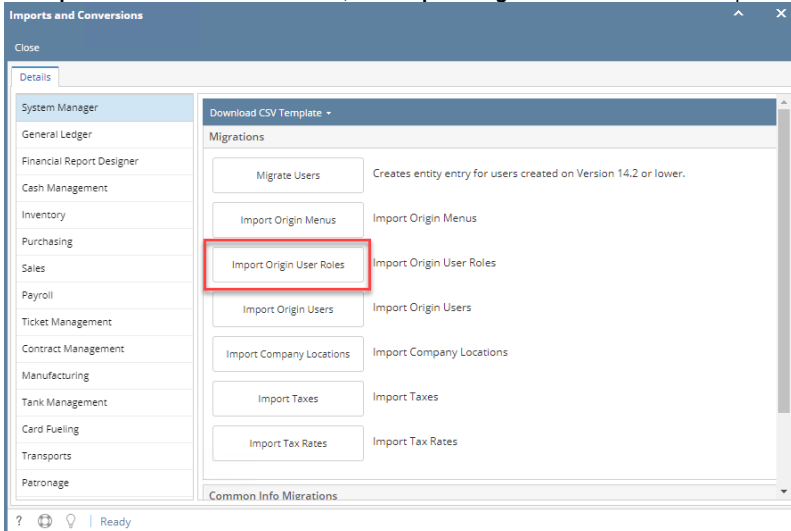


# How to Import Origin Roles into i21

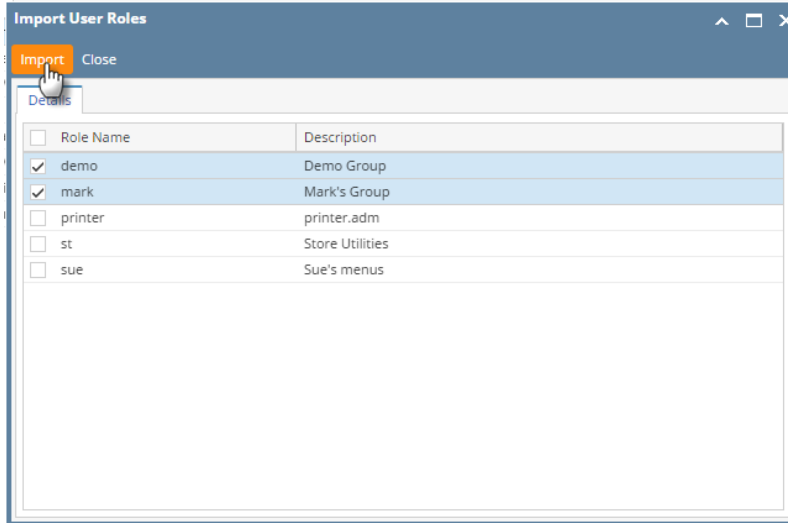


- Only Admin user can import origin user roles to i21 company.
- Make sure Origin Integration is enabled on Company Configuration.

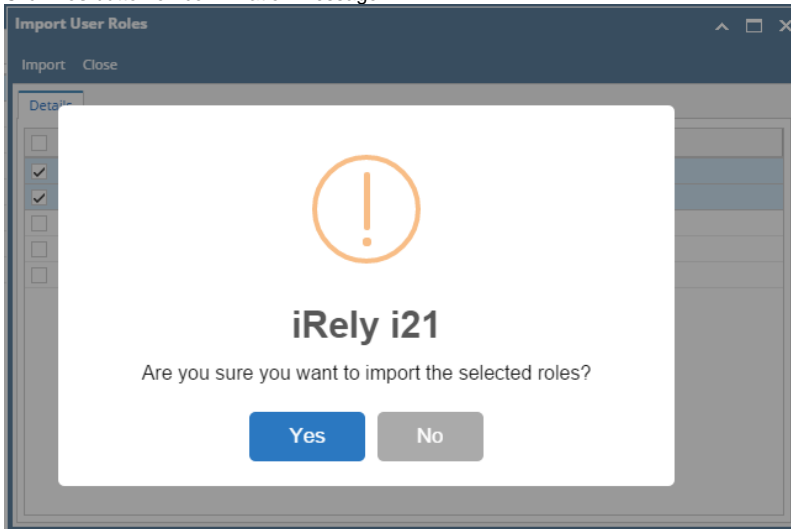
1. Log in as **Admin** user
2. On user's menu panel, go to **System Manager** menu
3. Open **Imports and Conversions** menu under **Utilities** group
4. On **Imports and Conversions** screen, click **Import Origin User Roles** button to open **Import User Roles** screen



