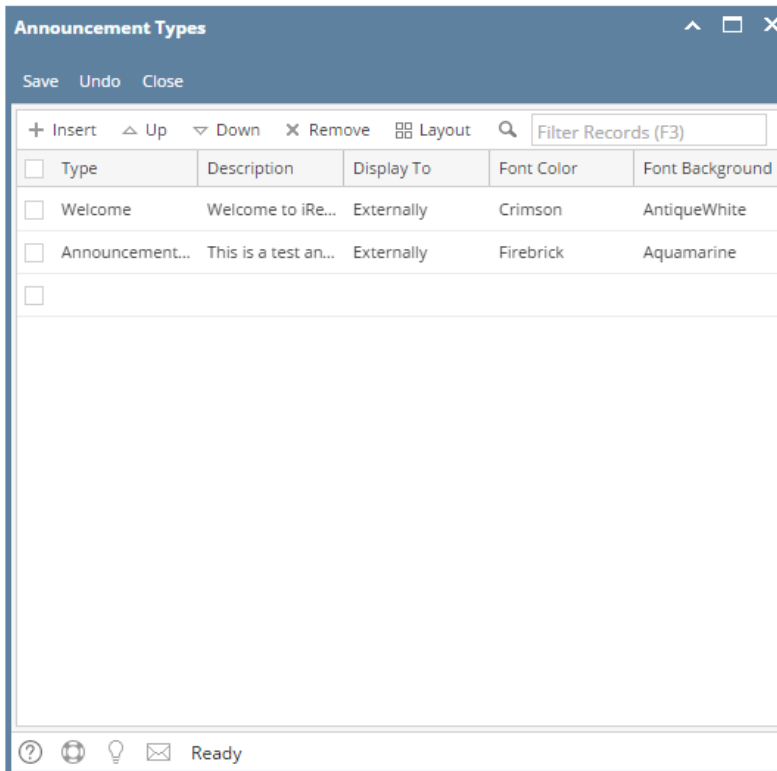
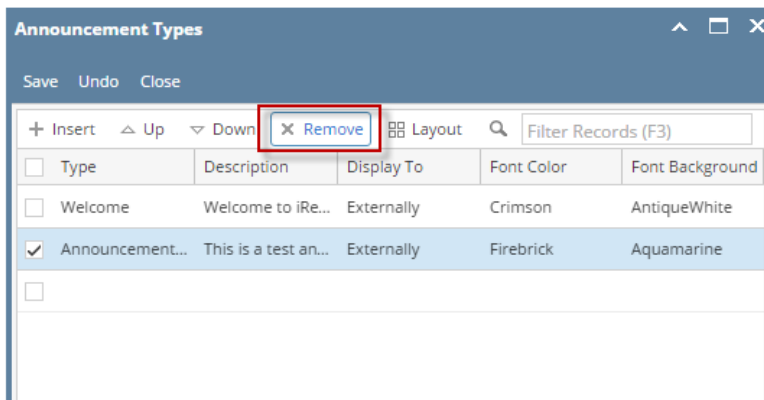


How to Delete an Announcement Type

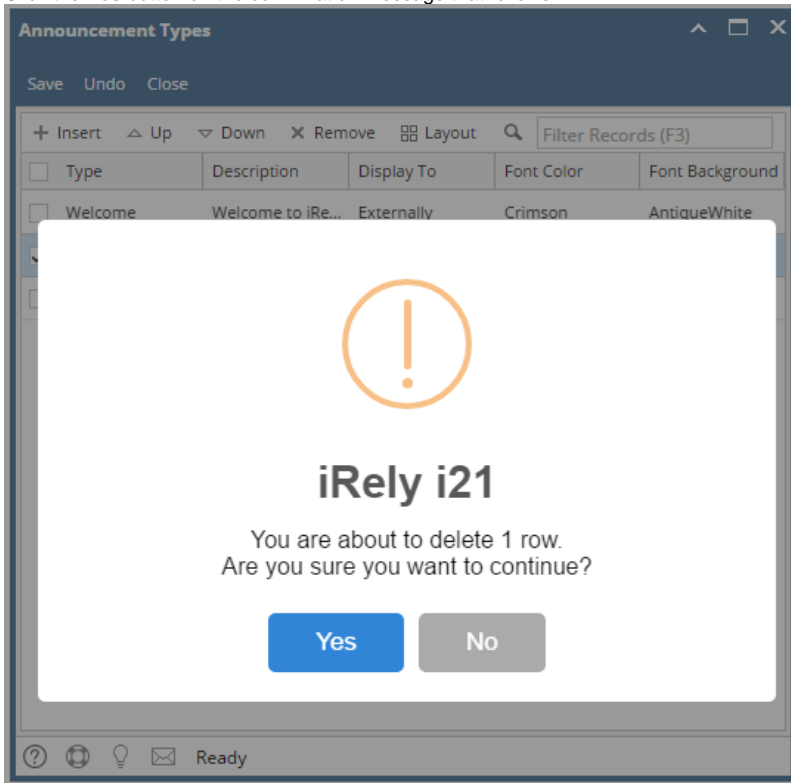
1. Log in as **Admin user**
2. On user's menu panel, go to **System Manager** folder >> **Announcements** folder >> **Announcement Types**



