

# How to Setup Federal Withholding Tax - FWT

- 1. Go to Common Info > Company Location.
- 2. Select a location from the search screen. Then click open.
- 3. Navigate to Purchase tab. Enter amount in Withhold Percent field.

NewSaveSearchDeleteUndoClose

DetailSetupGL AccountsSalesGrainPoint of SalePricingCash DepositSub LocationPurchaseLogisticsContract Management

Withhold Percent

0%

Company Name

Print Sign Off

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- 4. Click Save.