How to Create Outbound Shipment (Picked Lots)?

- 1. Open Load/Shipment Schedule Screen in new mode. Header Entry:
- 2. Select Shipment Type as Shipment, Transaction Type as Outbound, Source Type as Picked Lots and Transport Mode as Truck.
- 3. Select Weight Unit.
- Click on Add Order button.
 Select corresponding Picked Lot reference.

a Save Search	nts (0) Audit Log (0) Act	Duplicate	Print • Mail	 Dispatch Di 	spatch Mail To Driver	Add Orders Po	st Close					×		
ipment Type	* Shipment	00	en Selected Ref											
ansaction Type	* Outbound		Filter Percente	(53) 21	L records									
urce Type	Picked Lots		PickLot # *	Pick Date *	Commodity	Location Name	Customer	Sub Location Nam	S Contract #	S Contract Seg *	Lot #			
ansport Mode	* Truck		PL-153	03/14/2017	Green Coffee	Coffee Traders	Coda Coffee Co	The Green Room	\$230	1	L388			
mments			PL-143	03/06/2017	Green Coffee	Coffee Traders	Coda Coffee Co	The Green Room	5220	1	L371			
Irde Miscella	aneous Costs Storage C	osta	PL-142	03/06/2017	Green Coffee	Coffee Traders	Coda Coffee Co	The Green Room	S219	1	L371			
ruck Details			PL-140	02/28/2017	Green Coffee	Coffee Traders	Coda Coffee Co	The Green Room	5216	1	L362			
quipment			PL-138	02/27/2017	Green Coffee	Coffee Traders	Coda Coffee Co	The Green Room	5214	1	L354			
lauler			PL-135	02/22/2017	Green Coffee	Coffee Traders	Corla Coffee Co	The Green Room	\$208	1	1354			
Irders			01.124	02/22/2017	Grass Colles	Coffee Traders	Coda Colfee Co	The Green Room	\$207	1	1254			
Remove	Copy III View Q. Fi	ter	01.122	02/22/2017	Green Collee	Coffee Traders	Coda Colfee Co	The Green Room	\$207	1	1254			
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			PL-131	02/22/2017	Green Cottee	Coffee Traders	Coda Coffee Co	The Green Koom	5205	1	L353			
ots			PL-107	11/28/2016	Green Coffee	Coffee Traders	Coda Coffee Co	Continental NJ	S173	1	L271			
Insert X Re	emove BB View Q, F	Iter	PL-89	11/21/2016	Green Coffee	Coffee Traders	Coda Coffee Co	Continental NJ	S152	1	LOT-35			
Lot Number	Warehouse R	ef#	PL-88	11/17/2016	Green Coffee	Coffee Traders	Coda Coffee Co	Continental NJ	S150	1	LOT-36	-		
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Order tab entry:

6. Orders Tab will be populated with corresponding Sales Contract in Orders section and corresponding Lots in Lots section. Load / Shipment S

ew Save Search Delete Cancel Undo Duplicate Print	 Mail Dispatch Dispatch Mail To Dri 	ver Add Orders Post	Close					<u> </u>
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iource Type + Picked Lots - Cust	omer Reference	Weight U	nit MT	~	Dispatched Date			
ransport Mode + Truck v Bool	king Reference	SI No.			Dispatched By			
omments					Load No	Created on Save		
Orde Miscellaneous Container Warehouse Costs	Storage Costs							
Truck Details								
Equipment	Driver		Trailer No. 1			Trailer No. 3		
Hauler	v Truck No		v Trailer No. 2					
Orders								
X Remove Copy III View Q Filter Records (F3)								
Customer Customer Location Sales Contract	Contract Seq. Customer Ref.	Company Loc.	Sub Loc.	Bundle Item	Quantity	UOM*	Gross	Tare
Coda Coffee Co 5230	1	Coffee Traders		Brazil Rio Mina	s 2/3 320.0	0 Bags of 60 kgs	19.20	0.00
4	Quantity: 320.00	Gross:	19.20	Tare: 0.00	Net: 1	9.20		•
Lots								
+ Insert X Remove B View Q, Filter Records (F3)				N				
Lot Number Warehouse Ref #	Quantity UOM	Gross	Tare N	et Weight UOM				
L388	320.00 Bags of 60 kgs	19.20	0.00 1	R.20 MT				
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Warehouse Tab:

