

# Meter Account

A Meter Account for customer location must be setup first to be able to create Meter Reading.

To access **Meter Account** screen, go to **Meter Billing > Meter Account** and click **New** or open existing record.

The screenshot displays the 'Meter Account' application window. At the top, there is a menu bar with 'New', 'Open', 'Refresh', and 'Report'. Below the menu bar is a toolbar with 'View', 'Filter (F3)', and '4 record(s)'. The main area is divided into two panes. The left pane shows a list of records with columns 'Customer Name' and 'Customer'. The right pane shows a 'New' form with fields for 'Customer', 'Location', 'Terms', 'Price', 'Consignment Group', and 'Company Location'. Below the form is a grid with columns: 'Key/Meter No.', 'Item', 'Worksheet Seq', 'Meter Customer Id', 'Meter #/Fueling Point', 'Meter Product No.', 'Last Meter Reading', and 'Last Total Sales Dollar'. The status bar at the bottom shows 'Ready' and 'Page 1 of 1'.

**Customer** : Select customer from combo box

**Customer Location** : Select customer location from combo box

**Terms** : Select terms to be used from combo box

**Price** : Select from Gross or Net price type

**Consignment Group** : Select consignment group from combo box

**Company Location**: Select Company Location from combo box

## Grid Details:

**Key/Meter No.** : Enter key/meter number on the text field

**Item** : Select Item from combo box field

**Worksheet Seq** : Enter alphanumeric character on the text field

**Meter Customer Id** : Enter alphanumeric character on the text field

**Meter #/Fueling Point** : Enter alphanumeric character on the text field

**Meter Product No.** : Enter alphanumeric character on the text field

**Last Meter Reading** : Enter numeric value on the text field

**Last Total Sales Dollar** : Enter numeric value on the text field

## Pages

- [How to Create Meter Account](#)
- [How to Delete Meter Account](#)
- [How to Delete Meter Account line item](#)