How to Add Cash Flow Activity row

The Cash Flow Activity row is intended to show balances of your General Ledger accounts on Debit or Credit column. This row is specifically used to configure your Cash Flow Statement.

Follow these steps to add a Cash Flow Activity row.

- 1. From the Row Type section select Cash Flow Activity and drag it to the grid area, in the position you want that row be added.
- 2. Enter a value in the Row Name field. This value should be as descriptive as possible so it would be easy to read what row is that for.
- 3. Leave out Row Calculation field.
- 4. By default Balance Side field will show Debit.
 - Leave it as is Debit if the row is intended to filter accounts under Asset or Expenses account types.
 - Select Credit if the row is intended to filter accounts under Liability, Equity or Revenue account types.
- 5. In the Filter Accounts field, you will have to configure your account filter. There are 2 ways to do this and each is explained in the topics below.
 How to Configure Account Filter using Chart of Accounts screen this is the drag and drop method
 - How to Configure Account Filter using Filter Accounts this is a one-row-at-a-time method wherein each row is setup one by one.

This is how Cash Flow Activity row will look like when you follow the above steps.

Row Designer - Row Designer - 5/24/2019 4:30:47 PM							
New Save Search Delete	Undo Duplicate	Missing Accounts Import Ex	port Close				
Details Audit Log							
Row Name Row Designer - 5/24/2019 4:30:47 PM Description Row Designer: Automation Test Report Type					Report Type	~	
🗙 Remove 🖷 👼 🖉	Options 🌐 Gen	erate 📃 Show/Hide 🔠 GL C	DA √x Formula • 🔊 Highlig	ht • Export • 🗄 View • F	ilter (F3)		K 7 2 Y
Row Type	D ID	Row Type*	Row Name	Row Calculation	Percentage	Override Row Calculation	Date Override
Cash Flow Activity	🗌 🧷 R1	Column Name	Column Name				None
Column Name	🗹 🧷 R2	Cash Flow Activity	Cash Flow Activity				None
Column Name - Page Header	🗌 🧷 R3	Column Name - Page Header	Column Name - Page Header				None
Double Underscore	🗌 🧷 R4	Double Underscore	Double Underscore				None
Filter Accounts	🗌 🧷 R5	Filter Accounts	Filter Accounts				None

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You can enhance this row by setting its Font Properties and Row Height. See How to Configure Row Font Properties and Row Height topic to guide you on how to do this.

The Cash Flow Activity row is intended to show balances of your General Ledger accounts on Debit or Credit column. This row is specifically used to configure your Cash Flow Statement.

Follow these steps to add a Cash Flow Activity row.

- 1. From the Row Type section select Cash Flow Activity and drag it to the grid area, in the position you want that row be added.
- 2. Enter a value in the Row Name field. This value should be as descriptive as possible so it would be easy to read what row is that for.
- 3. Leave out Row Calculation field.
- 4. By default Balance Side field will show Debit.
 - Leave it as is Debit if the row is intended to filter accounts under Asset or Expenses account types.
 - · Select Credit if the row is intended to filter accounts under Liability, Equity or Revenue account types.

5. In the Filter Accounts field, you will have to configure your account filter. There are 2 ways to do this and each is explained in the topics below.
 How to Configure Account Filter using Chart of Accounts screen - this is the drag and drop method

· How to Configure Account Filter using Filter Accounts - this is a one-row-at-a-time method wherein each row is setup one by one.

This is how Cash Flow Activity row will look like when you follow the above steps.

