

How to Search and Open inventory transfer

1. From Inventory module > click on **Inventory Transfer** menu.
2. The **Inventory Transfer** search will be opened. See [Search](#) to guide you on how to use the Search screen.
3. Select the inventory transfer and click **Open**. Or you can also double-click on the selected record.

Inventory Transfer

Close

Inventory Transfer Details

Open Selected New Export Columns View Items Categories Commodities Locations Storage Units 414 records (1 selected)

Transfer No Contains Add Filter Clear Filters

Transfer No	Transfer Date	Transfer Type	Description	From Location	To Location	Status	Posted
<input type="checkbox"/> IT-415	08/07/2018	Location to Location		0001-Fort Wayne	0002 - Indianapolis	Open	<input type="checkbox"/>
<input checked="" type="checkbox"/> IT-414	07/10/2018	Location to Location	CORN	0001-Fort Wayne	0002 - Indianapolis	In Transit	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-413	06/18/2018	Location to Location	CORN	0001-Fort Wayne	0002 - Indianapolis	In Transit	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-412	06/18/2018	Location to Location	CORN	0001-Fort Wayne	0002 - Indianapolis	In Transit	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-411	06/13/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-410	06/13/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-409	06/13/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-408	06/13/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-407	06/13/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-406	06/13/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-405	06/13/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-404	06/13/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-403	06/13/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>
<input type="checkbox"/> IT-402	06/12/2018	Storage to Storage		0001-Fort Wayne	0001-Fort Wayne	Closed	<input checked="" type="checkbox"/>

2.36s Ready Refresh

4. The **Inventory Transfer** screen will be opened showing the selected record/s.

Inventory Transfer - IT-414

New Save Search Delete Undo Print Close

Details Activities Attachments Unpost Preview Post History Audit Log

Transfer No IT-414 From Location 0001-Fort Wayne

Transfer Date 07/10/2018 To Location 0002 - Indianapolis

Source Type Scale Status In Transit

Transferred By IRELY ADMIN Shipment Required ☒

Description CORN

Items

Export View Filter (F3)

Source No.	Item No.	Description	Ownership Type	From Storage Location	From Storage Unit	Lot Number	Alt
<input type="checkbox"/> 960	CORN	CORN	Own	Processing Plant	test		
<input type="checkbox"/>							

2.18s Posted 1 of 1 Refresh