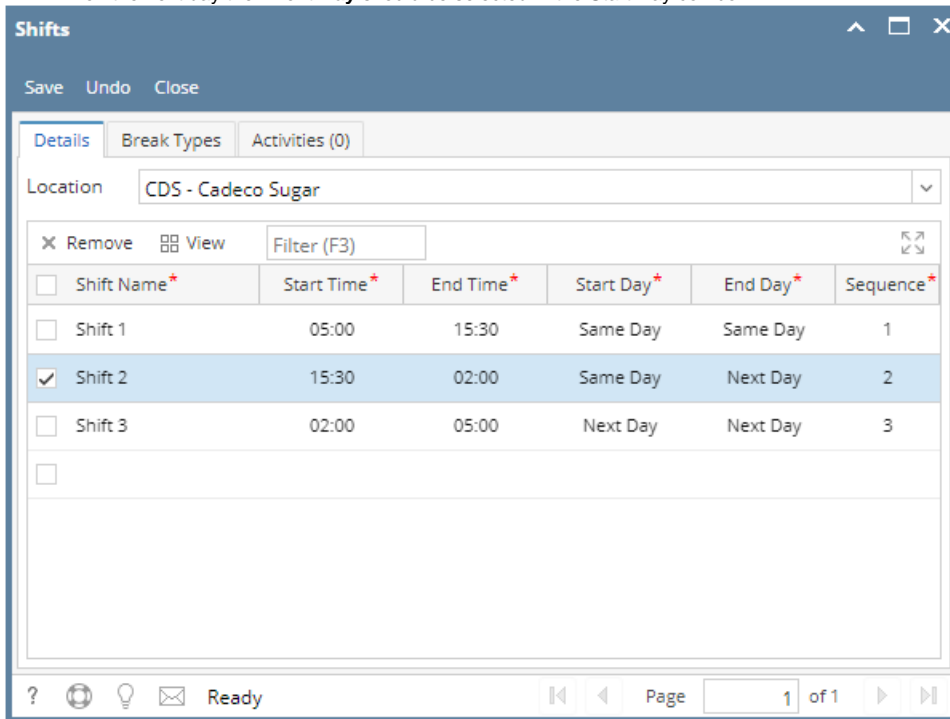


How to Configure Shift Timings

1. From Manufacturing module > Click on **Shifts**
2. Shifts screen will be shown
3. Select the **Location** for which the shifts has to be configured
4. Enter Shift Name
5. Select Start Time and End Time
6. Select Start Day based on the time selected in the Start Time for the shift
 - Example : If the time selected falls on the same day then **Same Day** should be selected in the Start Day combo. If the time selected falls on the next day then **Next Day** should be selected in the Start Day combo



The screenshot shows the 'Shifts' configuration window. At the top, there are tabs for 'Details', 'Break Types', and 'Activities (0)'. The 'Location' is set to 'CDS - Cadeco Sugar'. Below this is a table with columns: Shift Name, Start Time, End Time, Start Day, End Day, and Sequence. The table contains three rows: Shift 1 (05:00 to 15:30, Same Day, Same Day, 1), Shift 2 (15:30 to 02:00, Same Day, Next Day, 2), and Shift 3 (02:00 to 05:00, Next Day, Next Day, 3). Shift 2 is selected. The bottom status bar shows 'Ready' and 'Page 1 of 1'.

Shift Name*	Start Time*	End Time*	Start Day*	End Day*	Sequence*
<input type="checkbox"/> Shift 1	05:00	15:30	Same Day	Same Day	1
<input checked="" type="checkbox"/> Shift 2	15:30	02:00	Same Day	Next Day	2
<input type="checkbox"/> Shift 3	02:00	05:00	Next Day	Next Day	3
<input type="checkbox"/>					

7. Similarly Select End Day
8. Enter Sequence Number for the shift
9. Click on Save