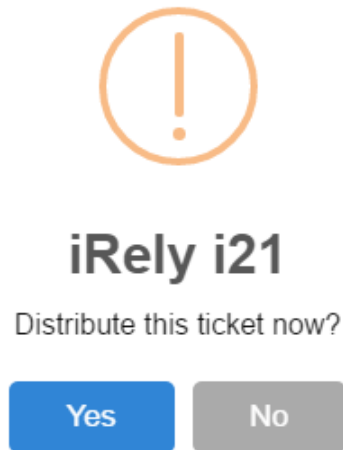


Open Storage Ticket Distribution - Outbound

1. From **Ticket Management** menu > **Tickets**, click **New**.

- Select **Ticket Type** 'Load Out'.
- Select **Customer** with Storage Unit record. If the selected customer has no storage unit record, you are not allowed to load out an item.
- Select an **Item**.
- Select **Open Storage** in **Distribution** field
- Select **Storage Location** and **Storage Unit**
- Enter **Driver**, **Truck Id**, and **Reference**.
- Enter **Discount Readings** in **Grades/ Readings** panel
- Enter **Freight** charge and select **Hauler** (Third-party Vendor)
- Enter **Fees**
- Select **Storage Schedule**
- In **Gross Weight** and **Tare Weight** fields, manually enter the gross and tare weights or click the Gross and Tare button to get the reading coming from the scale device.

2. Click the **Distribute** toolbar button. This message will be shown.



3. Click the **Yes** button. This message will be shown.
- If the **Ticket Completion Options** checkbox from Ticket Pool is set to 'Manual', Manually Distribute Tickets screen should be displayed.
 - If the **Ticket Completion Options** checkbox from Ticket Pool is set to 'Auto', it will automatically distribute the Scale Ticket.Units to be Distributed is automatically assigned to Unit Entry field in the Storage panel.



iRely i21

Ticket Distributed Successfully.

OK

It will automatically create posted **Inventory Shipment** transaction and the existing **Storage record** in Grain will be updated.

Open the created **Inventory Shipment** transaction.

Inventory Shipment - IS-403

New Save Search Delete Undo Pick List Print BOL Invoice Customer Warehouse Instructions Close

Details Charges Trailer Inspection Activities Attachments Unpost Preview Post History Audit Log

Order Type * Source Type Customer * Ship Date * Ref. Number Req. Arrival Frt. Terms * Currency * Shipment No

Direct Scale A & A Commodity Traders 11/13/2018 USD IS-403

Shipping Details Shipping Company Delivery

Ship From * 0001-Fort Wayne
4242 Flagstaff Cove
Fort Wayne, IN, 46815 United States

Ship To * Salmon Creek Office
8629 Marine Drive xxxxx
Vancouver, WA, 98663 United States

Instructions

Comments

Items Quality Export View Filter (F3)

Source No.	Item No. *	Description	Charges Link	Customer Storage	Quantity	Price	Price UOM	Gross/Net UOM	Gross	Tare	Net	Ownership Type	Storage Location	Storage Unit
1056	corn item A	corn item A	CL-1	Open Storage	388.001 Bushels	0.00	Bushels	Bushels	393.75 Bushels	5.749 Bushels	388.001 Bushels	Storage	FG Station	FG Bin 1
					0	0.00			0	0	0			

1 of 1 Refr

- **Order Type** should be 'Direct'.
- **Source Type** should be 'Scale'
- **Customer** display is the selected Customer from Scale Ticket
- **Location** should be coming from the Scale Location.
- **Quantity** is the total load out Units distributed from Scale.
- **Ownership Type** should be 'Storage'.

Inventory Stock Movement:

From **Inventory** > **Items** > open the item > click on **Stock** tab. **On Storage** will be decreased by the total Net Units distributed from Scale.


Item - corn item A

New Save Search Delete Undo Duplicate Close

Details Setup Pricing **Stock** Commodity Add-On Substitute Factory & Lines Activities Attachments Audit Log Report Translations

Export View Filter (F3)

