How to Delete budget record
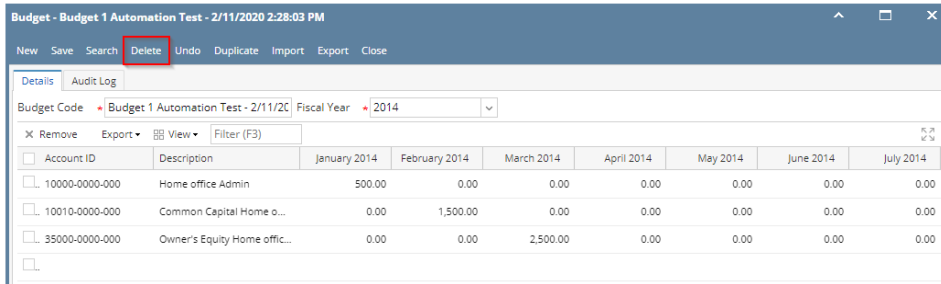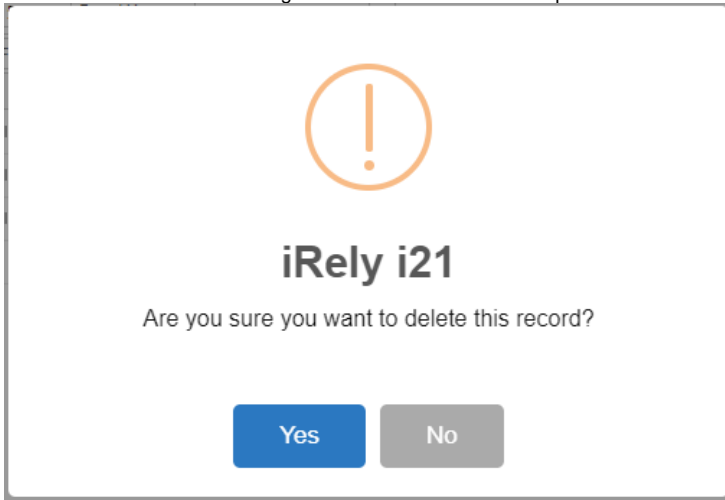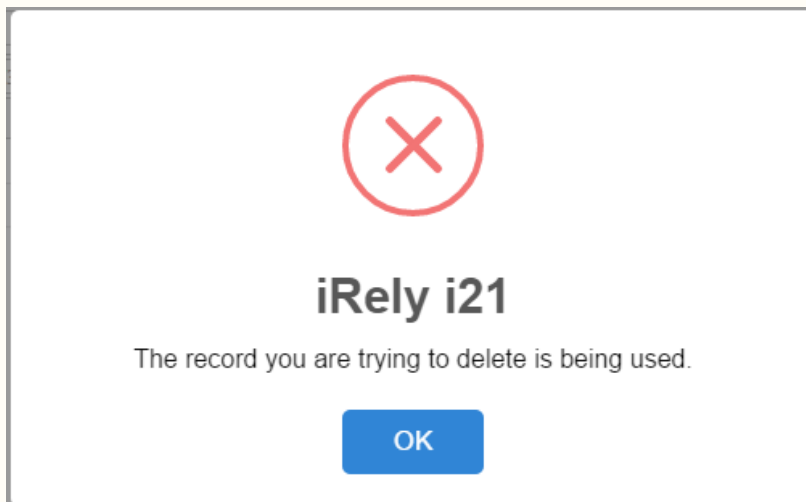
1. Open the selected budget record. See How to Search and Open budget record.
2. Click **Delete** to delete budget record.