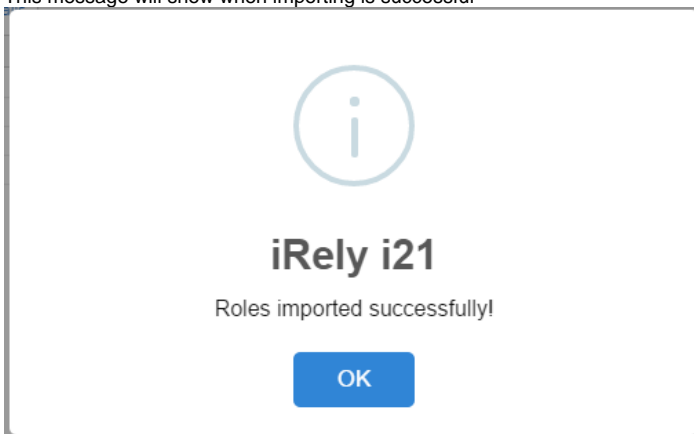
5. Select a role from the list then click **Import** toolbar button



6. Click **Yes** button on confirmation message

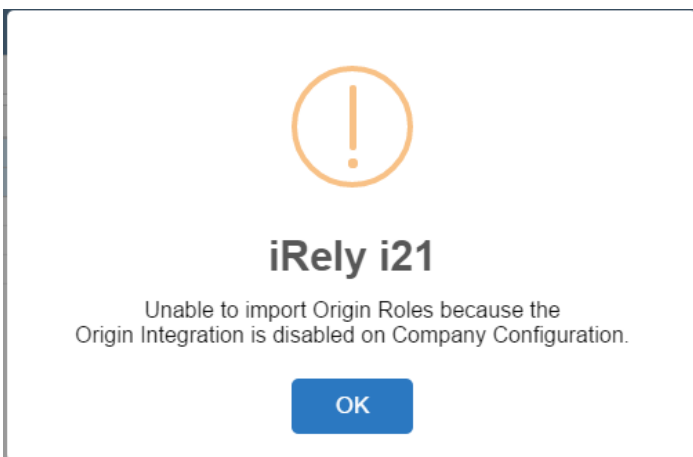


This message will show when importing is successful



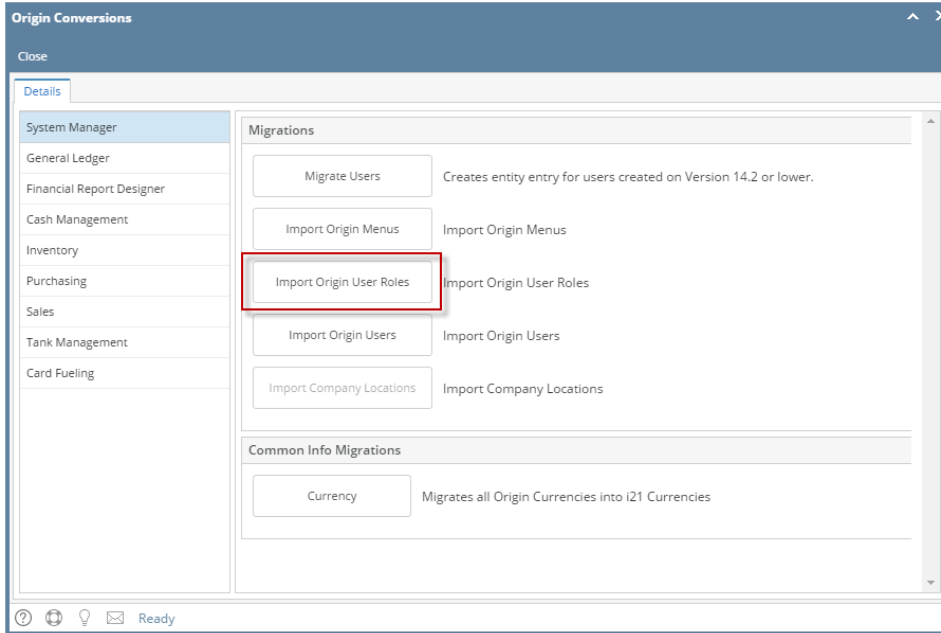
7. To confirm role has been imported, go to System Manager > **User Roles**. Imported Origin user role record should be in the list.