3. Select the row of the Announcement Type to be deleted
4. Click the **Remove** button

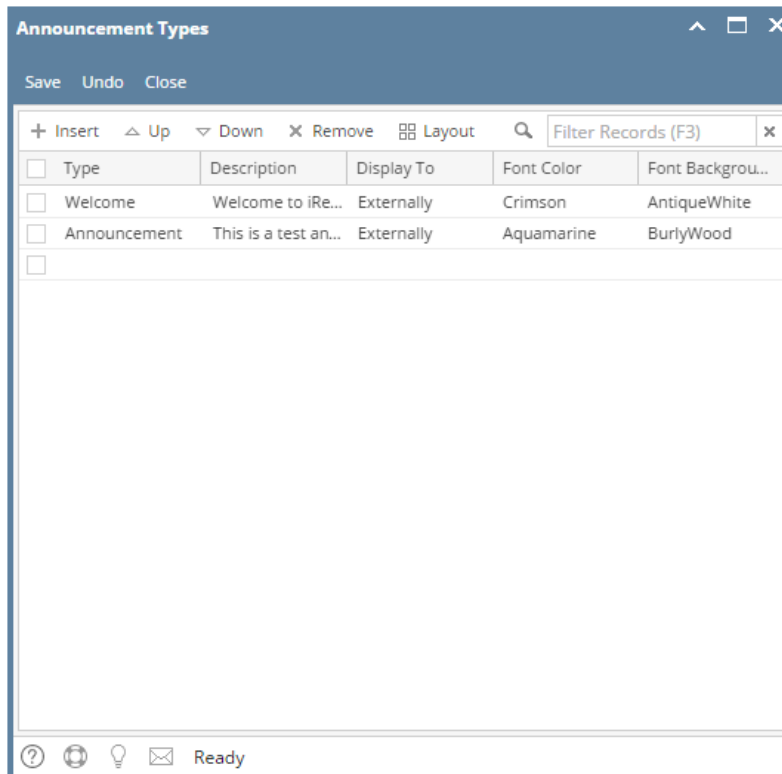


5. Click the **Yes** button on the confirmation message that follows



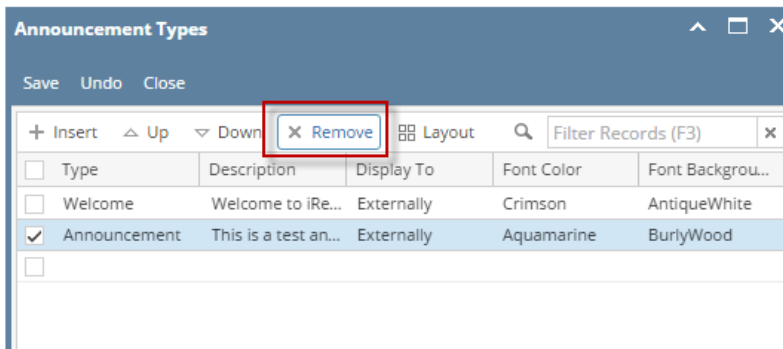
6. Click the **Save** button to permanently delete the Announcement Type

1. Log in as **Admin user**
2. On user's menu panel, go to **Common Info** folder >> **Announcements** folder >> **Announcement Types**

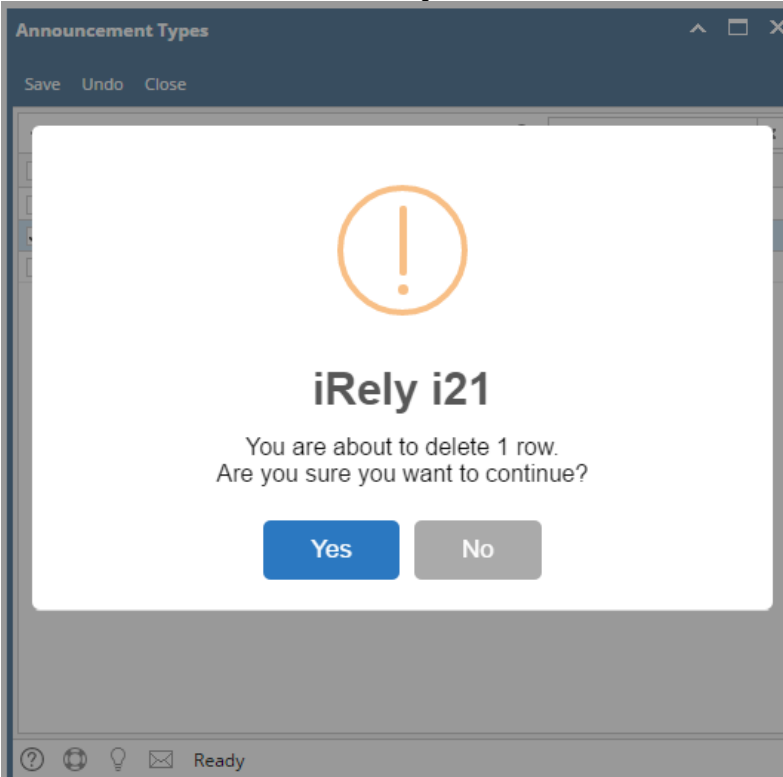


3. Select the row of the Announcement Type to be deleted

4. Click the **Remove** button



5. Click the **Yes** button on the confirmation message that follows



6. Click the **Save** button to permanently delete the Announcement Type