3. This delete confirmation message will be shown. Click **YES** to proceed with deleting the record.
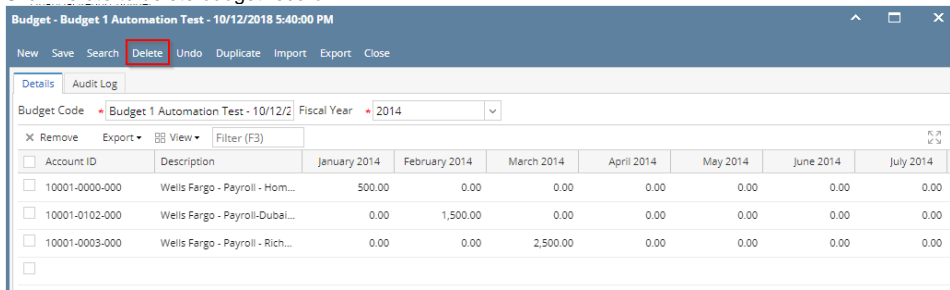

⚠ Note that deleting a budget record that is being used by other record/s will not be allowed to get deleted. This message will be shown.

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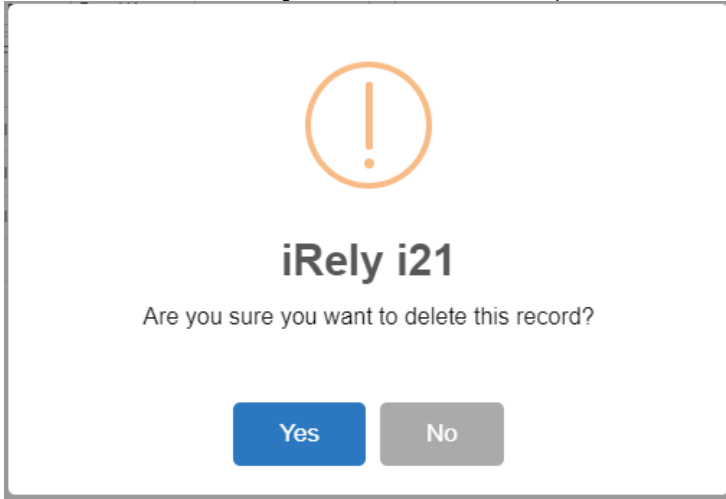

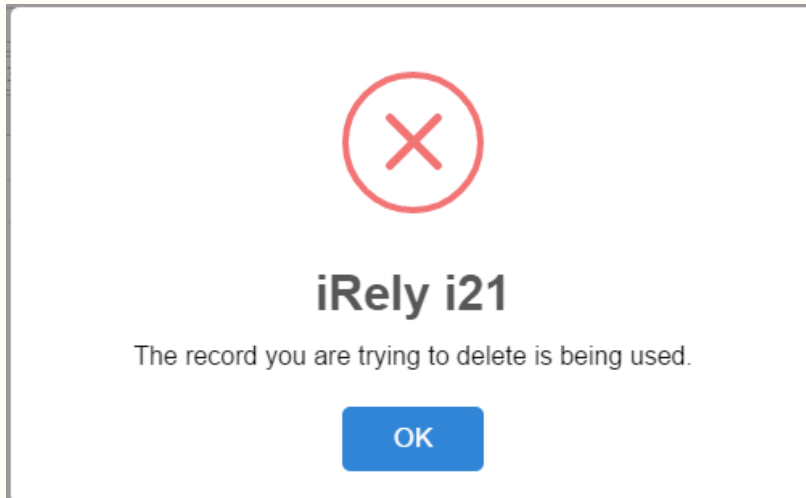1. Open the selected budget record. See How to Search and Open budget record.
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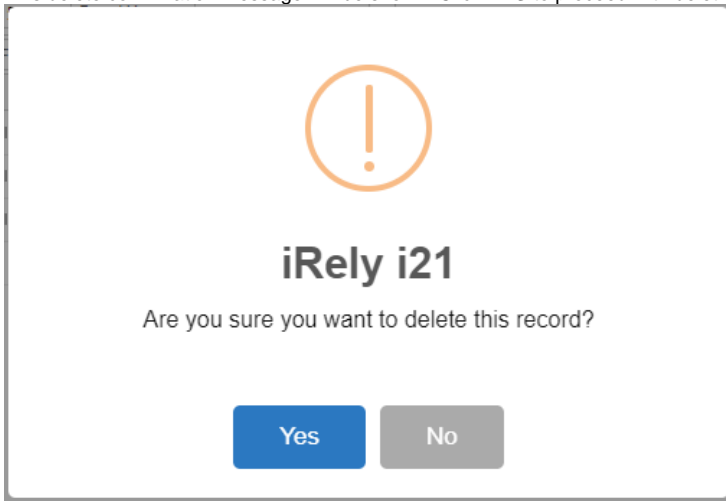

