

# How to View Open Orders

The **Open Orders Search** screen display the lists of active sites with an open order.

Here is how to use and view this report.

1. Open Consumption Site screen. Consumption Site Search screen will display focusing on the default tab - Site.
2. Navigate to **Open Order tab**. This tab will display all the sites with open call entries.
3. Opening a specific call order will automatically open the site focusing on **Order tab**.
4. Open Order details can be customized by right clicking any of the **Column Header > Columns**. Select/Deselect from the column lists the details you want to display on the search screen.
5. The search screen can be also filtered, exported and printed like a report. Click on the **Advanced Filter icon** (magnifying glass) and select/enter specific filters. Click the same icon to add more filters.
6. Hit the **Enter Key** to apply the filters and display the results.
7. The results can be exported via **Export button** on the following format - PDF, Excel, Text, CSV.
8. Exporting the records will download a file from the browser. Opening the downloaded exported file will open another browser tab if PDF file while the rest opens on the specific applications available on your computer.

Here's the sample exported records on different format:

## PDF

Open Call Entries

Location	Customer Number	Customer Name	Site Number	Description	Address	Driver	Order Status	Priority	Call In Date	Requested Date	Dispatch Date	Product	Percent Left	Quantity	Price	Total	Entered By	Comments	Leak Check
0001 - Fort Wayne	1005233	Customer A	0001	Tank A	1234 West Main Street	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0	200	1.20	402.0	irelyadmln	sample order for tank A	False
0001 - Fort Wayne	1005234	Customer B	0001	Tank B	Princeton Avenue	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0	400	1.20	480	irelyadmln	sample order for customer B	False

Filter by: Requested Date is greater than or equal to '01/01/2017'  
Requested Date is less than or equal to '01/01/2017'  
Order Status contains 'Generated'

1/5/2017, 4:35:54 PM

## Text

Open Call Entries

Location	Customer Number	Customer Name	Site Number	Description	Address	Driver	Order Status	Priority	Call In Date	Requested Date	Dispatch Date	Product	Percent Left	Quantity	Price	Total	Entered By	Comments	Leak Check
0001 - Fort Wayne	1005233	Customer A	0001	Tank A	1234 West Main Street	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0,000,00	200	0,001,308	0,542,00	irelyadmln	sample order for tank A	False
0001 - Fort Wayne	1005234	Customer B	0001	Tank B	Princeton Avenue	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0,000,00	400	0,001,308	0,540,00	irelyadmln	sample order for customer B	False

Filter by: Requested Date is greater than or equal to '01/01/2017'  
Requested Date is less than or equal to '01/01/2017'  
Order Status contains 'Generated'

1/5/2017, 4:35:58 PM

## CSV

Open Call Entries

Location	Customer Number	Customer Name	Site Number	Description	Address	Driver	Order Status	Priority	Call In Date	Requested Date	Dispatch Date	Product	Percent Left	Quantity	Price	Total	Entered By	Comments	Leak Check
0001 - Fort Wayne	1005233	Customer A	0001	Tank A	1234 West Main Street	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0,000,00	200	0,001,308	0,542,00	irelyadmln	sample order for tank A	False
0001 - Fort Wayne	1005234	Customer B	0001	Tank B	Princeton Avenue	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0,000,00	400	0,001,308	0,540,00	irelyadmln	sample order for customer B	False

Filter by: Requested Date is greater than or equal to '01/01/2017'  
Requested Date is less than or equal to '01/01/2017'  
Order Status contains 'Generated'

## Excel

Open Call Entries

irely LLC

Created: 1/5/2017, 5:07:02 PM

Location	Customer Number	Customer Name	Site Number	Description	Address
0001 - Fort Wayne	1005233	Customer A	0001	Tank A	1234 West Main Street
0001 - Fort Wayne	1005234	Customer B	0001	Tank B	Princeton Avenue

Filter by: Requested Date is greater than or equal to 01/01/2017, Requested Date is less than or equal to 01/01/2017, Order Status contains Generated

