

How to Duplicate a Device

- 1. Open a device record.
- 2. On the Devices screen, click the **Duplicate** toolbar button. Take note that the Duplicate button is not visible in Customer Owned devices.

Devices

New Save Search Delete Undo Duplicate Lease Site Close

Details

General

Device TypeTank

DescriptionTank 2

OwnershipCompany Owned

Bulk Plant Number0001 - Fort Wayne

Inventory Status

CommentSample tank

Installed on Tank

Regulator Type

Lease Number

Tank Info

Tank Capacity1,000.00

Tank Reserve250.00

Tank TypePropane

Est Gallons in Tank0.00

Underground

Asset Info

Serial NumberTank2120

Manufacturer IDMN1234

Manufacturer NameiRely

Manufactured Date01/01/2015

Model Number

Asset Number

Purchase Price100.00

Purchase Date12/30/2015

Meter Info

Meter Type

Meter Cycle0

Meter Status

Meter Reading0.00

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- 3. A new device screen will open with the same device details. **Inventory Status** will have the 'In' value. The same serial number will also be displayed, only it has a dash with the sequential value.

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Tank TypePropane

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Underground

Asset Info

Serial NumberTank2120-1

Manufacturer IDMN1234

Manufacturer NameiRely

Manufactured Date01/01/2015

Model Number

Asset Number

Purchase Price100.00

Purchase Date12/30/2015

Meter Info

Meter Type

Meter Cycle0

Meter Status

Meter Reading0.00

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