

# How To Modify Ticket Format

- 1. From the **Ticket Management** menu, click on **Ticket Formats**.
- 2. All fields and indicators are editable.

Ticket Format

SaveUndoClose

+ Insert

✕ Remove

Export

View

Filter (F3)

5.24.15

<input type="checkbox"/> Ticket Format	Ticket Format Selection	Suppress Discount/Readings	Suppress Split	Suppress Company Name	Suppress Cash Price	Form Feed Each Print Copy	Header Text	Footer Text
<input checked="" type="checkbox"/> Main	Full Sheet	Suppress Discounts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		SIGN_____
<input type="checkbox"/> Farmers	Half Sheet	No Suppression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Grades	Grading Tag	No Suppression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Kiosk	80mm Kiosk (Narro...	No Suppression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> phil	Half Sheet	Suppress Readings and Discounts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Thank you
<input type="checkbox"/> Half Sheet Ticket	Half Sheet	No Suppression	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Header Text	Footer Text
<input type="checkbox"/>		No Suppression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

?

0.69s

Edited

Refresh

- 3. Perform the desired changes and click on **Save**. The changes will be saved.

- 1. From the **Ticket Management** menu, click on **Ticket Formats**.
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Ticket Formats

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Report

View

Filter (F3)

5.24.15

<input type="checkbox"/> Ticket Format	Ticket Format Selection	Suppress Company Name	Form Feed Each Print Copy	Header Text	Footer Text
<input checked="" type="checkbox"/> Main	Full Sheet	<input type="checkbox"/>	<input type="checkbox"/>	Full Sheet Header	
<input type="checkbox"/> Farmers	Full Sheet	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Grades	Grading Tag	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Kiosk	80mm Kiosk (Narrow)	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		

?

0.69s

Edited

- 3. Perform the desired changes and click on **Save**. The changes will be saved.

Ticket Formats

SaveUndoClose

+ Insert

✕ Remove

Report

View

Filter (F3)

5.24.15

<input type="checkbox"/> Ticket Format	Ticket Format Selection	Suppress Company Name	Form Feed Each Print Copy	Header Text	Footer Text
<input checked="" type="checkbox"/> Main	Full Sheet	<input type="checkbox"/>	<input type="checkbox"/>	Full Sheet Header	
<input type="checkbox"/> Farmers	Full Sheet	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Grades	Grading Tag	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Kiosk	80mm Kiosk (Narrow)	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		

?

0.69s

Saved

- 1. From the **Ticket Management** menu, click on **Ticket Formats**.

2. All fields and indicators are editable.

The screenshot shows the 'Ticket Formats' window with the following table:

<input type="checkbox"/> Ticket Format	Ticket Format Selection	Suppress Company Name	Form Feed Each Print Copy	Header Text	Footer Text
<input checked="" type="checkbox"/> Main	Full Sheet	<input type="checkbox"/>	<input type="checkbox"/>	Full Sheet Header	
<input type="checkbox"/> Farmers	Full Sheet	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Grades	Grading Tag	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Kiosk	120mm Kiosk (Standard)	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		

The status bar at the bottom shows 'Edited'.

3. Perform the desired changes and click on **Save**. The changes will be saved.

The screenshot shows the 'Ticket Formats' window with the following table:

<input type="checkbox"/> Ticket Format	Ticket Format Selection	Suppress Company Name	Form Feed Each Print Copy	Header Text	Footer Text
<input checked="" type="checkbox"/> Main	Full Sheet	<input type="checkbox"/>	<input type="checkbox"/>	Full Sheet Header	
<input type="checkbox"/> Farmers	Full Sheet	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Grades	Grading Tag	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Kiosk	120mm Kiosk (Standard)	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		

The status bar at the bottom shows 'Saved'.