

# Manually Entering a Freight rate and Surcharge

This will show you on how to create a Transport load by manually entering the freight rate and surcharge.

- 1. From Transport module > Transport Load Click on New
- 2. Create a terminal to customer record and fill up the required fields.
- 3. On the Distribution detail grid, enter the surcharge and freight rate

Transport Loads - TR-276

NewSaveDeleteUndoDuplicatePostPrintRecalculate LoadRecalculate PriceClose

DetailsMiscCommentsAttachmentsAudit Log

Load Schedule

Ship ViaCommon Carrier Trucking Inc.,,Truck No

Load Date/Time01/26/2024 04:26 PMSellerCommon Carrier Trucking Inc.,,Trailer No

Freight ItemFreightDriverAlyssa GowingTransactionTR-276

Receipts

RemoveReplicateAdd FeeTax DetailTax Detail ReconReceipt DetailTransfer DetailExportViewFilter (F3)

Origin	Fuel Supp	Supply P	R. Comp	R. Stora	BOL No	Purchase	Xref Vend	Contrac	Gross U	Net Un	Unit Cost	Surcharge	Fee Amount	Freight Rate	Combo Freight Rai	Tax Gr	Receipt L
Loc...		0001 -...			12345	Item-...			10	10	10.00000			0		0	RL-1
									0	0	0.00000			0		0	
									10	10				0.00		0.00	

Distribution Header

RemoveTax DetailInvoice DetailExportViewFilter (F3)

Destination	Customer	Ship To	S. Company Loc	Sales Person	Invoice Date	Purchase Order	Release PO No	Comments
Customer	Customer-T3444	Customer-T3444 L...	0001 - Fort Wayne	Jeff the Driver	01/26/2024 16:26:00			

Distribution Detail

RemoveContract DetailExportViewFilter (F3)

Receipts Link	Item	Xref Customer Pro	TM Order	Consumptio	Contract	Gross Units	Net Units	Freight Units	Price	Surcharge	Freight Rate	Combo Freight Rai	T
RL-1	Item-T3444					10	10	10	1.96881		0		
						0	0	0	0.00000		0		

- 4. Click on Save.