Open Call Entries

irely LLC

Created: 1/5/2017, 5:07:02 PM

Order	Order Status	Priority	Call In Date	Requested Date	Dispatch Date	Product	Percent Left
Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0,000,00
Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0,000,00

Filter by: Requested Date is greater than or equal to 01/01/2017, Requested Date is less than or equal to 01/01/2017, Order Status contains Generated

Open Call Entries

irely LLC

Created: 1/5/2017, 5:07:02 PM

Quantity	Price	Total	Entered By	Comments	Leak Check
200	0,001,308	0,542,00	irelyadmln	sample order for tank A	False
400	0,001,308	0,540,00	irelyadmln	sample order for customer B	False

Filter by: Requested Date is greater than or equal to 01/01/2017, Requested Date is less than or equal to 01/01/2017, Order Status contains Generated

## 9. Print the report.

The Open Call Entries Search screen display the lists of active sites with open call entries.

Here is how to use and view this report.

1. Open Consumption Site screen. Consumption Site Search screen will display focusing on the default tab - Site.
2. Navigate to **Open Call Entries tab**. This tab will display all the sites with open call entries.

Consumption Sites

Open Recalculate Prices Export Quantities Least Cost Routing Print Tickets Refresh Export

Consumption Sites | Open Call Entries | Work Order | Leak/Gas Check | Find all the Times