 If Origin Integration is disabled on Company Configuration, this message will appear:

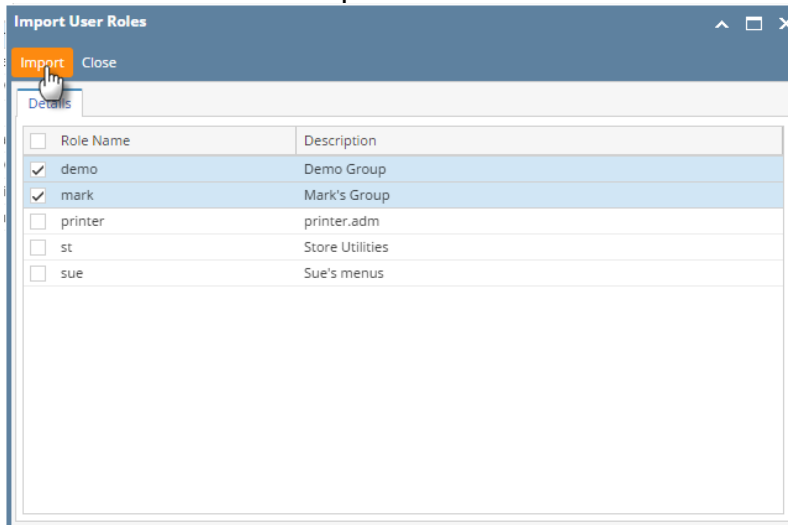


1. Log in as **Admin** user
2. On user's menu panel, go to **System Manager** folder then click **Utilities** folder
3. Click **Origin Conversions** menu to open

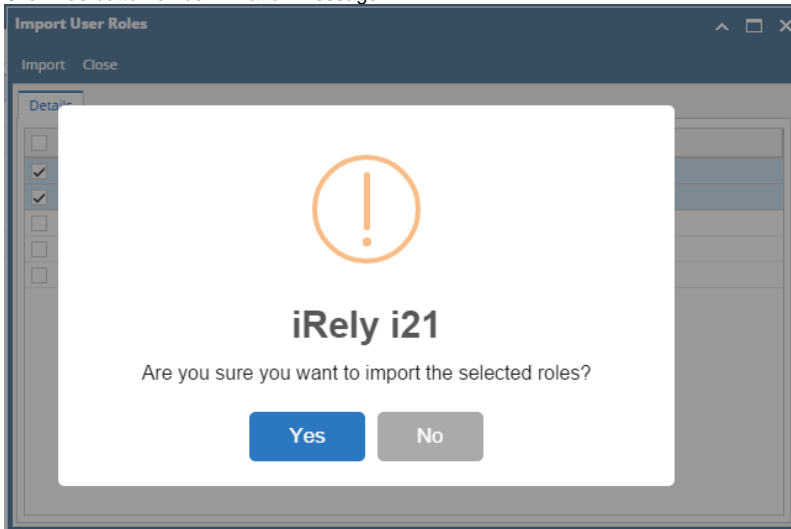
4. On **Origin Conversions** screen, click **Import Origin User Roles** button to open **Import User Roles** screen



