCC from Workers Comp dropdown.
- 4. Click Save toolbar button.

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- 1. Select an employee record in Employees from Payroll module.
- 2. Click Detail tab under Employee tab.
- 3. Select WCC from Workers Comp dropdown.
- 4. Click Save toolbar button.

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- 1. From Payroll module, single click Employee.
- 2. Select and open an existing Employee from the Search Employee screen.

3. Click the Workers Compensation combo box drop down to select. Workers Compensation.

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- Click the Save toolbar button to save the changes made.
 Click the Close toolbar button close the Employee screen.