Consumption Sites: 1005233 | 1005234 | 1005235 | 1005236 | 1005237 | 1005238 | 1005239 | 1005240 | 1005241 | 1005242 | 1005243 | 1005244 | 1005245 | 1005246 | 1005247 | 1005248 | 1005249 | 1005250 | 1005251 | 1005252 | 1005253 | 1005254 | 1005255 | 1005256 | 1005257 | 1005258 | 1005259 | 1005260 | 1005261 | 1005262 | 1005263 | 1005264 | 1005265 | 1005266 | 1005267 | 1005268 | 1005269 | 1005270 | 1005271 | 1005272 | 1005273 | 1005274 | 1005275 | 1005276 | 1005277 | 1005278 | 1005279 | 1005280 | 1005281 | 1005282 | 1005283 | 1005284 | 1005285 | 1005286 | 1005287 | 1005288 | 1005289 | 1005290 | 1005291 | 1005292 | 1005293 | 1005294 | 1005295 | 1005296 | 1005297 | 1005298 | 1005299 | 1005300 | 1005301 | 1005302 | 1005303 | 1005304 | 1005305 | 1005306 | 1005307 | 1005308 | 1005309 | 1005310 | 1005311 | 1005312 | 1005313 | 1005314 | 1005315 | 1005316 | 1005317 | 1005318 | 1005319 | 1005320 | 1005321 | 1005322 | 1005323 | 1005324 | 1005325 | 1005326 | 1005327 | 1005328 | 1005329 | 1005330 | 1005331 | 1005332 | 1005333 | 1005334 | 1005335 | 1005336 | 1005337 | 1005338 | 1005339 | 1005340 | 1005341 | 1005342 | 1005343 | 1005344 | 1005345 | 1005346 | 1005347 | 1005348 | 1005349 | 1005350 | 1005351 | 1005352 | 1005353 | 1005354 | 1005355 | 1005356 | 1005357 | 1005358 | 1005359 | 1005360 | 1005361 | 1005362 | 1005363 | 1005364 | 1005365 | 1005366 | 1005367 | 1005368 | 1005369 | 1005370 | 1005371 | 1005372 | 1005373 | 1005374 | 1005375 | 1005376 | 1005377 | 1005378 | 1005379 | 1005380 | 1005381 | 1005382 | 1005383 | 1005384 | 1005385 | 1005386 | 1005387 | 1005388 | 1005389 | 1005390 | 1005391 | 1005392 | 1005393 | 1005394 | 1005395 | 1005396 | 1005397 | 1005398 | 1005399 | 1005400 | 1005401 | 1005402 | 1005403 | 1005404 | 1005405 | 1005406 | 1005407 | 1005408 | 1005409 | 1005410 | 1005411 | 1005412 | 1005413 | 1005414 | 1005415 | 1005416 | 1005417 | 1005418 | 1005419 | 1005420 | 1005421 | 1005422 | 1005423 | 1005424 | 1005425 | 1005426 | 1005427 | 1005428 | 1005429 | 1005430 | 1005431 | 1005432 | 1005433 | 1005434 | 1005435 | 1005436 | 1005437 | 1005438 | 1005439 | 1005440 | 1005441 | 1005442 | 1005443 | 1005444 | 1005445 | 1005446 | 1005447 | 1005448 | 1005449 | 1005450 | 1005451 | 1005452 | 1005453 | 1005454 | 1005455 | 1005456 | 1005457 | 1005458 | 1005459 | 1005460 | 1005461 | 1005462 | 1005463 | 1005464 | 1005465 | 1005466 | 1005467 | 1005468 | 1005469 | 1005470 | 1005471 | 1005472 | 1005473 | 1005474 | 1005475 | 1005476 | 1005477 | 1005478 | 1005479 | 1005480 | 1005481 | 1005482 | 1005483 | 1005484 | 1005485 | 1005486 | 1005487 | 1005488 | 1005489 | 1005490 | 1005491 | 1005492 | 1005493 | 1005494 | 1005495 | 1005496 | 1005497 | 1005498 | 1005499 | 1005500 | 1005501 | 1005502 | 1005503 | 1005504 | 1005505 | 1005506 | 1005507 | 1005508 | 1005509 | 1005510 | 1005511 | 1005512 | 1005513 | 1005514 | 1005515 | 1005516 | 1005517 | 1005518 | 1005519 | 1005520 | 1005521 | 1005522 | 1005523 | 1005524 | 1005525 | 1005526 | 1005527 | 1005528 | 1005529 | 1005530 | 1005531 | 1005532 | 1005533 | 1005534 | 1005535 | 1005536 | 1005537 | 1005538 | 1005539 | 1005540 | 1005541 | 1005542 | 1005543 | 