

How to Setup a Patron Item

Pre-requisite:

- [Patronage Category](#)

Steps:

1. Go to Inventory > Items.
2. Select and open an item from the search screen.
3. On the Item screen, navigate to Setup tab > Others tab.
4. Fill up the fields located in the Patronage group box.
 - a. Patronage Category – volume collection will be done from Invoice or Voucher.
 - b. Direct Sale – volume collection will be done from Grain Direct Sale.
5. Click Save.