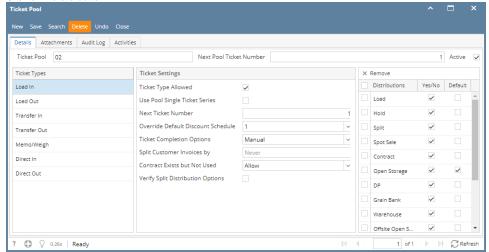# How to Delete Ticket Pool

1. From the **Ticket Management** menu, click on **Ticket Pools.**
2. Select the existing Ticket Pool record from Ticket Poo Search screen that you want to delete.
3. Click on **Delete** button.

A warning message will prompt telling that you are about to delete the record. Click **Yes** to continue.

The Ticket Pool will be deleted.

> ⓘ When a record you are trying to delete is being used by another record, this message will be shown.
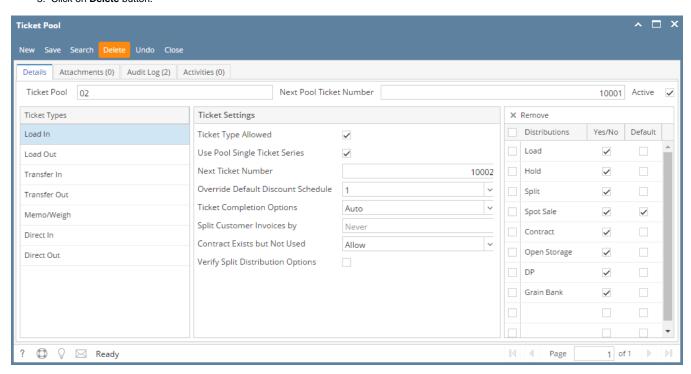
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The record you are trying to delete is being used.

OK

1. From the **Ticket Management** menu, click on **Ticket Pools.**
2. Select the existing Ticket Pool record from Ticket Poo Search screen that you want to delete.
3. Click on **Delete** button.

A warning message will prompt telling that you are about to delete the record. Click **Yes** to continue.

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Are you sure you want to delete this record?

Yes   No

The Ticket Pool will be deleted.

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The record you are trying to delete is being used.

OK