1005544 | 1005545 | 1005546 | 1005547 | 1005548 | 1005549 | 1005550 | 1005551 | 1005552 | 1005553 | 1005554 | 1005555 | 1005556 | 1005557 | 1005558 | 1005559 | 1005560 | 1005561 | 1005562 | 1005563 | 1005564 | 1005565 | 1005566 | 1005567 | 1005568 | 1005569 | 1005570 | 1005571 | 1005572 | 1005573 | 1005574 | 1005575 | 1005576 | 1005577 | 1005578 | 1005579 | 1005580 | 1005581 | 1005582 | 1005583 | 1005584 | 1005585 | 1005586 | 1005587 | 1005588 | 1005589 | 1005590 | 1005591 | 1005592 | 1005593 | 1005594 | 1005595 | 1005596 | 1005597 | 1005598 | 1005599 | 1005600 | 1005601 | 1005602 | 1005603 | 1005604 | 1005605 | 1005606 | 1005607 | 1005608 | 1005609 | 1005610 | 1005611 | 1005612 | 1005613 | 1005614 | 1005615 | 1005616 | 1005617 | 1005618 | 1005619 | 1005620 | 1005621 | 1005622 | 1005623 | 1005624 | 1005625 | 1005626 | 1005627 | 1005628 | 1005629 | 1005630 | 1005631 | 1005632 | 1005633 | 1005634 | 1005635 | 1005636 | 1005637 | 1005638 | 1005639 | 1005640 | 1005641 | 1005642 | 1005643 | 1005644 | 1005645 | 1005646 | 1005647 | 1005648 | 1005649 | 1005650 | 1005651 | 1005652 | 1005653 | 1005654 | 1005655 | 1005656 | 1005657 | 1005658 | 1005659 | 1005660 | 1005661 | 1005662 | 1005663 | 1005664 | 1005665 | 1005666 | 1005667 | 1005668 | 1005669 | 1005670 | 1005671 | 1005672 | 1005673 | 1005674 | 1005675 | 1005676 | 1005677 | 1005678 | 1005679 | 1005680 | 1005681 | 1005682 | 1005683 | 1005684 | 1005685 | 1005686 | 1005687 | 1005688 | 1005689 | 1005690 | 1005691 | 1005692 | 1005693 | 1005694 | 1005695 | 1005696 | 1005697 | 1005698 | 1005699 | 1005700 | 1005701 | 1005702 | 1005703 | 1005704 | 1005705 | 1005706 | 1005707 | 1005708 | 1005709 | 1005710 | 1005711 | 1005712 | 1005713 | 1005714 | 1005715 | 1005716 | 1005717 | 1005718 | 1005719 | 1005720 | 1005721 | 1005722 | 1005723 | 1005724 | 1005725 | 1005726 | 1005727 | 1005728 | 1005729 | 1005730 | 1005731 | 1005732 | 1005733 | 1005734 | 1005735 | 1005736 | 1005737 | 1005738 | 1005739 | 1005740 | 1005741 | 1005742 | 1005743 | 1005744 | 1005745 | 1005746 | 1005747 | 1005748 | 1005749 | 1005750 | 1005751 | 1005752 | 1005753 | 1005754 | 1005755 | 1005756 | 1005757 | 1005758 | 1005759 | 1005760 | 1005761 | 1005762 | 1005763 | 1005764 | 1005765 | 1005766 | 1005767 | 1005768 | 1005769 | 1005770 | 1005771 | 1005772 | 1005773 | 1005774 | 1005775 | 1005776 | 1005777 | 1005778 | 1005779 | 1005780 | 1005781 | 1005782 | 1005783 | 1005784 | 1005785 | 1005786 | 1005787 | 1005788 | 1005789 | 1005790 | 1005791 | 1005792 | 1005793 | 1005794 | 1005795 | 1005796 | 1005797 | 1005798 | 1005799 | 1005800 | 1005801 | 1005802 | 1005803 | 1005804 | 1005805 | 1005806 | 1005807 | 1005808 | 1005809 | 1005810 | 1005811 | 1005812 | 1005813 | 1005814 | 1005815 | 1005816 | 1005817 | 1005818 | 1005819 | 1005820 | 1005821 | 1005822 | 1005823 | 1005824 | 1005825 | 1005826 | 1005827 | 1005828 | 1005829 | 1005830 | 1005831 | 1005832 | 1005833 | 1005834 | 1005835 | 1005836 | 1005837 | 1005838 | 1005839 | 1005840 | 1005841 | 1005842 | 1005843 | 1005844 | 1005845 | 1005846 | 1005847 | 1005848 | 1005849 | 1005850 | 1005851 | 1005852 | 1005853 | 1005854 | 1005855 | 1005856 | 