

How To Create Ticket Pool

1. From the **Ticket Management** menu, click on **Ticket Pool**.
2. If this is the first record you are to create, it will open directly the Ticket Pool screen where you can add Ticket Pool. Otherwise. it will open Ticket Pool Search screen where existing Ticket Pool records are displayed. Click the **New** toolbar button to open new Ticket Pool screen.

The screenshot shows the 'Ticket Pool' search interface. At the top, there's a 'Close' button and a 'Ticket Pool' tab. Below the tab is a toolbar with 'Open Selected', 'New' (highlighted with a red box), 'Export', 'Columns', and 'View'. A search bar contains 'Ticket Pool' and a 'Contains' dropdown. To the right, it says '6 records' and 'Clear Filters'. The main area is a table with columns 'Ticket Pool', 'Next Ticket Number', and 'Active'. The table contains six rows of data.

Ticket Pool	Next Ticket Number	Active
01	1052	<input checked="" type="checkbox"/>
04	1119	<input checked="" type="checkbox"/>
05	1	<input checked="" type="checkbox"/>
99	433	<input checked="" type="checkbox"/>
RS1	3000	<input checked="" type="checkbox"/>
RS2	4000	<input checked="" type="checkbox"/>

3. Setup the Ticket Pool.

The screenshot shows the 'Ticket Pool' setup screen. At the top, there's a 'Close' button and a 'Ticket Pool' tab. Below the tab is a toolbar with 'New', 'Save', 'Search', 'Delete', 'Undo', and 'Close'. The main area is divided into three panels: 'Details', 'Ticket Types', and 'Ticket Settings'. The 'Details' panel shows 'Ticket Pool' as '02' and 'Next Pool Ticket Number' as '1'. The 'Ticket Types' panel lists various ticket types with checkboxes. The 'Ticket Settings' panel contains several configuration options with checkboxes and dropdowns. On the right, there's a 'Remove' section with a table of distribution types.

Remove	Yes/No	Default
<input type="checkbox"/> Distributions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Load	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Hold	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Split	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Spot Sale	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Contract	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Open Storage	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> DP	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Grain Bank	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Warehouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Offsite Open S...	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- a. Enter **Ticket Pool** id. This is a unique and required field.
 - b. **Next Pool Ticket Number** - By default it is 1. Value cannot be less than 1, this will be the Scale Ticket Number once the scale ticket is saved.
 - c. **Active** - controls if the Ticket Pool is active or inactive. Ticket Pool can be apply on Scale Station Setting if it is Active, else, it cannot.
Note: Disabling the Ticket Pool when it is already used in active Scale Station Setting is not allowed.
 - d. Configure **Ticket Settings** and **Distributions** on each **Ticket Types**.
 - e. In **Ticket Settings** Panel,
 - i. **Ticket Type Allowed** - controls if the Ticket Type will be available in Type field of Scale Ticket. The Ticket Type becomes available in Type field of Scale Ticket if the checkbox is enabled.
 - ii. **Use Pool Single Ticket Series** - enabling the checkbox will disable the **Next Pool Ticket Number** field and the **Next Ticket Number** field will be unlocked. **Next Ticket Number** will be the Scale Ticket Number once the scale ticket is saved.
 - iii. **Override Default Discount Schedule** - if there is selected Discount schedule, this will be used/applied after selecting an item in Scale Ticket screen.
 - iv. **Ticket Completion Options** - identifies how the Scale Ticket should be distributed.
 1. Auto - Scale Ticket will automatically distributed when click the Distribute button
 2. Manual - Scale Ticket will be manually distributed. Clicking the Distribute button will display the Manually Distribute Tickets screen.
 - f. In **Distributions** Panel, add the Distribution types for each Ticket Types.
 - **Yes/No** - enabling the checkbox tells that the Distribution types will be available in the Distribution selections in Scale Ticket screen
 - **Default** - enabling the checkbox indicates this will be the default Distribution type display in Scale Ticket screen
4. Click on **Save** button. The Ticket Pool record will be saved.

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The screenshot shows the 'Ticket Pool' search interface. At the top, there's a 'Close' button and a 'Ticket Pool' tab. Below the tab is a toolbar with 'New', 'Open', 'Refresh', and 'Report'. A search bar contains 'Filter (F3)' and '2 record(s)'. The main area is a table with columns 'Ticket Pool', 'Next Ticket Number', and 'Active'. The table contains two rows of data.

Ticket Pool	Next Ticket Number	Active
01	413	<input checked="" type="checkbox"/>
04	1002	<input checked="" type="checkbox"/>

3. Setup the Ticket Pool.

- Enter **Ticket Pool** id. It is a unique and required field.
- Next Pool Ticket Number** is not mandatory. This will be the Scale Ticket Number once the record is saved.
- Configure **Ticket Settings** and **Distributions** on each **Ticket Types**.
- In **Ticket Settings** Panel,
 - Enable or disable the **Ticket Type Allowed**
 - Enable or disable the **Use Pool Single Ticket Series**
 - Select **Override Default Discount Schedule**.
 - Select **Ticket Completion Options**.
- In **Distributions** Panel, add the Distribution types.
 - Enable the **Yes/No checkbox** so the storage types will be available in Scale Ticket Distribution field when the Ticket Type is selected.
 - Enable the **Default checkbox** so it should be the default Distribution Type displayed in Scale Ticket.

4. Click on **Save** button. The Ticket Pool record will be saved.

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3. Setup the Ticket Pool.

- Enter **Ticket Pool** id. It is a unique and required field.
- Next Pool Ticket Number** is not mandatory. This will be the Scale Ticket Number once the record is saved.
- Configure **Ticket Settings** and **Distributions** on each **Ticket Types**.
- Under **Ticket Settings**, select **Override Default Discount Schedule**.
 - Select **Default Discount Location**.
 - Select **Ticket Completion Options**.
- In **Distributions** Panel, add the Distribution types.

- i. Enable the **Yes/No checkbox** so the storage types will be available in Scale Ticket Distribution field when the Ticket Type is selected.
 - ii. Enable the **Default checkbox** so it should be the default Distribution Type displayed in Scale Ticket.
- 4. Click on **Save** button. The Ticket Pool record will be saved.