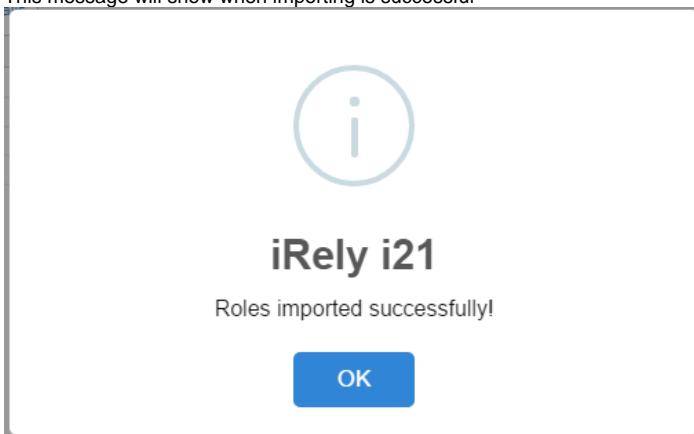
5. Select a role from the list then click **Import** toolbar button



6. Click **Yes** button on confirmation message

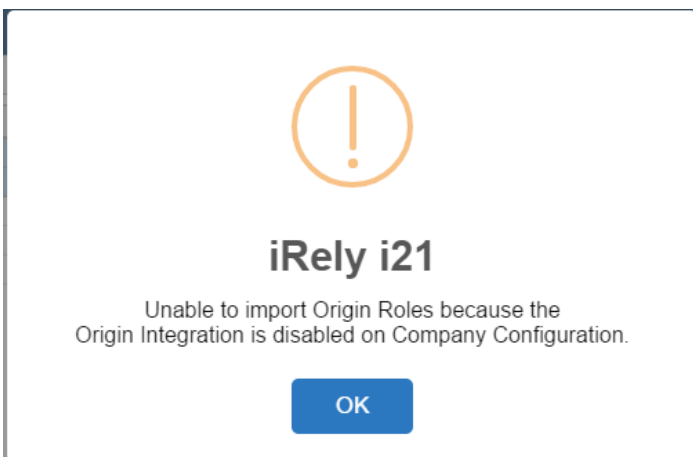


This message will show when importing is successful



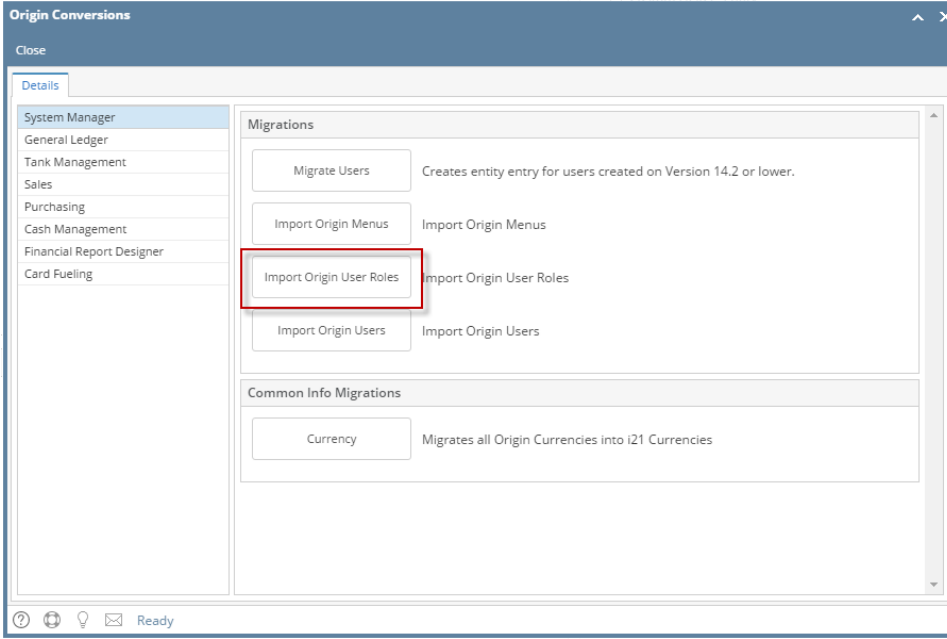
7. To confirm role has been imported, go to System Manager > **User Roles**. Imported Origin user role record should be in the list.

