

How to Collect Patronage Volumes

Pre-requisites:

- [Patronage Categories](#)
- [Configured Patron Customer](#)
- [Configured Patron Item](#)

The system will record the patronage volumes separately by the assigned Patronage Category of each item. Generally, patronage volumes are classified by **Fiscal Year, Customer, and Item Patronage Category (Purchase/Sale & Unit/Amount)**. Fiscal year of a volume is identified from the creation date of the transaction. If transactions were made on the same year, it will accumulate the patronage volume for that year. The Stock Status of a Customer /Vendor should be configured for it to be qualified for volume collection regardless of the stock status. As for the setup of the item patronage category, **Purchase** type implies that the volume will be recorded from [Voucher](#), while **Sales** will be from [Invoice](#). Volume quantities are calculated from the assigned **Unit /Amount**. See the computation below:

For **Unit** type:

$$\text{Billed/Shipped Qty} \times \text{Stock Unit Qty} = \text{Patronage Volume}$$

*Note: If the transaction is not in Stock UOM, the quantity to be record will be converted to stock unit.

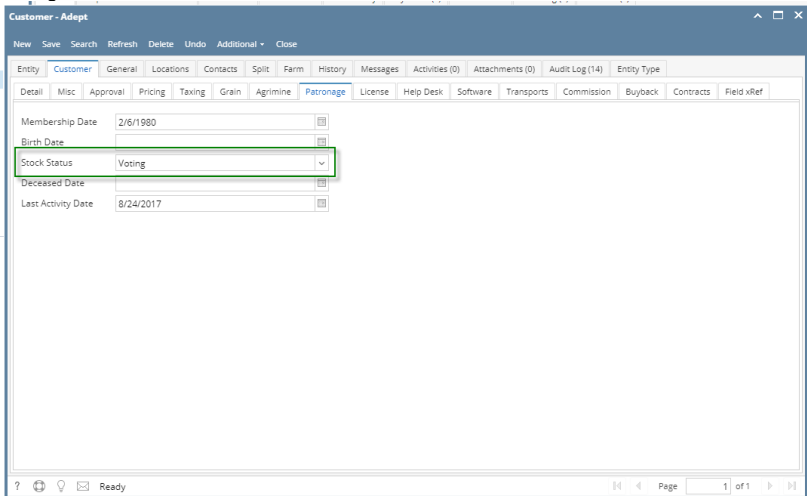
For **Amount** type:

$$\text{Billed/Shipped Qty} \times \text{Price} = \text{Patronage Volume}$$

Patronage volumes will be collected upon posting the transaction and will be reversed when unposted. Take note that there are transactions which are qualified for patronage volume collection(such as; Inventory Shipment, Inventory Receipt) as they create Voucher or Invoice for that specific transaction. The collected patronage volumes can be checked from the Volume Details screen. The screen will show the summary of the volumes collected in a year and per customer. Lastly, the total quantity of purchase and sale volume will be showed in the screen.

See the illustration below for the sample volume collection:

1. Configure Patron Customer



2. Configure Patron Item

Item - 91G

New Save Search Delete Undo Duplicate Close

Details Setup Pricing Stock Commodity Activities (0) Attachments (0) Audit Log (295)

GL Accounts Location Sales Point of Sale Contract Item Xref Motor Fuel Tax Other

Comments

Invoice Comments

Pick List Comments

Tank Management

Tank Required ☐

Available for TM ☒

Default % Full 100

Patronage

Patronage Category SA

Direct Sale SA

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3. Create an Invoice using the configured customer and item. Then Post the Invoice.

Invoice - Adept

New Save Search Delete Undo Print Add Shipment Email Duplicate Cancel Post Recurring Close

Details Prepays and Credit Memos Instructions Post Preview Post History Payments (0) Attachments Audit Log (0) Activities (0)

Source Standard Recurring Location 0001 - Fort Wayne PO No Invoice No SI-329

Type Invoice Bill To Flagsstaff Freight Term Deliver/Pickup Split

Customer Adept Ship To Flagsstaff Ship Date 8/24/2017 Currency USD Accrual 1

Invoice Date 8/24/2017 Ship Via Salesperson Jeff the Driver Comments Thank you for your business

Post Date 8/24/2017 Contact Kris Helms Account 12000-0000-000

+ Insert Open Quality Remove Add Recipe Get Previous Details Pricing Report View Filter (F3)

Item No.	Description	Ordered	Order UOM	Shipped	UOM	Discount %	Tax	Price	Total	Tax
91G		0.00		0		0.00%	0.00000	10.00000	500.00000	
		0.00		0		0.00%	0.00000	0.00000	0.00000	

Bill To Flagsstaff 4242 Flagsstaff Cove Fort Wayne, IN, 46815 United States

Item On Hand 0 On Order (PO) 0

Committed 0 Back Order 0

Terms 7 days after Due Date 8/31/2017

Ship To Flagsstaff 4242 Flagsstaff Cove Fort Wayne, IN, 46815 United States

Disc. Available 0.00000 Disc. Taken 0.00000

Subtotal 500.00000

Shipping 0.00000

Tax 0.00000

Total 500.00000

Amount Received 0.00000

Amount Due 500.00000

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4. Check the Volume Gathered

Volume Detail

Category Adjust Transfer Refresh Change Status Export Close

Details Transfers Adjustments

Volume

Report View Filter (F3) Clear All Filters

X Total Not Equal To 0.00

Fiscal Year Customer Stock Status Last Activity Date Tax ID Refund Processed Purchase Sale Total

2017 Adept Voting 8/24/2017 0.00 500.00 500.00

Volume Detail

Report View Filter (F3)

Category Name	Purchase/Sale	Unit/Amount	Volume
SA	Sale	Amount	500.00

Ready