How to Open a Customer Inquiry Record

1. On the **Menu panel**, click the **Customer Inquiry menu**. This will open the Search for Customer Inquiry screen.

Tank Management

Activities	Maintenance	Reports
Clock Reading	Customer Inquiry	Call Entry Printout
Synchronize Delivery History	Consumption Sites	Delivery Fill
Generate Orders	Devices	Work Orders
Tank Monitor		Deliveries
Generate Work Orders		Events
Lease		
Budget Calculation		
Virtual Meter Billing		

2. Search for the customer record, select it in the grid, and then click the **Open Selected toolbar button**.
3. Customer Inquiry will be displayed.

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🖵 **Tank Management**

Customer Inquiry

Consumption Sites

Clock Reading

Synchronize Delivery History

Lease

Generate Orders

Tank Monitor

Budget Calculation

Virtual Meter Billing

Devices

Events

Renew Julian Deliveries

🖵 **Reports**
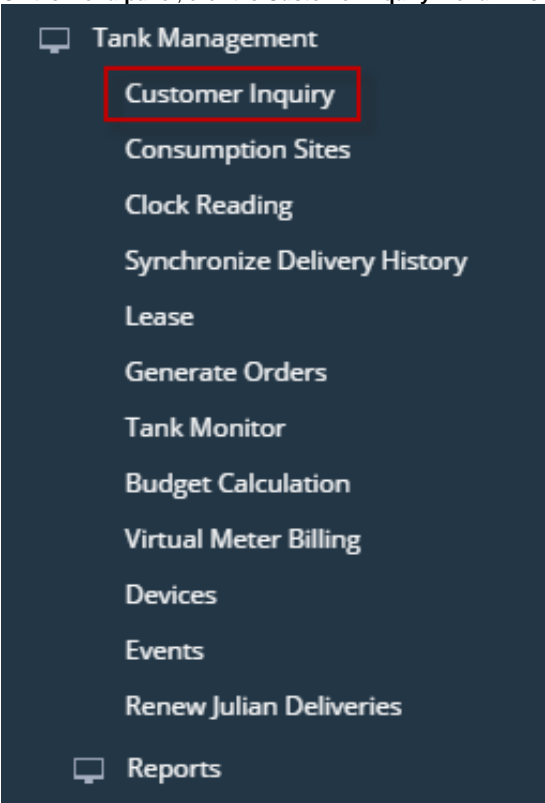
2. Search for the customer record, select it in the grid, and then click the **Open toolbar button**.

Customer Entity

New Open Import Refresh Export ▾ Close
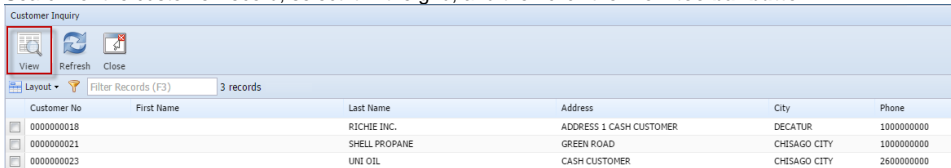
▦ Layout   🔍 Filter Records (F3)   3 records

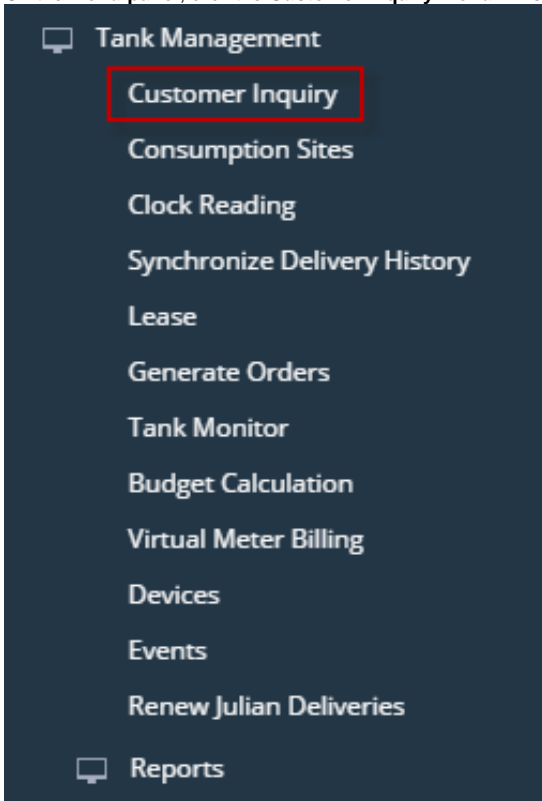| Entity No	Name ▲	Phone	Address	City	State	Zip Code
0001005078	Customer A	1000000000	1234 Main St.	Fort Wayne	IN	46801
0001005079	Customer B	2000000000	111 Princeton Road	Fort Wayne	IN	46808
0001005080	Customer C	3000000000	654 Downtown Street	Fort Wayne	IN	46814

