# How to Delete Inventory Shipment
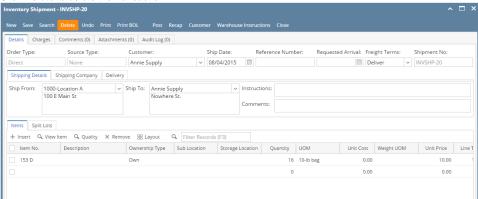
1. Open the selected inventory shipment transaction. See How to Search and Open inventory shipment.
2. Click **Delete** to delete the transaction.



3. This delete confirmation message will be shown. Click **YES** to proceed with deleting the record.