Row Designer - Cash Flow Statement - February 16, 2018 9:13:3									
New Save Search Delete	Undo Duplicate	Missing Accounts Import E	xport Close						
Details Audit Log									
Row Name Cash Flow Statement - February 16, 2018 9:13:3 Description Cash Flow Statement Template Report Type									
X Remove 🖷 🗟 🖉	Options ႏိုင္ငံ Gen	erate 📰 Show/Hide 🎹 GL C	OA √x Formula • 🔊 Highlight • Export • 🔠 View • Filter (F3)		スメ			
Row Type	D ID	Row Type*	Row Name	Row Calculation Pe	ercentage Override Row Calculation	Date Overrid			
Cash Flow Activity	🗌 🧷 R1	Line				*			
Column Name	🗌 🧷 R2	Column Name							
Column Name - Page Header	🗹 🧷 R3	Cash Flow Activity	Wells Fargo - Disbursement - Chatham - Admin						
Double Underscore	🗌 🧷 R4	Row Name - Left Align	Debits:						
Filter Accounts	🗌 🧷 R5	Filter Accounts	10000-0000 - Wells Fargo - Disbursement - Home office - Admin						
Line	🗌 🧷 R6	Filter Accounts	10000-0005-000 - Wells Fargo - Disbursement - Chatham - Admin						
None	🗌 🧷 R7	Filter Accounts	10000-0007-000 - Wells Fargo - Disbursement - Port Albert - Admin						

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The Cash Flow Activity row is intended to show balances of your General Ledger accounts on Debit or Credit column. This row is specifically used to configure your Cash Flow Statement.

Follow these steps to add a Cash Flow Activity row.

- 1. From the Row Type section select Cash Flow Activity and drag it to the grid area, in the position you want that row be added.
- 2. Enter a value in the Row Name field. This value should be as descriptive as possible so it would be easy to read what row is that for.
- 3. Leave out Row Calculation field.
- 4. By default **Balance Side field** will show Debit.
 - Leave it as is **Debit** if the row is intended to filter accounts under Asset or Expenses account types.
 - Select **Credit** if the row is intended to filter accounts under Liability, Equity or Revenue account types.
- 5. In the Filter Accounts field, you will have to configure your account filter. There are 2 ways to do this and each is explained in the topics below.
 How to Configure Account Filter using Chart of Accounts screen this is the drag and drop method
 - · How to Configure Account Filter using Filter Accounts this is a one-row-at-a-time method wherein each row is setup one by one.

This is how Cash Flow Activity row will look like when you follow the above steps.

Row Designer - Cash Flow Statement - March 09, 2018 14:9:20													
New Save Search Delete		uplicate	Missing Accounts Import										
Details Audit Log													
Row Name Cash Flow Stat	ement -	March 0	9, 2018 14:9:20	Description Cash	h Flow Statement	Template				Report Type			~
🗙 Remove 🛛 🚔 🥒	Options	ြို့ Gene	erate 📰 Show/Hide 🏢 GL	COA √x Formula • 🔊 Highlig	ght • Export •	88 View -	Filter (F3)						K M K M
Row Type		ID	Row Type*	Row Name	Row Calculation	Percentage	Override Row Calculation	Date Override	Balance Side	Filter Accounts	Source	Accoun	nt Type
Cash Flow Activity		R1	Line										^
Column Name	0 /	R2	Column Name										
Column Name - Page Header	0 /	R3	Row Name - Left Align	Debits:									
Double Underscore	• 1	R4	Cash Flow Activity	Wells Fargo - Disbursement				None	Debit	[ID] = '10000-0000-000'	Column	BS	
Filter Accounts	- /	R6	Filter Accounts	10000-0005-000 - Wells Farg				None	Debit	[ID] = '10000-0005-000'	Column	BS	
Line	0 /	R7	Filter Accounts	10000-0007-000 - Wells Farg				None	Debit	[ID] = '10000-0007-000'	Column	BS	
None	0	R8	Filter Accounts	10000-0007-001 - Wells Farg				None	Debit	[ID] = '10000-0007-001'	Column	BS	

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Follow these steps to add a Cash Flow Activity row.

