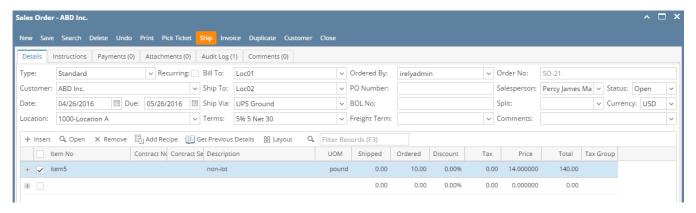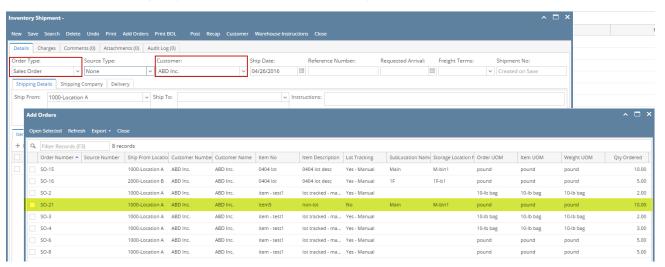# How to Create Inventory Shipment from Sales Order

There are many ways to create an Inventory Shipment from Sales Order.

- From Sales module > Sales Orders> click **Ship**.

- From New Inventory Shipment > select Sales Order in the Order Type field > **select the Customer with open Sales Order** > the Add Orders screen will automatically be opened > select the Sales Order and click Open Selected.

- From existing Inventory Shipment where Order Type of Sales Order and Customer selected has open Sales Order > click **Add Orders** > Add Orders screen will be opened > select the Sales Order and click Open Selected.

Here is the sales order added to the Inventory Shipment.

Inventory Shipment -

New Save Search Delete Undo Print Add Orders Print BOL   Post Recap Customer Warehouse Instructions Close

| Details | Charges | Comments (0) | Attachments (0) | Audit Log (0) |

Order Type:	Source Type:	Customer:	Ship Date:	Reference Number:	Requested Arrival:	Freight Terms:	Shipment No:
Sales Order	None	ABD Inc.	04/26/2016			Deliver	Created on Save

| Shipping Details | Shipping Company | Delivery |

Ship From: 1000-Location A   Ship To: Loc01   Instructions: [   ]
                                          c/o Luke Castellan
                                          ABC St.   Comments: [   ]

| Items | Split Lots |

+ Insert   Q View Item   Q Quality   X Remove   Layout   Q   Filter Records (F3)

	Order Number	Item No.	Description	Order Qty	Order UOM	Sub Location	Storage Location	Quantity	UOM	Unit Cost	Weight UOM	Unit Price	Line Total
☐	SO-21	item5	non-lot	10	pound	Main	M-bin1	10	pound	0.00	pound	14.00	140.00
☐								0		0.00		0.00	0.00