 If Origin Integration is disabled on Company Configuration, this message will appear:

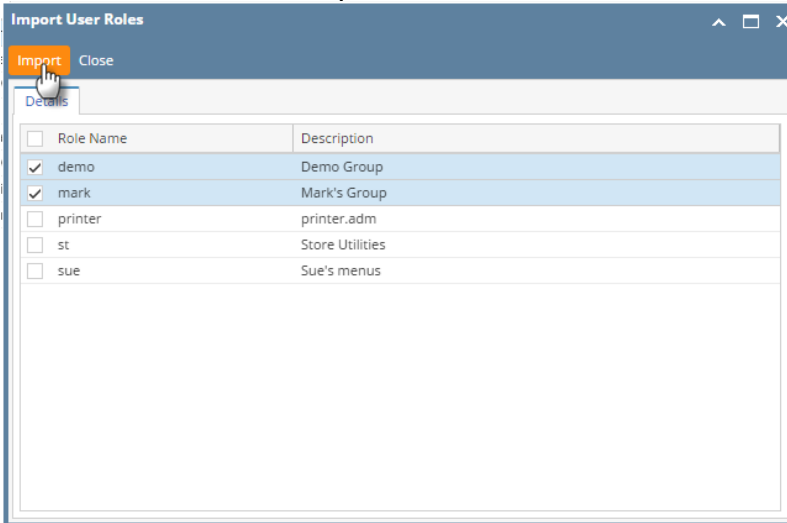


1. Log in as **Admin** user
2. On user's menu panel, go to **System Manager** folder then click **Utilities** folder
3. Click **Origin Conversions** menu to open

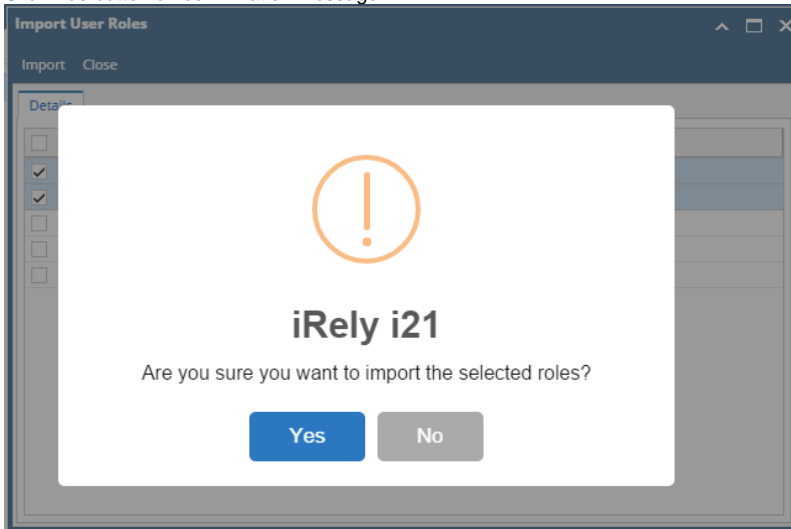
4. On **Origin Conversions** screen, click **Import Origin User Roles** button to open **Import User Roles** screen



