

How to Create Drop Ship Shipment?

1. Open Load/Shipment Schedule Screen in new mode.

Header Entry:

2. Select Shipment Type as Shipment, Transaction Type as Drop Ship, Source Type as 'Allocations' and Transport Mode as Truck/Ocean Vessel.
3. Select position as Shipment/Spot based on Contract Position.
4. Select Weight Unit.
5. Click on Add Order button.
6. Select the required Allocations batch references.

The screenshot shows the 'Load / Shipment Schedule' screen. The 'Add Orders' dialog box is open, displaying a list of 47 records. The records are filtered by 'P Contract #'. The columns in the dialog are: Vendor, P Contract #, P Item, P Allocated Qty, Open Qty, P Unit Measure, S Contract #, S Item, Customer, and P Item Description. The 'Orders' tab is selected in the main window, and the 'Add Orders' button is highlighted.

Orders Tab Entry:

7. It will populate corresponding Purchase/Sales information with allocated Qty and corresponding weight values in Order tab.

The screenshot shows the 'Load / Shipment Schedule' screen with the 'Orders' tab selected. The 'Orders' tab displays a table with the following columns: Customer, Customer Location, Purchase Contract, Contract Seq, Vendor Ref, Company Loc, Sub Loc, Sales Contract, Contract Seq, Customer Ref, Company Loc, and Sub Loc. The table contains one record for 'Coda Coffee Co.' with 'P352' as the Purchase Contract and '2' as the Contract Seq.

Other Tabs:

8. Please refer 'How to create Inbound Shipment?' for entering information in Vessel, Miscellaneous, 'Documents and Demurrage' tab..
- Posting:**

9. Click on Save button.
10. Click on Post button.
11. It will create In-Transit Inventory ready to receive.