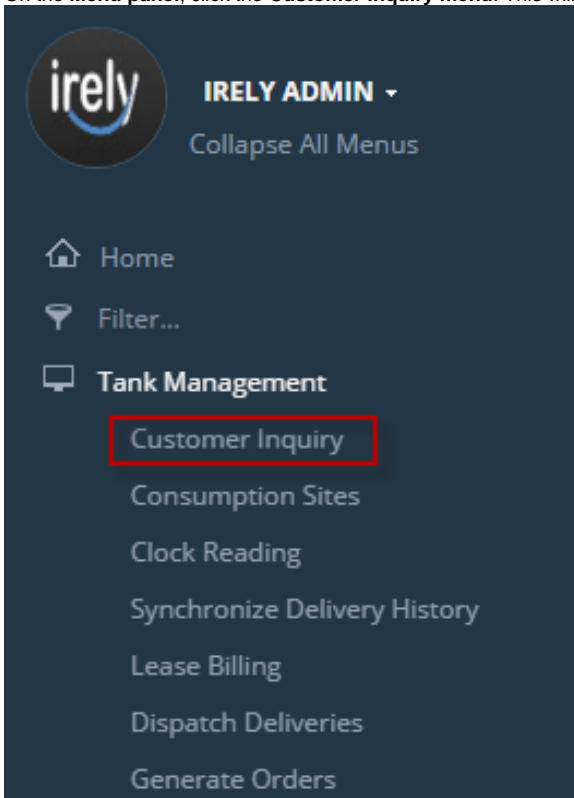1. On the **Menu panel**, click the **Customer Inquiry menu**. This will open the Search for Customer Inquiry screen.

2. Search for the customer record, select it in the grid, and then click the **Open toolbar button**.
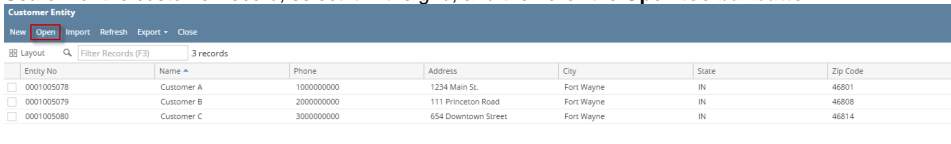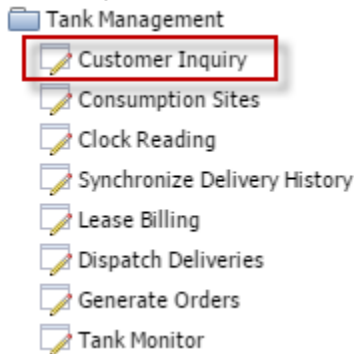

1. On the **Menu panel**, click the **Customer Inquiry menu**. This will open the Search for Customer Inquiry screen.

2. Search for the customer record, select it in the grid, and then click the **Open toolbar button**.

1. On the **Menu panel**, double click the **Customer Inquiry menu**. This will open the Search for Customer Inquiry screen.

2. Search for the customer record, select it in the grid, and then click the **View toolbar button**.
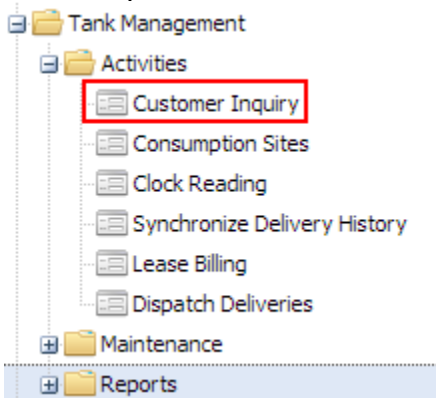

1. On the **Menu panel**, double click the **Customer Inquiry menu**. This will open the Search for Customer Inquiry screen.

2. Search for the customer record, select it in the grid, and then click the **Open Selected toolbar button**.