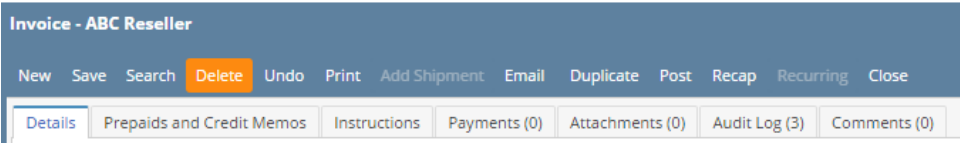
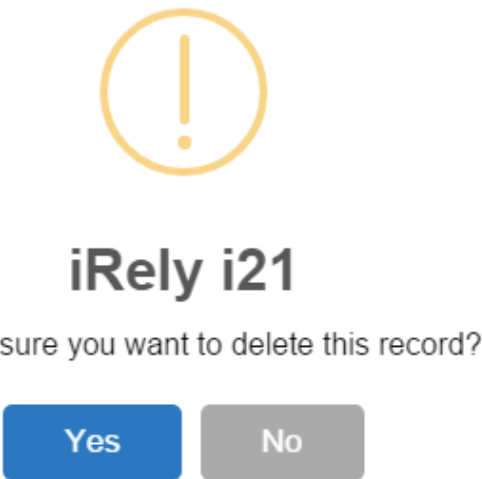


How to Delete Invoice

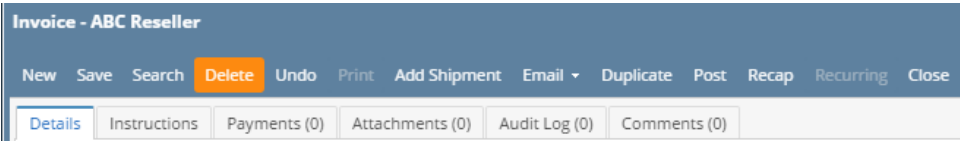
- 1. Open the Invoice you wish to delete. Note that you are only allowed to delete Invoice that is not posted. If the Invoice is already posted, you will have to [unpost](#) it first.
- 2. Click the **Delete** button.



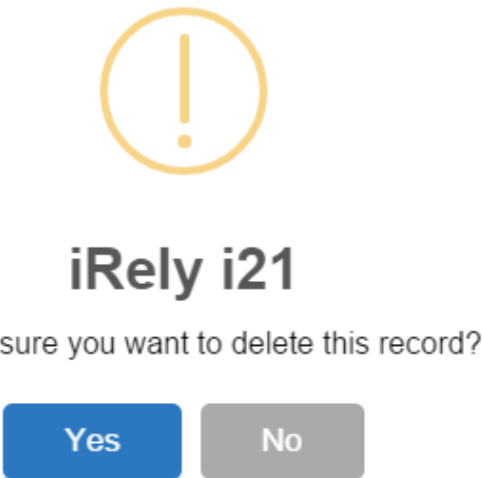
- 3. Click **Yes** on the confirmation message.



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- 2. Click the **Delete** button.

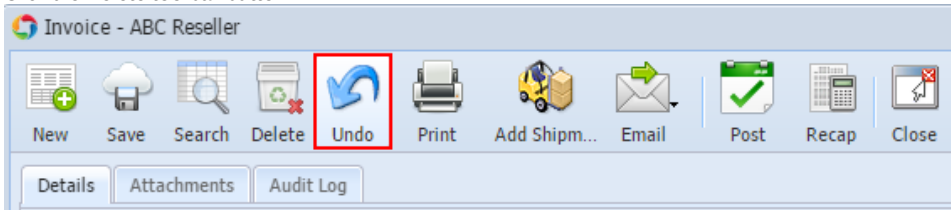


- 3. Click **Yes** on the confirmation message.

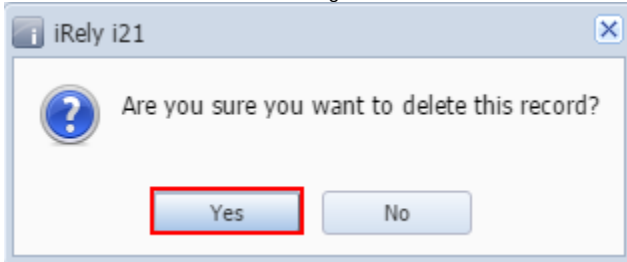


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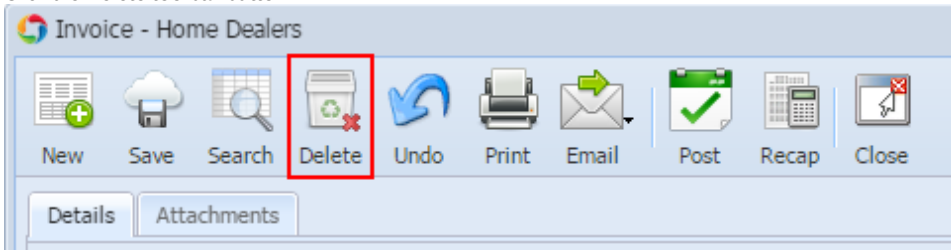
2. Click the **Delete toolbar button**.



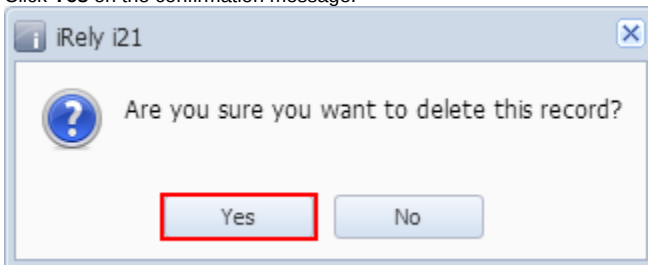
3. Click **Yes** on the confirmation message.



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