

Spot Sale Ticket Distribution - Inbound

1. From **Ticket Management** menu > **Tickets**, click **New**.

- Select **Ticket Type** 'Load In'.
- Select **Vendor**.
- Select an **Item**.
- Select **Spot Sale** in **Distribution** field
- Enter **Driver**, **Truck Id**, and **Reference**.
- Enter **Discount Readings** in **Grades/ Readings** panel
- Enter **Freight** charge and select **Hauler** (Third-party Vendor)
- Enter **Fees**
- Enter **Futures** and **Basis** price
- In **Gross Weight** and **Tare Weight** fields, manually enter the gross and tare weights or click the Gross and Tare button to get the reading coming from the scale device.



If the **Require Unit Price on Spot Sale** option is set to 'Yes' from [How To Create Scale Station Settings > Options](#) tab, then Unit Price field in Scale Ticket is **required**.

2. Click the **Distribute** toolbar button. This message will be shown.



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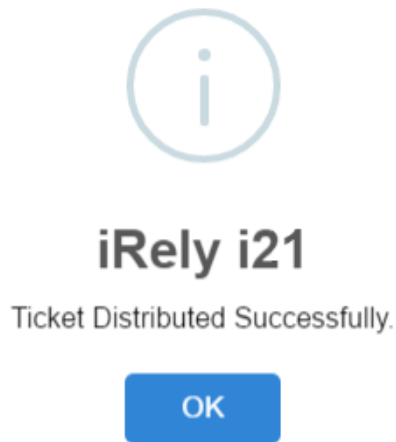
Distribute this ticket now?

Yes

No

- If the **Ticket Completion Options** checkbox from Ticket Pool is set to 'Manual', Manually Distribute Tickets screen should be displayed.
 - Note that the Units to be Distributed is reserved/allotted to Unit Entry field in the Spot panel.
- If the **Ticket Completion Options** checkbox from Ticket Pool is set to 'Auto', it will automatically distribute the Scale Ticket.

3. Click the **Yes** button. This message will be shown.



It will automatically create **Inventory Receipt** and **Voucher** transaction.
Open the created **Inventory Receipt** transaction.

A screenshot of the 'Inventory Receipt - IR-1365' window. The window has a menu bar (New, Save, Search, Delete, Undo, Print, Voucher, Return, Vendor, Close) and a toolbar. The main area is divided into several sections. The top section contains fields for Order Type (Purchase Contract), Source Type (Scale), Vendor (AG Specialties), Ship From (CA Warehouse), Location (Ship To) (0001-Fort Wayne), Receipt Date (11/13/2018), Currency (USD), and Receipt No (IR-1365). Below this are fields for Book, Sub Book, Freight Terms, Shift Number, BOL No, Receiver (jellyedmon), FOB Point, Last Free Whse Date, Vendor Ref No (TKT-1059), Ship Via, and Warehouse Ref No. The middle section is a table with columns: Description, Charges Link, Order Qty, Order UOM, Received to date, Load Contract, Receipt Qty, Currency Unit, Cost, Cost UOM, Gross/Net UOM, Gross, Net, Ownership Type, and Line Total. It shows one item: 'corn item A' with a quantity of 0. The right section is a 'Summary' table with rows for Gross Wgt., Lot Gross Wgt., Gross Diff., Net Wgt., Lot Net Wgt., Net Diff., Gain/Loss, Gain/Loss (%), Sub Total, Tax, Charges, and Total. The bottom status bar shows '3.35k' and 'Posted'.

- **Order Type** should be 'Purchase Contract'.
- **Source Type** should be 'Scale'
- **Vendor** display is the selected Vendor from Scale Ticket
- **Location** should be coming from the Scale Location.
- **Qty to Receive** is the total Load In Units distributed from Scale.
- **Ownership Type** should be 'Own'.

Under **Charges and Invoice** tab, Freight charges, Fees and Discounts should be displaying.

A screenshot of the 'Inventory Receipt - IR-1365' window, specifically the 'Charges and Invoice' tab. The tab is highlighted with a red box. The main area is a table with columns: Contract No, Sequence, Other Charges, Charges Link, On Cost, Cost Method, Cost Currency, Foreign Rate Type, Foreign Rate, Rate, UOM, Amount, Vendor, and Inventory Cost. It lists several charges: Surcharge, Elevation-copy, Corn Damage, Corn Moisture, and Corn Test Weight. The bottom section contains an 'Invoice Detail' table with fields for Calculated Amount, Invoice Amount, Difference, Invoice Margin %, Prepaid, Invoice Paid, Check No, and Check Date. To the right of the invoice detail is a 'Totals' table showing Charges, Tax, and Total. The bottom status bar shows '3.35k' and 'Posted'.