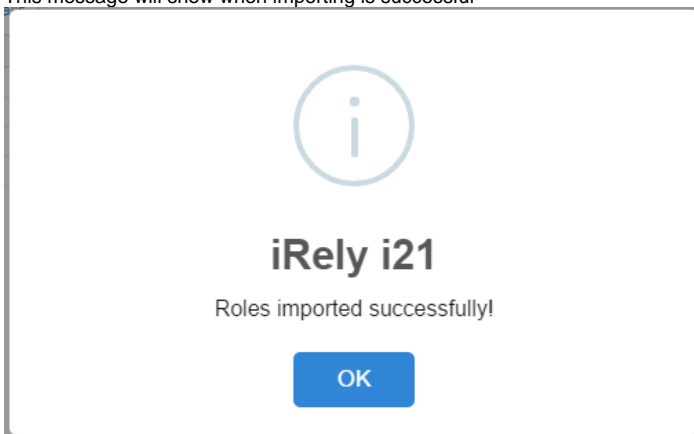
5. Select a role from the list then click **Import** toolbar button



6. Click **Yes** button on confirmation message

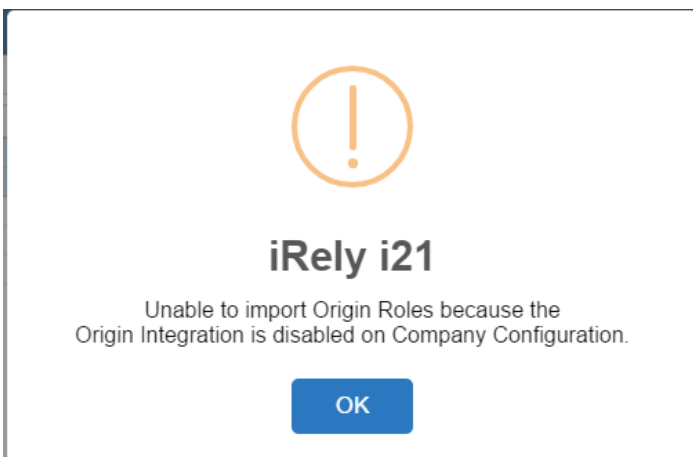


This message will show when importing is successful



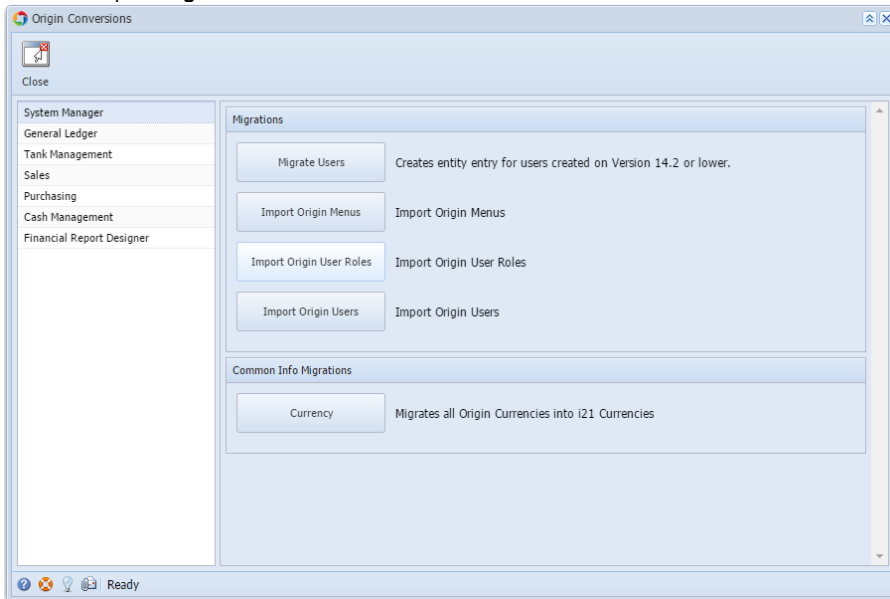
7. To confirm role has been imported, go to System Manager > **User Roles**. Imported Origin user role record should be in the list.