1005857 | 1005858 | 1005859 | 1005860 | 1005861 | 1005862 | 1005863 | 1005864 | 1005865 | 1005866 | 1005867 | 1005868 | 1005869 | 1005870 | 1005871 | 1005872 | 1005873 | 1005874 | 1005875 | 1005876 | 1005877 | 1005878 | 1005879 | 1005880 | 1005881 | 1005882 | 1005883 | 1005884 | 1005885 | 1005886 | 1005887 | 1005888 | 1005889 | 1005890 | 1005891 | 1005892 | 1005893 | 1005894 | 1005895 | 1005896 | 1005897 | 1005898 | 1005899 | 1005900 | 1005901 | 1005902 | 1005903 | 1005904 | 1005905 | 1005906 | 1005907 | 1005908 | 1005909 | 1005910 | 1005911 | 1005912 | 1005913 | 1005914 | 1005915 | 1005916 | 1005917 | 1005918 | 1005919 | 1005920 | 1005921 | 1005922 | 1005923 | 1005924 | 1005925 | 1005926 | 1005927 | 1005928 | 1005929 | 1005930 | 1005931 | 1005932 | 1005933 | 1005934 | 1005935 | 1005936 | 1005937 | 1005938 | 1005939 | 1005940 | 1005941 | 1005942 | 1005943 | 1005944 | 1005945 | 1005946 | 1005947 | 1005948 | 1005949 | 1005950 | 1005951 | 1005952 | 1005953 | 1005954 | 1005955 | 1005956 | 1005957 | 1005958 | 1005959 | 1005960 | 1005961 | 1005962 | 1005963 | 1005964 | 1005965 | 1005966 | 1005967 | 1005968 | 1005969 | 1005970 | 1005971 | 1005972 | 1005973 | 1005974 | 1005975 | 1005976 | 1005977 | 1005978 | 1005979 | 1005980 | 1005981 | 1005982 | 1005983 | 1005984 | 1005985 | 1005986 | 1005987 | 1005988 | 1005989 | 1005990 | 1005991 | 1005992 | 1005993 | 1005994 | 1005995 | 1005996 | 1005997 | 1005998 | 1005999 | 1006000 | 1006001 | 1006002 | 1006003 | 1006004 | 1006005 | 1006006 | 1006007 | 1006008 | 1006009 | 1006010 | 1006011 | 1006012 | 1006013 | 1006014 | 1006015 | 1006016 | 1006017 | 1006018 | 1006019 | 1006020 | 1006021 | 1006022 | 1006023 | 1006024 | 1006025 | 1006026 | 1006027 | 1006028 | 1006029 | 1006030 | 1006031 | 1006032 | 1006033 | 1006034 | 1006035 | 1006036 | 1006037 | 1006038 | 1006039 | 1006040 | 1006041 | 1006042 | 1006043 | 1006044 | 1006045 | 1006046 | 1006047 | 1006048 | 1006049 | 1006050 | 1006051 | 1006052 | 1006053 | 1006054 | 1006055 | 1006056 | 1006057 | 1006058 | 1006059 | 1006060 | 1006061 | 1006062 | 1006063 | 1006064 | 1006065 | 1006066 | 1006067 | 1006068 | 1006069 | 1006070 | 1006071 | 1006072 | 1006073 | 1006074 | 1006075 | 1006076 | 1006077 | 1006078 | 1006079 | 1006080 | 1006081 | 1006082 | 1006083 | 1006084 | 1006085 | 1006086 | 1006087 | 1006088 | 1006089 | 1006090 | 1006091 | 1006092 | 1006093 | 1006094 | 1006095 | 1006096 | 1006097 | 1006098 | 1006099 | 1006100 | 1006101 | 1006102 | 1006103 | 1006104 | 1006105 | 1006106 | 1006107 | 1006108 | 1006109 | 1006110 | 1006111 | 1006112 | 1006113 | 1006114 | 1006115 | 1006116 | 1006117 | 1006118 | 1006119 | 1006120 | 1006121 | 1006122 | 1006123 | 1006124 | 1006125 | 1006126 | 1006127 | 1006128 | 1006129 | 1006130 | 1006131 | 1006132 | 1006133 | 1006134 | 1006135 | 1006136 | 1006137 | 1006138 | 1006139 | 1006140 | 1006141 | 1006142 | 1006143 | 1006144 | 1006145 | 1006146 | 1006147 | 1006148 | 1006149 | 1006150 | 1006151 | 1006152 | 1006153 | 1006154 | 1006155 | 1006156 | 1006157 | 1006158 | 1006159 | 1006160 | 1006161 | 1006162 | 1006163 | 1006164 | 1006165 | 1006166 | 1006167 | 1006168 | 1006169 |

