How to Generate Employee Earnings Register

- From **Payroll** module.
 Under Reports, click any of the Earnings Register.
- 3. Set the value for the following fields:
 - a. Filter Field
 - b. Condition
 - c. From
 - d. To
 - e. Operator

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This is used to set condition in running multiple criterias. AND means it will take both criteria while OR means it will take either of the set criteria.

4. Click Generate grid icon.

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Saved criteria will be treated as the default criteria. Clicking Defaults toolbar button will display those saved criteria.