How to Import Origin Company Locations into i21 company

Origin Company Locations can be imported to i21 company through Origin Conversions screen.

Here is how to Import Company Locations from Origin System into i21 company:

- 1. Login as Admin User
- 2. On user's menu panel, go to System Manager menu then open Imports and Conversions menu
- 3. On Imports and Conversions screen, click Import Company Locations button

Imports and Conversions	÷			×
Close				
Details				
System Manager	Download CSV Template 🝷			
General Ledger	Migrations			
Financial Report Designer Cash Management	Migrate Users	Creates entity entry for users created on Version 14.2 or lower.		
Inventory Purchasing	Import Origin Menus	Import Origin Menus		
Sales	Import Origin User Roles	Import Origin User Roles		
Payroll Ticket Management	Import Origin Users	Import Origin Users		
Contract Management	Import Company Locations	Import Company Locations		
Tank Management	Import Taxes	Import Taxes		
Card Fueling Transports	Import Tax Rates	Import Tax Rates		
Patronage	Common Info Migrations			-
? 🗘 🖓 Ready				

4. Click the Yes button on the confirmation message:

(]	5			
iRely i21				
You are about to import 2 records. Are you sure you want to continue?				
Yes No	5			

5. A successful message should prompt after.



6. Imported Company Locations will be added on the list in Common Info > Company Locations.

Here is how to Import Company Locations from Origin System into i21 company:

- Login as Admin User
 On user's menu panel, go to System Manager folder then click Utilities folder
- 3. Open Origin Conversions menu
- 4. On Origin Conversions screen, click Import Company Locations button

etails			
System Manager	Migrations		
General Ledger Financial Report Designer	Migrate Users Creates entity entry for users created on Version 14.2 or lower.		
Cash Management	Import Origin Menus Import Origin Menus		
Purchasing	Import Origin User Roles Import Origin User Roles		
Tank Management	Import Origin Users Import Origin Users		
Card Fueling	Import Company Locations		
	Common Info Migrations		
	Currency Migrates all Origin Currencies into i21 Currencies		

5. Click the Yes button on the confirmation message:

(]					
iRely i21					
You are about to import 2 records. Are you sure you want to continue?					
Yes No					

6. A successful message should prompt after.



7. Imported Company Locations will be added on the list in Common Info > Company Locations.

New Open Refresh Export Close						
BE Layout Q Filter Records (F3) 15 record(s)						
Location Name	Location Type	Location	Active			
0000 - Home Office	Office	0000	true			
0001 - Fort Wayne	Warehouse	0001	true			
0002 - Indianapolis	Warehouse	0002	true			
0003 - Richmond	Plant	0003	true			
0004 - South Bend	Farm	0004	true			
0005 - Chatham	Warehouse	0005	true			
0006 - Blenheim	Warehouse	0006	true			
0007 - Port Albert	Warehouse	0007	true			
0101 - iRely Mart	Office	0101	true			
0555 - Test Location	Office		true			
Loc 01	Office		true			
Loc 02	Office		true			
Loc 03	Warehouse		true			
Loc 02 - 558	Office		true			
Loc 03 - 560	Office		true			