4. **Inventory Stock Movement:**

- From **Inventory > Items > open the item > click on Stock tab. On Storage** will be increased by the total Net Units distributed from Scale.
- Check the Item **On Hand Units** from **Inventory menu > Items**.
 - Go to **Stock tab. On Hand** will be increased by the total Net Units distributed from Scale.
 - Open the created **Voucher** transaction from **Purchasing | Vouchers**.

Voucher detail should contains item and discount charges for the Vendor.

- From **Ticket Management menu > Tickets**, click **New**.

Ticket - FWA - (425)

New Save Delete Undo Contract Load Print Distribute Undistribute Void Station Close

Details Attachments (0) Audit Log (0) Activities (0)

Type: Load In Driver: Truck Id: Scale Options: Scale Date: 7/3/2017 Freight Per Unit: 0.13500

Ticket No: 425 Vendor: AG Specialties Item: CORN Location: 0001 - Fort Wayne Storage Location: FG Station

Comments: FG Storage Gross Weight: 57,000 Gross: 1000.00001 Bushels Tare Weight: 1,000 Shrink: 0 Bushels Net Weight: 56,000 Net: 1000.00001 Bushels

Grades / Readings: Discount Schedule: 1 Distribution: Spot Sale Split: Report View Filter (F3) X

Discount Code: Reading: Discount: Shrink: Test Weight: 58 -0.02 0 Moisture: 15 0.01 0 Damage: 6 0.07 0

Scale Operator: IRELY ADMIN

Ticket Selection:

Ticket No.	Type	Entity Name	Loc	Status
424	Load Out	Adept	000...	O
423	Load In	Adept	000...	O
420	Load In	ABC Truck...	000...	O
419	Load In	A & A Con...	000...	O
418	Load In	The Ander...	000...	O
407	Load Out	Adept	000...	O
405	Load Out	Adept	000...	O
404	Load Out	Joe Ag	000...	O
398	Load Out	Sherland ...	000...	O
397	Load In	Brown Br...	000...	O
SCT-562	Load In	ADM do B...	000...	O
SCT-561	Load In	ADM do B...	000...	O
396	Load In	A CUSTO...	000...	O
395	Load In	ADM Gral...	000...	O

- Select **Type 'Load In'**.
- Select **Vendor**.
- Select an **Item**.
- In **Gross Weight** field, you can manually enter the gross weight or click the **Gross** button to get the reading which is coming from scale device.
- Enter **Tare Weight**.
- In **Distribution** field, select **Spot Sale** from the combobox dropdown.
- Enter **UnitPrice**
- Enter the **Discount Reading** if it is applicable.

- Click the **Distribute** toolbar button. This message will be shown.



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Distribute this ticket now?

Yes

No



If the **Require Unit Price on Spot Sale** option is set to 'Yes' from [How To Create Scale Station Settings > Options](#) tab, then Unit Price field in Scale Ticket is **required**.

- If the **Ticket Completion Options** checkbox from Ticket Pool is set to 'Manual', Manually Distribute Tickets screen should be displayed.

- Note that the Units to be Distributed is reserved/allotted to Unit Entry field in the Spot panel.
 - If the **Ticket Completion Options** checkbox from Ticket Pool is set to 'Auto', it will automatically distribute the Scale Ticket.
3. Click the **Yes** button. This message will be shown.



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Ticket Distributed Successfully.

OK

It will automatically create **Inventory Receipt** and **Voucher** transaction.
Open the created **Inventory Receipt** transaction.

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- **Vendor** display is the selected Vendor from Scale Ticket
- **Location** should be coming from the Scale Location.
- **Qty to Receive** is the total Load In Units distributed from Scale.
- **Ownership** Type should be 'Own'.

Inventory Stock Movement:

From **Inventory > Items** > open the item > click on **Stock** tab. **On Storage** will be increased by the total Net Units distributed from Scale.

- Check the Item **On Hand** Units from **Inventory** menu > **Items**.
- Go to **Stock** tab. **On Hand** will be increased by the total Net Units distributed from Scale.
- Open the created **Voucher** transaction from **Purchasing | Vouchers**.

Voucher detail should contain item and discount charges for the Vendor.