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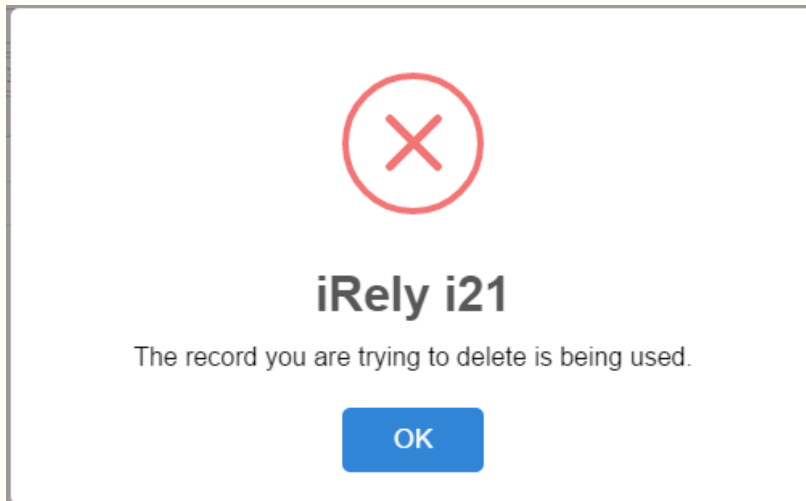

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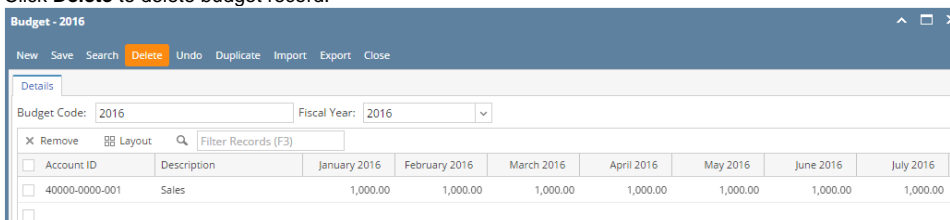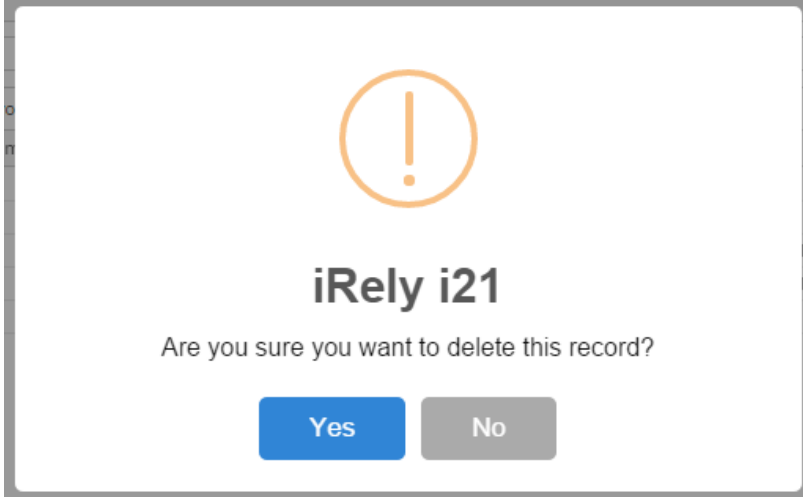2. Click **Delete** to delete budget record.

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