 If Origin Integration is disabled on Company Configuration, this message will appear:

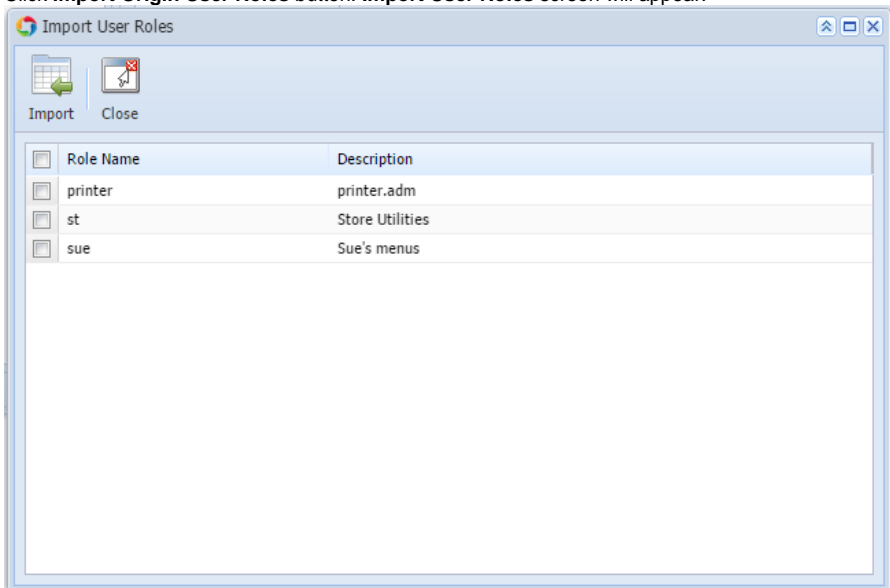


1. Log in as **Admin** user
2. On user's menu panel, go to **System Manager** folder then click **Utilities** folder

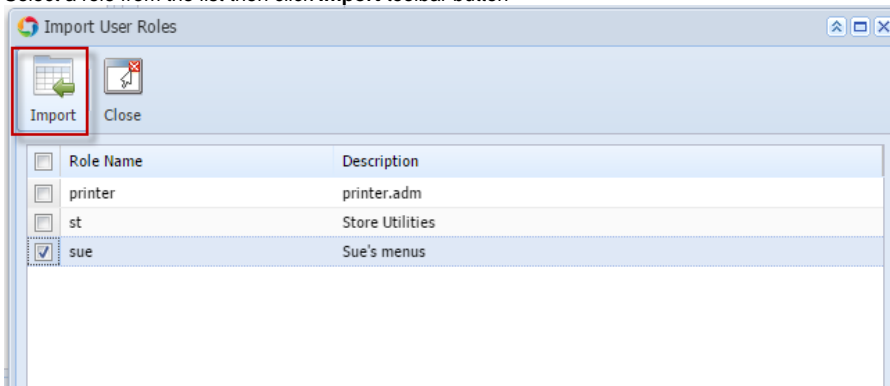
3. Select and open **Origin Conversions** menu



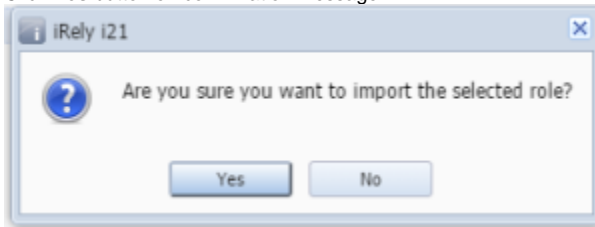
4. Click **Import Origin User Roles** button. **Import User Roles** screen will appear.



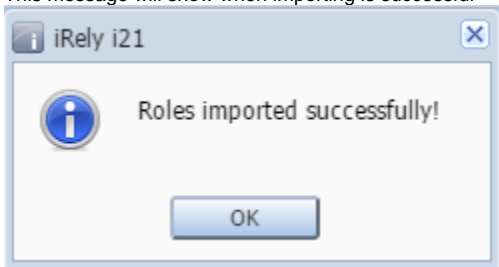
5. Select a role from the list then click **Import** toolbar button



6. Click **Yes** button on confirmation message



This message will show when importing is successful



7. To confirm role has been imported, go to System Manager > **User Roles**. Imported Origin user role record should be in the list.