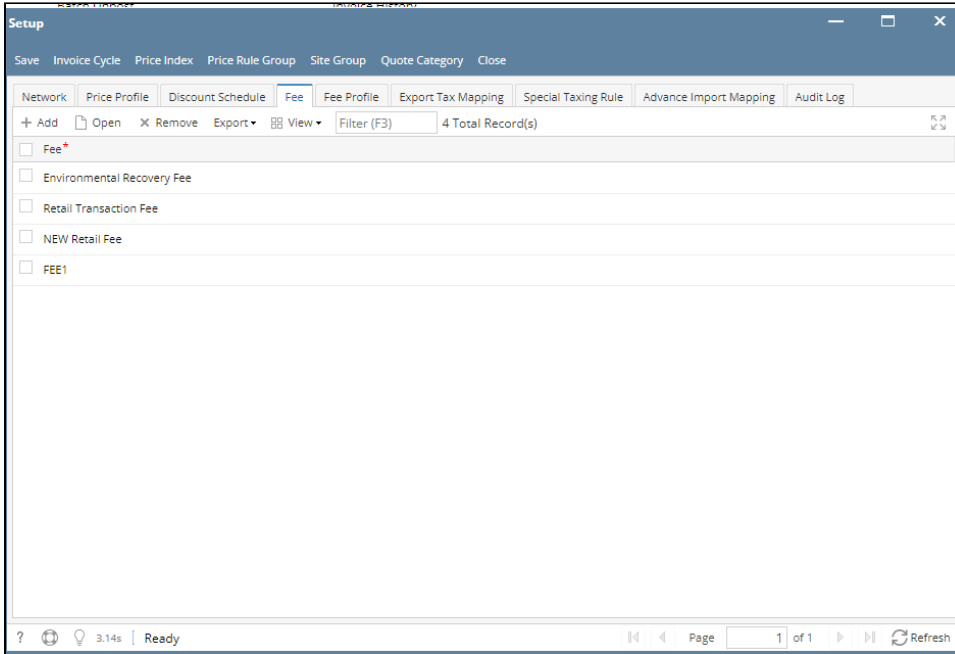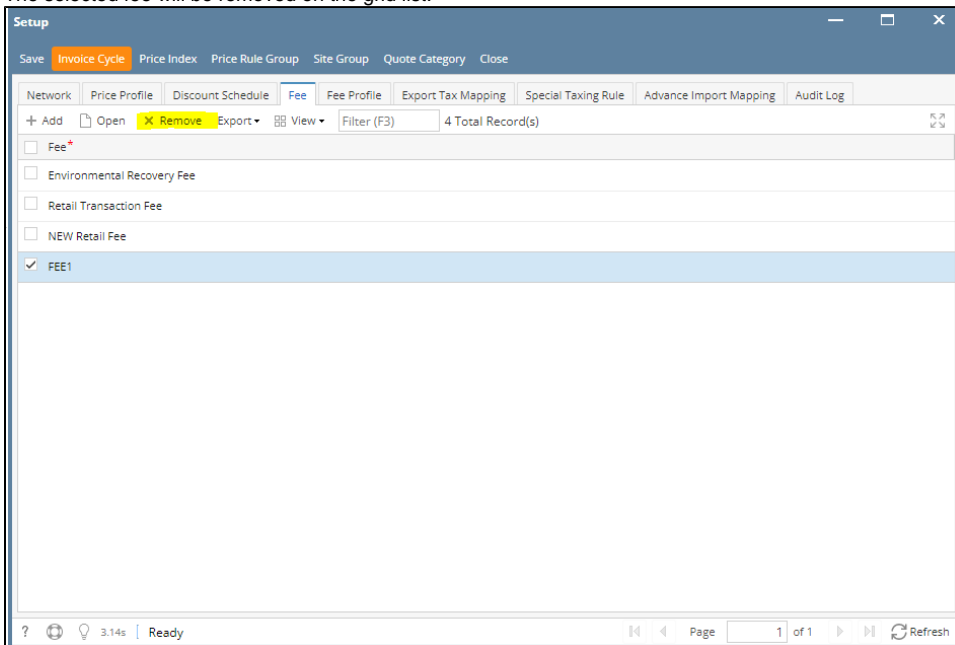# How to Delete a Fee