- 1. From the Row Type section select Cash Flow Activity and drag it to the grid area, in the position you want that row be added.
- 2. Enter a value in the Row Name field. This value should be as descriptive as possible so it would be easy to read what row is that for.
- 3. Leave out Row Calculation field.
- 4. By default Balance Side field will show Debit.
 - Leave it as is Debit if the row is intended to filter accounts under Asset or Expenses account types.
 - Select Credit if the row is intended to filter accounts under Liability, Equity or Revenue account types.
- 5. In the Filter Accounts field, you will have to configure your account filter. There are 2 ways to do this and each is explained in the topics below.
 - How to Configure Account Filter using Chart of Accounts screen this is the drag and drop method
 - . How to Configure Account Filter using Filter Accounts this is a one-row-at-a-time method wherein each row is setup one by one.

This is how Cash Flow Activity row will look like when you follow the above steps.

ow Designer - Cash Flow Sta	atement - January	05, 2016 14:9:26							^ 🗆	
New Save Search Delete	Undo Duplicate									
Details Audit Log (0)										
Row Name: Cash Flow State	ement - January 05	5, 2016 14:9:26	Description: Cash Flow Sta	tement Template						
X Remove 🖷 👼 🥖	୧ Options ଶ୍ରିହ Gene	erate 🔠 Show/Hide 🏢 GL COA 🗸 Forn	nula 🔊 Highlight 🔠 Layout 🔍 Fili	er Records (F3)						
Row Type	D ID	Row Type	Row Name	Row Calculation	Balance Side	Filter Accounts	Source	Print Each	Hidden	
Cash Flow Activity	🗌 🖉 R120	Double Underscore					*			
Column Name	🗌 🖉 k R121	None								
Current Year Earnings	🗌 🖉 🖉 R122	Row Name - Left Align	Cash Flow from Operating Activities:							
Column Name Page Header	🗌 🖉 R123	Row Calculation	Net Income	R118						
Double Underscore	R124	Cash Flow Activity	10000-1000 - Check book in Bank	Debit	[ID] = '10000-1000'	Column				
Filter Accounts	C / R125	Cash Flow Activity	10000-2000 - Check book in Bank	Debit	[ID] = '10000-2000'	Column				
Line	🗌 🖉 R126	Cash Flow Activity	11000-1000 - Cash Clearing-Location A	Debit	[ID] = '11000-1000'	Column				
None	🗌 🖉 R127	Cash Flow Activity	11000-2000 - Cash Clearing-Location B	Debit	[ID] = '11000-2000'	Column				
Page Break	🗌 🖉 k R128	Cash Flow Activity	12000-1000 - Accounts Receivable	Debit	[ID] = '12000-1000'	Column				
Percentage	. As R129	Cash Flow Activity	12000-2000 - Accounts Receivable		Debit	[ID] = '12000-2000'	Column			

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The Cash Flow Activity row is intended to show balances of your General Ledger accounts on Debit or Credit column. This row is specifically used to configure your Cash Flow Statement. To complete this row setup, you will need to configure your account filter.

Follow these steps to add a Cash Flow Activity row.

- 1. Add a new row .
- 2. Enter a value in the Description field. This value should be as descriptive as possible so it would be easy to read what row is that for.
- 3. In the Row Type field, select Cash Flow Activity.
- 4. Leave out Related Rows field.
- 5. In the Balance Side field,
 - Select **Debit** if the row is intended to filter accounts under Asset or Expenses account types.
 - Select Credit if the row is intended to filter accounts under Liability, Equity or Revenue account types.
- 6. In the Filter Accounts field, you will have to configure your account filter. There are 2 ways to do this and each is explained in the topics below.
 How to Configure Account Filter using Filter Accounts this method is being used if Account Filter is configured, one at a time, as you add rows
 - How to Configure Account Filter using Advance Filter Accounts this method is being used if Account Filter is configured after all rows were added

This is how Cash Flow Activity row will look like when you follow the above steps.

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You can enhance this row by setting its Font Properties and Row Height. See How to Configure Row Font Properties and Row Height topic to guide you on how to do this.