- 7. Corresponding warehouse will be pre-populated at the time of selecting Picked Lot reference.
- 8. Select Service Contract No (will be populated from warehouse rate matrix)

ment Type	* Shipment	 Scheduled Date 	03/16/2017 09:26 PM	E Status	Scheduled		Trans. Used By	None		-
saction Type	* Outbound	 Supplier Reference 		Position	Shipment	~	Received/Delivere	d		
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Remove +	Add Container 🛛 🗍 Print In-Store	e Letter 🛛 💮 Send In-Store Lett	er 58 View Q, Filter	Records (F3)					53 23	B View Q Filter Records
Last Free Dat	te Stripping Report Received D	Nate Sample Authorized Date	Stripping Report Comments	Freight Comments	Sample Comments	Other Cr	omments S	iervice Contract		Container No.
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Add X Rem	rove △ Move Up ▽ Move D	lown BB View Q, Filter B	lecords (F3)							
Category	Instruction		Print	Rate Per U	nit Qty	Estimated Amt	Actual Amt			

9. Select Warehouse Instructions by clicking on Add button in warehouse instruction section

New Save Search	Delete Cancel Undo Duo	licate	Print • Mail •	Dispatch Dispatch Mail To Driver Add Orders Post Clo	<i></i>				
Details Attachmen	nts (0) Audit Log (0) Activitie	War	ehouse Services				^ 🗆 X		
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Transaction Type	* Outbound	٩	Filter Records (F3) 24 records (1 selected)					
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Transport Mode	* Truck	R	Transportation	Will Call Pick Up	0.00	Pound			
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Orde Miscella	neous Container Warehou		Special Instruct	Special Instructions:	0.00	Pound			
In-store / Deliver	ry Instructions		Transportation	Shipping Pallet Rate via:	0.00	Pound			Containers
× Remove +	Add Container 💮 Print In-Stor		Special Instruct	Ship as Class 65	0.00	Pound		2	B View Q Filter Records (F3)
Delivery No.	Notice Date War		Special Instruct	Pickup Appointment Required - Outbounddo@greenroominf	125.00	Pound		g Re	Container No.
×	03/16/2017 The		Special Instruct	Phytosanitary Certificate for Re-export	0.00	Pound			
			Transportation	No Appointment Needed - Courtesy Call Prior to Delivery:	0.00	Pound			
			Warehouse	Load out charges to the account of Atlas Coffee Importers	0.00	Pound			
<			Transportation	Lift Gate Delivery	0.00	Pound		-	
+ Add X Rem	ructions nove		Warehouse	Handling 9-50 Bags or Boxes	1.25	Pound			5.5
Category	Instruction		Warehouse	Handling 51+ Bags or Boxes	1.00	Pound		omer	Bill Amount Cost Type
			Warehouse	 Handling <8 Bags or Boxes (minimum charge)	10.00	Pallet			
			Warehouse	Hand Load	0.00	Pound			
		2	C Pear	• • • • • • • • • • • • • • • • • • •					
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Comments									Load No	Created	on Save			
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In-store / Delivery	Instructions											Containers		
X Remove + A	dd Container 🛛 💮 Print In-Stor	a Letter 🛛 💮 Send In-Store Lett	er 🗄 View 🤇	G. Filter Reco	ords (F3)						53	El View Q	Filter Records	
Delivery No.	Notice Date War	ehouse Storage Location	Ship Via Pi	ickup Date	Delivery Dat	Last Free	Date Strippi	ng Report Receive	d Date Sample Auth	orized Date	Stripping Re	Container N	o.	
v	03/16/2017 The	Green Roo	03	1/16/2017	03/16/2017									
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 Transportation 	Will Call Pick Up			~	0.0000 P	ound	1.0000	0.0	10 1.00	-1.00			Miscellaneo	

Posting:

11. After saving, click on Post button.

It will create Outbound-Transit Inventory ready	/ to Invoice and the status will change to Delivered.
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Load / Shipment Schedule - LS-1956

New Save Search Delete Cancel Undo Duplicate Print • Mail • Cancel Dispatch Mail To Driver Add Orders Unpost Invoice Voucher Close														
Details Attachments (0) Audit Log (1) Activities (0)														
Shipment Type * Shipment v Scheduled Date	03/16/2017 09:26 PM	Status	Delivered		Trans. Used By None			¥						
Transaction Type * Outbound v Supplier Reference		Position	Shipment	~	Received/Delivered									
Source Type * Picked Lots ~ Customer Reference		Weight Unit	MT	~	Dispatched Date									
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Delivery No. Notice Date Warehouse Storage Location	Ship Via Pickup Date	Delivery Date	Last Free Date Stri	pping Report Received Da	te Sample Authoriz	zed Date St	tripping Re	Container No.						
DN-186 03/16/2017 The Green Roo	03/16/2017	03/16/2017												
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