**Consumption Sites - 1005233**

New Save Search Undo Attach Device Site Action Print Call Entry Remove Call Entry Dispatch Contract Customer Create Event Summary List Work Order Close

Customer: Customer A Customer No: 1005233 Current: 0.00 Email: customerA@test.com  
 Address: 1234 West Main Street Fort Wayne, IN 46808 Terms: Net 30 Total Past Due: 0.00 Credit Note:  
 Phone: (100) 100-1111 Regular Credit: 0.00 Budget Amt Due: 0.00  
 Credit Limit: 0.00 Prepaid Balance: 0.00

Showing 1 Consumption Site

+ Filter Records (F3)

Address Description  
 1234 West Main Street Tank A

Percent Left: 0.00 Calculated Qty: 400 Desired Qty: 350.00 Driver: Jeff the Driver  
 Product: Propane Substitute: Reg Price: 1.3500 Lock Price: Printed: No  
 Requested Date: 1/5/2017 Priority: Total: 472.50 Leak Check: Terms: Net 30  
 Comments: sample order for tank A Entered By: irelyadmin  
 Order Status: Generated Received: Call In Date: 1/5/2017 Dispatched Date: Ticket Assigned: TMO-64

Actual Delivered Information  
 Date: Time: Qty: Price: Total:

Call Entry Details  
 Last Delivery: Fill Method: Will Call Total Capacity: 500.00  
 Forecast Run Out: Next Delivery DD: Estimated % Left: 0.00  
 Route Sequence: 001-NW 010 Serial Number: SN1234 Estimated Gallons Left: 0.00  
 Instructions: 1234 Main Street  
 Comments: test site comments

Ready Page 1 of 1

4. Open Call Entry details can be customized by right clicking any of the **Column Header > Columns**. Select/Deselect from the column lists the details you want to display on the search screen.

Order Status Priority Call In Date

Sort Ascending  
 Sort Descending

Filter

Group By  
 Clear Group By

Columns  
 Hide Column

- ☒ Location
- ☒ Customer Number
- ☒ Customer Name
- ☒ Site Number
- ☒ Description
- ☒ Address
- ☒ Driver
- ☒ Order Status
- ☒ Priority
- ☒ Call In Date
- ☒ Requested Date
- ☒ Dispatch Date
- ☒ Product
- ☒ Percent Left
- ☒ Quantity
- ☒ Price
- ☒ Total
- ☒ Entered By
- ☒ Comments
- ☐ Customer ID
- ☐ Site ID
- ☒ Leak Check
- ☐ Printed
- ☐ Open Work Order

5. The search screen can be also filtered, exported and printed like a report. Click on the **Advanced Filter icon** (magnifying glass) and select/enter specific filters. Click the same icon to add more filters.
6. Hit the **Enter Key** to apply the filters and display the results.

Consumption Sites

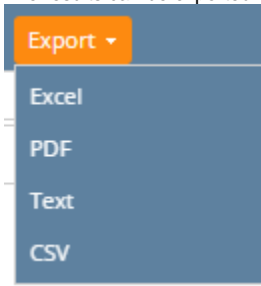
Advanced Filter

Requested Date: 1/5/2017 to 1/5/2017

Order Status: Generated

Order No	Customer Name	Site Number	Site Name	Address	Driver	Order Status	Priority	Call In Date	Requested Date	Dispatch Date	Product	Percent Left	Quantity	Price	Total	Entered By	Comments	Leak Check
0001 - Fort Wayne	1005233	0001	Tank A	1234 West Main Street	Jeff the Driver	Generated	0	1/5/2017	1/5/2017		Propane	0.00	350	1.3500	472.50	irelyadmin	sample order for tank A	<input type="checkbox"/>
0001 - Fort Wayne	1005234	0001	Tank B	Proton Avenue	Jeff the Driver	Generated	0	1/5/2017	1/5/2017		Propane	0.00	400	1.2000	540.00	irelyadmin	sample order for customer B	<input type="checkbox"/>

7. The results can be exported via **Export button** on the following format:



8. Exporting the records will be downloaded from the browser. Opening the downloaded exported file will open another browser tab if PDF file while the rest opens on the specific applications available on your computer.