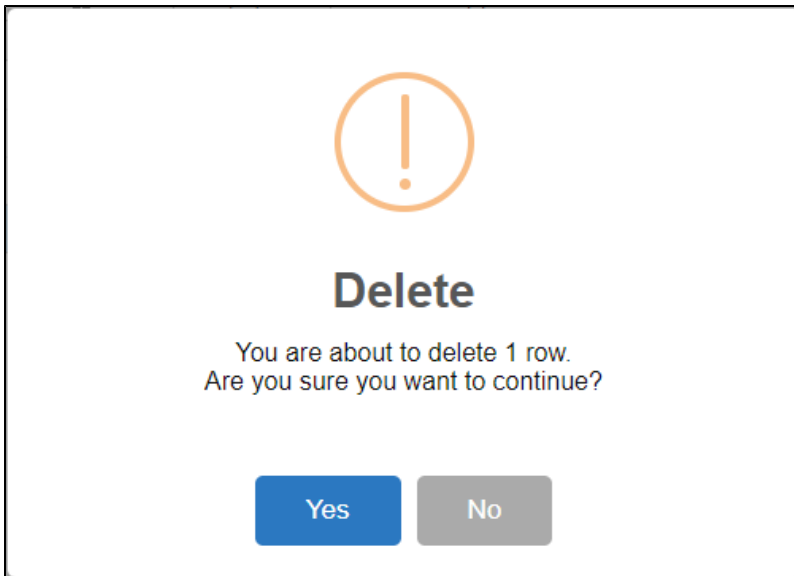**Delete a Fee via Remove grid button**

1. From **Card Fueling** module, click **Setup**. The **Setup** screen will be displayed.
   Click **Fee** tab screen.

2. Select a **Fee** to be deleted. You can choose multiple fees.

3. Click **Remove** grid button. Delete message confirmation will prompt, click **Yes** button.
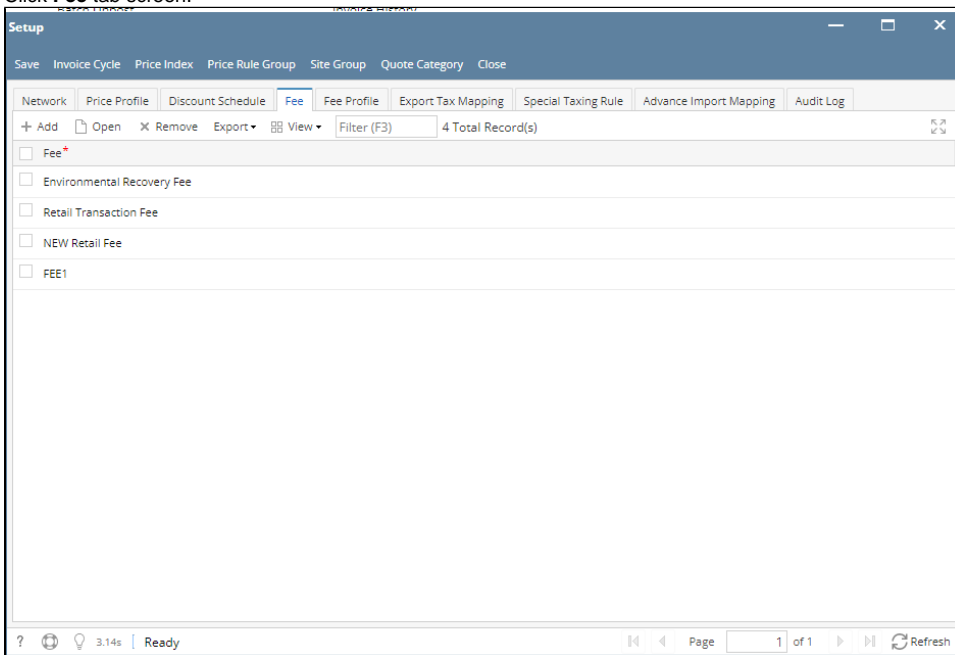   The selected fee will be removed on the grid list.

4. Click **Save** toolbar button.

Delete a Fee via Delete toolbar button

1. From **Card Fueling** module, click Setup. The **Setup** screen will be displayed.
   Click **Fee** tab screen.

2. Select the desired fee to be deleted then click **Open** toolbar button. The **Fee** detail screen will be displayed.

3. Click **Delete** toolbar button. Delete confirmation message will prompt, click **Yes** button.
The **Fee** detail screen will be closed.

Delete

You are about to delete 1 row.
Are you sure you want to continue?

Yes   No

Note: A Fee cannot be deleted when assigned to any Fee Profile.