

# How to Edit a Network Item

1. From **Card Fueling** module, click **Setup**. The **Setup** screen will be displayed.  
The default tab on **Setup** screen is the **Network** tab screen.  
[blocked URL](#)
2. Select a **Network** and click **Open** toolbar button. **Network** detail screen will be displayed.  
Navigate to **Items** tab.

The screenshot shows the 'Network - CF Test Network' detail screen with the 'Items' tab selected. The top section contains fields for 'Network ID' (CF Test Network), 'Description' (CF Test Network Desc), and 'Network Type' (PacPride). Below these are tabs for 'Details', 'Site', 'Site Tax Group', 'Card Type', 'Tax Code', 'Items' (selected), 'Product Authorization', 'CFN State Code', 'PacPride Host ID', 'Connection', and 'Audit Log'. The 'Items' tab displays a table with columns: Product Code\*, A/R Product\*, Description, and Site. The table contains one record: SIC001, D2D, #2 Dyed Diesel (low sulfur), Site01. The bottom status bar shows 'Page 1 of 1' and a 'Refresh' button.

Product Code*	A/R Product*	Description	Site
SIC001	D2D	#2 Dyed Diesel (low sulfur)	Site01

3. Select an **Item** then click **Open** grid button. The **Item** detail screen will be displayed.

This screenshot is identical to the previous one, but the 'Open' button in the toolbar is highlighted in yellow, indicating it is the next step in the process.

Product Code*	A/R Product*	Description	Site
SIC001	D2D	#2 Dyed Diesel (low sulfur)	Site01

Site Item - SIC001

New Save Delete Search Undo Close

Details Audit Log

Site Item Code \* SIC001

Site Site01

A/R Item \* D2D

Description #2 Dyed Diesel (low sulfur)

Include Quantity in Discount Calculation ☒

Include in MPG Calculation ☒

Carry Negative Balance ☐

Department Type

? 0.36s Ready Page 1 of 1 Refresh

4. Modify any of the **Item** fields then click **Save** toolbar button and the changes will be saved.