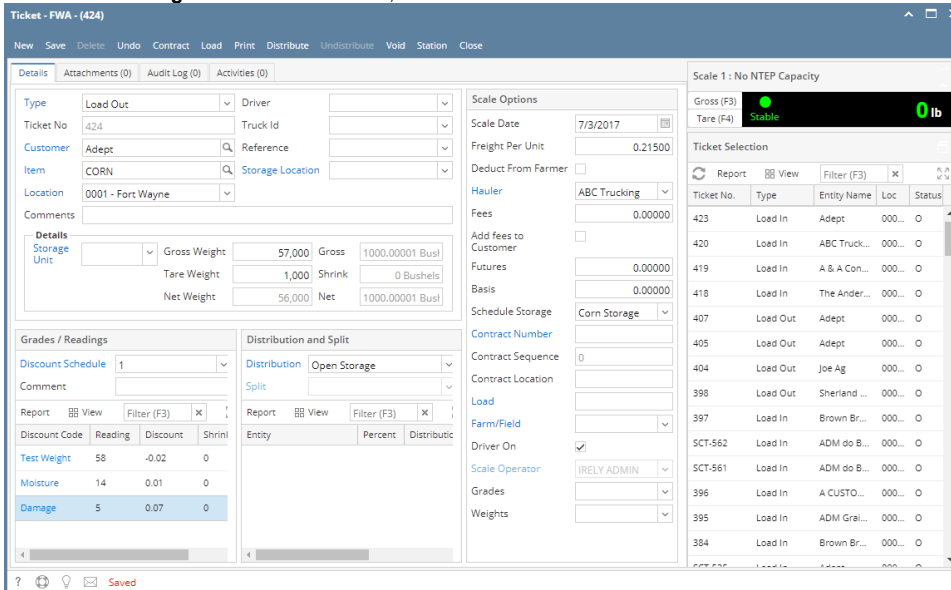
Location	UOM	Purchase Order	In Transit Inbound	On Hand	In Transit Outbound	In Transit Direct	Sales Order	On Storage	Consigned Purchase	Reserved	Available
0001-Fort Wayne	Bushels	0.00	0.00	300.00	0.00	0.00	0.00	297.40	0.00	0.00	300.00

 Storage transaction does not impact in Inventory Valuation

Customer Storage record:

From **Ticket Management > Storage > Storage tab**, open the customer storage created after Scale Ticket distribution. **Original Balance** will be updated by the total Net Units distributed from Scale if it is the first storage record. **Open Balance** will be updated by the total Net Units distributed from Scale.

1. From Ticket Management menu > Tickets, click New.



- Select **Ticket Type** 'Load Out'.
- Select **Customer** with Storage Unit record. If the selected customer has no storage unit record, you are not allowed to load out an item.
- Select an **Item**.
- In **Gross Weight** field, you can manually enter the gross weight or click the Gross button to get the reading which is coming from the scale device.
- Enter **Tare Weight**.
- In **Distribution** field, select Open Storage. Make sure the Distribution type is added in [How To Create Ticket Pool > Load Out Ticket Type](#).
- Select available **Schedule Storage** by clicking the combobox dropdown.
- Enter the **Discount Reading** if it is applicable.

2. Click the **Distribute** toolbar button. This message will be shown.



iRely i21

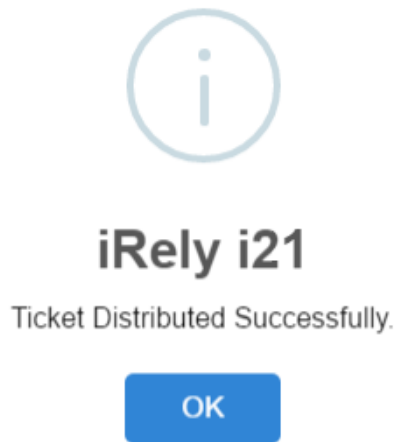
Distribute this ticket now?

Yes

No

- If the **Ticket Completion Options** checkbox from Ticket Pool is set to 'Manual', Manually Distribute Tickets screen should be displayed.
- Note that the Units to be Distributed is reserved/allotted to Unit Entry field in the Storage panel.
- If the **Ticket Completion Options** checkbox from Ticket Pool is set to 'Auto', it will automatically distribute the Scale Ticket.

3. Click the **Yes** button. This message will be shown.



It will automatically create **Inventory Shipment** transaction and the existing **Storage record** in Grain will be updated.

Open the created **Inventory Shipment** transaction.

Order Type should be 'Direct'.

Source Type should be 'Scale'

Customer display is the selected Customer from Scale Ticket

Location should be coming from the Scale Location.

Quantity is the total load out Units distributed from Scale.

Ownership Type should be 'Storage'.

Check the Item **On Storage** Units from **Inventory** menu > **Items**.

Go to **Stock** tab. **On Storage** will be decreased by the total Net Units distributed from Scale. The total load out units will be transferred on **In Transit Outbound** stock.

Check the existing **Storage** record from Grain.

From **Ticket Management** > **Storage**, open the existing Storage record for the Vendor/Customer selected in Scale.

Original Balance will not be updated. It will still display the total Load In Units distributed from Scale

Open Balance will be updated by the Original Balance less the total Load Out net Units distributed from Scale.

In **History** panel, there will be a log from where the Units Load In and Out came from.

