## How to Create a Group Adjustments Rates

- Created by Kristine Alera, last modified on 10-03-2016
- 1. From Card Fueling module, click Group Adjustments Rates menu. The Group Adjustments Rates search screen will be displayed.

Group Price Adjustment					
🗋 Open Selected 🗋 New 🕼 Export- 🔟 Columns- 🐰 View- 🌚 Import 4 recorr					4 records
A Site Group V Contains V		Add Filter Clear Filters			
Site Group 🔺	Item Number	Item Description	Price Rule Group	Effective Date	Rate
Bend-OR	87G-T796	87 Unleaded Gasoline-T786	Car Dealers	07/04/2016	0.100000
E PW	87G-T796	87 Unleaded Gasoline-T786	Everyone	02/09/2017	0.040000
D FW	87G-T796	87 Unleaded Gasoline-T785	Everyone	01/09/2017	0.050000
- P0	87G-T796	87 Unleaded Gasoline-T786		26/06/2018	0.050000

2. Click New toolbar button. The Group Adjustment Rates screen will be displayed.

Group Price Adjustment					
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Site Group	+ Add	Filter - Clear Filters			
Site Group 🔺	Item Number	Item Description	Price Rule Group	Effective Date	Rate
Bend-OR	87G-T795	87 Unleaded Gasoline-T786	Car Dealers	07/04/2016	0.100000
E FW	87G-T796	87 Unleaded Gasoline-T786	Everyone	02/09/2017	0.040000
E FW	87G-T795	87 Unleaded Gasoline-T786	Everyone	01/09/2017	0.050000
- P0	87G-T796	87 Unleaded Gasoline-T786		26/06/2018	0.050000

Group Adjustment Rates -		—	□ ×
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3. Enter/Select the following required fields: **Site Group, Effective Date**. Fill in the grid columns: **A/R Product, Price Rule Group, Rate**. Fill in the details as needed.

Group Adjustment Rates - WA	—	□ ×
Save Delete Search Undo Close		
Details Audit Log		
Site Group * WA v Effective Date 6/1/2023		
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4. Click Save toolbar button to save Group Adjustments Rates assigned to selected Site Group.

Group Adjustment Rates - WA	—	□ ×
Save Delete Search Undo Close		
Details Audit Log		
Site Group * WA v Effective Date 6/1/2023		
× Remove Export - 🔡 View - Filter (F3)		スマレン
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