

# How to Delete Inventory Transfer

- 1. Open the selected inventory adjustment transaction. See [How to Search and Open inventory transfer](#).
- 2. Click **Delete** to delete the transaction.

Inventory Transfer - INVTRN-4

NewSaveSearchDeleteUndoPrintPostRecapClose

DetailsComments (0)Attachments (0)Audit Log (7)

Transfer No:

INVTRN-4

Transfer Date:

03/17/2016

Transfer Type:

Location to Location

Source Type:

None

Transferred By:

irelyadmin

From Location:

1000-Location A

To Location:

2000-Location B

Shipment Required:

☐

Status:

Open

Description:

Items

+ InsertView ItemX RemoveLayoutFilter Records (F3)

Item No.	Description	From Sub Location	From Storage	Ownership Type	Lot Number	UOM	Available Qty	To Sub Location	To Storage	Transfer Qty	UOM
<input type="checkbox"/> Item A	non-lot tracked	Main	M-bin1	Own		pound	100	1F	1F-b1	10	pound
<input type="checkbox"/>										0	

- 3. This delete confirmation message will be shown. Click **YES** to proceed with deleting the record.

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Are you sure you want to delete this record?

Yes

No