1. From **Ticket Management** menu > **Tickets**, click **New**.

A screenshot of the iRely i21 software interface for creating a new ticket. The window title is 'Ticket - FWA - (225)'. The interface is divided into several sections. On the left, there are dropdown menus for 'Type' (set to 'Load Out'), 'Ticket No.' (225), 'Location' (0001 - Fort Wayne), 'Sub-Location', and 'Customer' (Adept). Below these are fields for 'Driver', 'Truck Id', 'Item' (CORNMEAL), and 'Reference'. A 'Comments' field is also present. In the center, there are input fields for 'Gross Weight' (33,300), 'Gross' (499.996 Bushels), 'Tare Weight' (5,300), 'Shrink' (0 Bushels), and 'Net Weight' (28,000). To the right of these are 'Scale Options' including 'Freight Per Unit' (2.30000), 'Deduct From Farmer' (unchecked), 'Hauler' (ABC Trucking), 'Freight Settlement' (USD 1149.99), 'Unit Price' (0.00000), 'Unit Basis' (0.00000), 'Fees' (0.00000), 'Schedule Storage' (1), 'Contract Number', 'Contract Sequence' (0), 'Contract Location', 'Load', 'Farm/Field', 'Driver On' (checked), and 'Scale Operator' (irelyadmin). On the far right, there is a 'Scale 1 : No NTEP Capacity' section showing 'Gross' (33320 lb) and 'Tare' (Stable). Below this is a 'Ticket Selection' table with columns for 'Ticket No.', 'Type', 'Truck ID', 'Loc', and 'Status'. The table lists several tickets, with ticket 225 highlighted. At the bottom left, there is a 'Grades / Readings' section with a table showing discount codes (TW, M, D) and their corresponding readings and discounts. The bottom status bar shows 'Ready'.

- a. Select **Ticket Type** 'Load Out'.
 - b. Select **Customer** with Storage record. If the selected customer has no storage record, you are not allowed to load out an item.
 - c. Select an **Item**.
 - d. In **Gross Weight** field, you can manually enter the gross weight or click the Gross button to get the reading.
 - e. Enter **Tare Weight**.
 - f. In **Distribution** field, select Open Storage. Make sure the Distribution type is added in [How To Create Ticket Pool](#) > Load Out Ticket Type.
 - g. Select available **Schedule Storage** by clicking the combobox dropdown.
 - h. Enter the **Discount Reading** if it is applicable.
2. Click the **Distribute** toolbar button. This message will be shown.



iRely i21

Distribute this ticket now?



3. Click the **Yes** button. This message will be shown.



iRely i21

Ticket Distributed Successfully.



It will automatically create **Inventory Shipment** transaction and the existing **Storage record** in Grain will be updated.

4. Open the created **Inventory Shipment** transaction.

Inventory Shipment - IS-72

New Save Search Delete Undo Pick List Print BOL Unpost Recap Invoice Customer Warehouse Instructions Close

Details Charges Activities (0) Attachments (0) Audit Log (2)

Order Type: Direct Source Type: Scale Customer: Adept Ship Date: 9/15/2016 Reference Number: Requested Arrival: Freight Terms: Truck Shipment No: IS-72

Shipping Details Shipping Company Delivery

Ship From: 0001 - Fort Wayne
4242 Flagstaff Cove

Ship To: 4242 Flagstaff Cove, Fort Wayne,
IN, 46815, United States

Instructions: Comments:

Items

View Item Quality View Filter Records (F3)

Source No.	Item No.	Description	UOM	Quantity	Unit Price	Unit Cost	Line Total	Weight UOM	Ownership Type	Sub Location
225	CORNMEAL	CORNMeal	Bushels	500	0.00	0.00	0.00	LB	Storage	
				0	0.00	0.00	0.00			

Ready Page 1 of 1

- Order Type should be 'Direct'.
- Source Type should be 'Scale'
- Customer display is the selected Customer from Scale Ticket
- Location should be coming from the Scale Location.
- Quantity is the total load out Units distributed from Scale.
- Ownership Type should be 'Storage'.

5. Check the Item **On Storage** Units from **Inventory** menu > **Items**.

6. Go to **Stock** tab. **On Storage** will be decreased by the total Net Units distributed from Scale. The total load out units will be transferred on **In Transit Outbound** stock.

Item - CORNMEAL

New Save Search Delete Undo Duplicate Close

Details Setup Pricing Stock Commodity Activities (0) Attachments (0) Audit Log (1)

View Filter Records (F3)

Location	UOM	On Order	In Transit Inbound	On Hand	In Transit Outbound	Back Order	Committed	On Storage	Consigned Purchase	Cons
0001 - Fort Wayne	Bushels	0.00	0.00	0.00	500.00	0.00	0.00	68.57	0.00	

Ready Page 1 of 1

- Check the existing **Storage** record from Grain.
- From **Ticket Management** > **Storage**, open the existing Storage record for the Vendor/Customer selected in Scale. **Original Balance** will be not be updated. It will still display the total Load In Units distributed from Scale. **Open Balance** will be updated by the Original Balance less the total Load Out net Units distributed from Scale.
- In **History** panel, there will be a log from where the Units Load In and Out came from.