How to Delete Workers Compensation Codes

- Click Workers Compensation Codes from Payroll module.
 Select WCC from the grid.
- 3.

Details					
+ Insert WC Code*	Description	State	Account ID	Rate	Rate Type
7357	New WCC Smoke Testing	Michigan	24800-0002	0.1	Per Dollar
8805	Clerical Office Workers		24800-0002	0.15	Per Dollar
0016	Farm		24800-0002	0.48	Per Dollar
8006	STORE: CONVENIENCE	Michigan	24800-0002	0.32	Per Dollar

- 4. A confirmation message will be displayed.
- 5. Click Yes button.

iRely i21
You are about to delete 1 row. Are you sure you want to continue?
Yes No
(i) The prompt will display the number of records to be deleted.

6. Deleted WCC will be removed from the grid.

7. Click **Save** button to save the changes made.

Workers Comp	ensation Codes				^ □ ×
Save Undo (
Details					
+ Insert ×	Remove 🗄 Layout 🔍	Filter Records	s (F3)		
WC Code	Description		State	Account ID	Rate
8805	Clerical Office Workers			24800-0002	0.15
0016	Farm			24800-0002	0.48
8006	STORE: CONVENIENCE		MI	24800-0002	0.32
? ◘ ♀	Edited				

- 1. Click Workers Compensation Codes from Payroll module.
- 2. Select WCC from the grid.
- 3. Click Remove grid icon.

Details				
+ Insert	× Remove 🔠 Layout 🔍 Filte	r Records (F3)		
WC Code	Description	State	Account ID	Rate
8805	Clerical Office Workers		24800-0002	0.15
0016	Farm		24800-0002	0.48
8006	STORE: CONVENIENCE	MI	24800-0002	0.32
0315	Staff	CA	24800-0002	0.5

- 4. A confirmation message will be displayed.
- 5. Click Yes button.





- 6. Deleted WCC will be removed from the grid.
- 7. Click Save button to save the changes made

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Details				
+ Insert	X Remove III Layout Q Filter	Records (F3)		
WC Code	Description	State	Account ID	Rate
3805	Clerical Office Workers		24800-0002	0.15
016	Farm		24800-0002	0.48
3006	STORE: CONVENIENCE	MI	24800-0002	0.32

1. Click the Workers Compensation in the grid and click the **Remove** toolbar grid button.



3. Click the Yes button and click the Save toolbar button.

When record you are trying to delete is being used by another record, this message will be shown after you clicked the Save toolbar button.