Here's the sample exported records on different format:

## PDF

Open Call Entries

Location	Customer Number	Customer Name	Site Number	Description	Address	Driver	Order Status	Priority	Call In Date	Requested Date	Dispatch Date	Product	Percent Left	Quantity	Price	Total	Entered By	Comments	Leak Check
0001 - Fort Wayne	100000	Customer A	0001	Tank A	1234 West Main Street	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0	500	1.35	675.00	irelyadmin	sample order for tank A	False
0001 - Fort Wayne	100000	Customer B	0001	Tank B	1234 West Main Street	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0	500	1.35	675.00	irelyadmin	sample order for tank B	False

Filter by: Requested Date is greater than or equal to 01/01/2017  
Requested Date is less than or equal to 01/01/2017  
Order Status contains Generated  
1/5/2017 4:02:54 PM

## Text

Open Call Entries

Location	Customer Number	Customer Name	Site Number	Description	Address	Driver	Order Status	Priority	Call In Date	Requested Date	Dispatch Date	Product	Percent Left	Quantity	Price	Total	Entered By	Comments	Leak Check
0001 - Fort Wayne	100000	Customer A	0001	Tank A	1234 West Main Street	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0,000.00	500	8,000.00	8,000.00	irelyadmin	sample order for tank A	False
0001 - Fort Wayne	100000	Customer B	0001	Tank B	1234 West Main Street	Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0,000.00	500	8,000.00	8,000.00	irelyadmin	sample order for tank B	False

Filter by: Requested Date is greater than or equal to 01/01/2017  
Requested Date is less than or equal to 01/01/2017  
Order Status contains Generated  
1/5/2017, 4:20:18 PM

## CSV

Open Call Entries

Location, Customer Number, Customer Name, Site Number, Description, Address, Driver, Order Status, Priority, Call In Date, Requested Date, Dispatch Date, Product, Percent Left, Quantity, Price, Total, Entered By, Comments, Leak Check  
0001 - Fort Wayne, 100000, Customer A, 0001, Tank A, 1234 West Main Street, Jeff the Driver, Generated, , 01/05/2017 12:00:00 AM, 01/05/2017 12:00:00 AM, Propane, 0,350,1.35,472.5,irelyadmin, sample order for tank A, False,  
0001 - Fort Wayne, 100000, Customer B, 0001, Tank B, 1234 West Main Street, Jeff the Driver, Generated, , 01/05/2017 12:00:00 AM, 01/05/2017 12:00:00 AM, Propane, 0,400,1.35,540,irelyadmin, sample order for customer B, False,

Filter by: , , , , , 1/5/2017, 8:16:43 PM  
Requested Date is greater than or equal to '01/01/2017'  
Requested Date is less than or equal to '01/31/2017'  
Order Status contains Generated

## Excel

Open Call Entries

irely LLC

Created 1/5/2017 5:07:52 PM

Location	Customer Number	Customer Name	Site Number	Description	Address
0001 - Fort Wayne	100000	Customer A	0001	Tank A	1234 West Main Street
0001 - Fort Wayne	100000	Customer B	0001	Tank B	1234 West Main Street

Filter by: Requested Date is greater than or equal to 01/01/2017, Requested Date is less than or equal to 01/31/2017, Order Status contains Generated

Open Call Entries

irely LLC

Created 1/5/2017 5:07:52 PM

Order	Order Status	Priority	Call In Date	Requested Date	Dispatch Date	Product	Percent Left
Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0.000.00
Jeff the Driver	Generated		01/05/2017	01/05/2017		Propane	0.000.00

Filter by: Requested Date is greater than or equal to 01/01/2017, Requested Date is less than or equal to 01/31/2017, Order Status contains Generated

Open Call Entries

irely LLC

Created 1/5/2017 5:07:52 PM

Quantity	Price	Total	Entered By	Comments	Leak Check
000	0.000.000	0.000.000	irelyadmin	sample order for tank A	False
000	0.000.000	0.000.000	irelyadmin	sample order for customer B	False

Filter by: Requested Date is greater than or equal to 01/01/2017, Requested Date is less than or equal to 01/31/2017, Order Status contains Generated

9. Print the report.