

How to Add Tariff on Ship Via Entity

1. Open a Ship Via entity record.
2. Navigate to **Ship Via** tab then **Tariff Tab**
3. Add a **Description**, **Tariff Type** and **Effective Date** on Tariffs panel
4. While the created Tariff on Tariffs panel is selected, add a **Category** with **Fuel Surcharge** and **Effective Date** on the **Details** tab of the tariff

Ship Via - ShipVia A

New Save Search Delete Undo Additional Close

Entity Ship Via General Messages Activities Attachments Audit Log Entity Type Custom Crop Insurance

Detail Tariff Trucks

Tariffs

Entity Tariff Type X Remove Export Filter (F3)

Description Tariff Type Effective Date

Tariff A Tariff Type A 10/15/2018

Details Mileage

X Remove Export Filter (F3)

Category Fuel Surcharge Effective Date

GAS 40 10/24/2018

60 10/18/2018

10 10/15/2018

0

5. Click the **Mileage** tab, then add the **Mileage** details. Note that From Miles should not be greater than Through Miles

Ship Via - ShipVia A

New Save Search Delete Undo Additional Close

Entity Ship Via General Messages Activities Attachments Audit Log Entity Type Custom Crop Insurance

Detail Tariff Trucks

Tariffs

Entity Tariff Type X Remove Export Filter (F3)

Description Tariff Type Effective Date

Tariff A Tariff Type A 10/15/2018

Details Mileage

X Remove Export View Filter (F3)

From Miles Through Miles Cost Rate per Unit Invoice Rate per Unit

16 20 13 13.000000

11 15 20 20.000000

5 10 10 20.000000

0 0 0 0.000000

6. Click the **Save** toolbar button to save the setup

1. Open a Ship Via entity record.
2. Navigate to **Ship Via** tab then **Tariff Tab**

Entity - 158-Ent

New Save Search Refresh Undo Additional Close

Entity General Vendor Split Farm Ship Via Locations Contacts Comments (0) History Attachments (0) Messages Custom Audit Log (9)

Detail Tariff

Tariffs

Entity Tariff Type X Remove Filter Records (F3)

Description Tariff Type Effective Date

Details Mileage

X Remove Filter Record X Remove Layout Filter Records (F3)

Category Fuel Surcharge Effective Date

3. Add a **Description**, **Tariff Type** and **Effective Date** on Tariffs panel

Description	Tariff Type	Effective Date
Tariff 1	Tariff A	5/26/2016

4. While the created Tariff on Tariffs panel is selected, add a **Category** with **Fuel Surcharge** and **Effective Date** on the **Details** tab of the tariff

Category	Fuel Surcharge	Effective Date
GAS	10.00 %	5/26/2016
DDSL	50.00 %	5/28/2016
	40.00 %	5/29/2016

5. Click the **Mileage** tab, then add the **Mileage** details. Note that From Miles should not be greater than Through Miles

From Miles	Through Miles	Cost Rate per Unit	Invoice Rate per Unit
5	10	10.000000	10.000000
11	15	10.000000	10.000000
16	20	10.000000	10.000000
21	25	10.000000	10.000000
26	30	10.000000	1.000000
31	35	10.000000	10.000000
36	40	10.000000	10.000000
41	45	10.000000	10.000000
46	50	10.000000	10.000000
51	55	10.000000	10.000000
56	57	10.000000	10.000000
58	60	10.000000	10.000000

6. Click the **Save** toolbar button to save the setup

1. Open a Ship Via entity record.

2. Navigate to **Ship Via** tab then **Tariff Tab**

The screenshot shows the 'Entity - 113-Ent' window with the 'Ship Via' tab selected. The 'Tariff' sub-tab is also selected, showing a table with columns: Description, Tariff Type, and Effective Date. The table is currently empty.

3. Add a **Description**, **Tariff Type** and **Effective Date** on Tariffs panel

The screenshot shows the 'Entity - 113-Ent' window with the 'Tariff' sub-tab selected. The 'Tariffs' panel now contains one record:

Description	Tariff Type	Effective Date
Tariff A	Tariff A	04/18/2016

4. While the created Tariff on Tariffs panel is selected, add a **Category** with **Fuel Surcharge** and **Effective Date** on the **Details** tab of the tariff. Note that Fuel Surcharges only accept up to 100%.

The screenshot shows the 'Entity - 113-Ent' window with the 'Tariff' sub-tab selected. The 'Details' tab is active, showing a table with columns: Category, Fuel Surcharge, and Effective Date. The table contains one record:

Category	Fuel Surcharge	Effective Date
GAS	10.00	04/18/2016

5. Click the **Mileage** tab, then add the **Mileage** details. Note that From Miles should not be greater than Through Miles

The screenshot shows the 'Entity - 113-Ent' window with the 'Tariff' sub-tab selected. The 'Mileage' tab is active, showing a table with columns: From Miles, Through Miles, Cost Rate per Unit, and Invoice Rate per Unit. The table contains one record:

From Miles	Through Miles	Cost Rate per Unit	Invoice Rate per Unit
5	10	3.330000	4.44

6. Click the **Save** toolbar button to save the setup