

How to Add None row

The **None row** is used to show a blank row in your financial report.
Follow these steps to add a None row.

1. From the **Row Type** section select **None** and drag it to the grid area, in the position you want that row be added.
2. The **Row Name** field can be blank.
3. All other fields are not anymore necessary so you can leave those out.

This is how None row will look like when you follow the above steps.

The screenshot shows the 'Row Designer - Balance Sheet - June 03, 2019 11:19:29' window. The 'Row Type' section on the left has a 'None' option highlighted with a red box. A red arrow points from this 'None' option to the 'None' row in the grid. The grid shows several rows, including 'Cash Flow Activity', 'Column Name', 'Column Name - Page Header', 'Double Underscore', 'Filter Accounts', 'Line', and 'None'. The 'None' row is highlighted in yellow.

This is how it will be shown when you print your financial report.

Balance Sheet - June 03, 2019 11:19:29				
As Of 6/3/2019		Monday, June 3, 2019 2:39 PM		
	Current Year	Current Units	Prior Year	Prior Units
Asset				
Chatham Admin	6,997,204	-1	6,997,204	-1
Asset	36,886,600	28,888,448	36,784,018	28,888,448
Cash Accounts	-79,545,020	-29,108,521	-78,466,735	-29,108,477
Receivables	25,035,157	3,739,651	24,712,446	3,692,276
Prepays	1,790,236	3,022,819	1,790,236	3,022,819
Inventories	1,120,448,855	79,188,581	849,891,599	72,783,243
Other Assets	-1,468,117	-8,023,023	-1,455,776	-7,091,840
Total Assets :	1,103,147,711	77,707,955	833,255,788	72,186,469

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Row Designer - Duplicate (1) of Balance Sheet

New Save Search Delete Undo Duplicate Missing Accounts Import Export Close

Details Audit Log

Row Name: Duplicate (1) of Balance Sheet Description: Standard Balance Sheet Template Report Type: Balance Sheet

X Remove Options Generate Show/Hide GL COA Formula Highlight Export View Filter (F3)

Row Type	ID	Row Type*	Row Name	Row Calculation	Percentage	Override Row Calculation	Date Override
Cash Flow Activity	R1	Column Name					
Column Name	R2	Row Name - Left Align	Asset				
Column Name - Page Header	R3	Line					None
Double Underscore	<input checked="" type="checkbox"/>	None					None
Filter Accounts	R4	Filter Accounts	Wells Fargo - Disbursement - ...				None
Line	R5	Filter Accounts	Asset				None
None	R6	Filter Accounts	Current Assets				None
Page Break	R7	Filter Accounts	Cash Accounts				None
Row Calculation	R8	Filter Accounts	Undeposited Funds				None
Row Name - Center Align	R9	Filter Accounts	Receivables				None
Row Name - Left Align	R10	Filter Accounts	Prepays				None

This is how it will be shown when you print your financial report.

Balance Sheet - June 07, 2018 18:26:39				
As Of 6/7/2018		Wednesday, June 13, 2018 5:05 PM		
	Current Year	Current Units	Prior Year	Prior Units
Asset				
Wells Fargo - Disbursement - Home office - Admin	6,972,804	-1	7,028,376	-1
Asset	36,398,668	6,494,329	-9,678,869	543
Cash Accounts	-85,789,473	-6,492,768	-27,754,617	4
Receivables	24,009,675	3,368,954	29,478,176	3,257,048
Prepays	1,790,236	0	1,790,236	0
Inventories	848,993,584	50,930,197	848,283,809	52,065,719
Other Assets	-1,425,774	-3,869,874	-1,423,737	-3,529,308
Total Assets :	823,976,916	50,430,838	840,694,998	51,794,006

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Row Designer - Test B5

New Save Search Delete Undo Duplicate Missing Accounts Import Export Close

Details Audit Log

Row Name: Test B5 Description: Test B5 Report Type:

X Remove Options Generate Show/Hide GL COA Formula Highlight Export View Filter (F3)

Row Type	ID	Row Type*	Row Name	Row Calculation	Percentage	Override Row Calculation	Date Override	Balance Side	Filter Accounts	Source
Cash Flow Activity	R1	Line								
Column Name	<input checked="" type="checkbox"/>	None								
Column Name - Page Header	R2	Column Name								
Double Underscore	R3	Filter Accounts	10003-0000-000 Fifth Third - ...				None	Debit	[ID] = '10003-0000-000'	Column
Filter Accounts	R4	Filter Accounts	40000-0000-001 Sales				None	Debit	[ID] = '40000-0000-001'	Column
Line	R5	Filter Accounts	39000-0000-000 Retained Ea...				None	Debit	[ID] = '39000-0000-000'	Column
Page Break										

This is how it will be shown when you print your financial report.

Trial Balance Detail - March 20, 2018 16:12:17						
As Of 3/20/2018		Wednesday, March 21, 2018 11:12 AM				
	Beginning Balance	Total Debit	Total Credit	Total Debit Units	Total Credit Units	Ending Balance
10003-0000-000 Fifth Third - Petro Operation	10,594,622.11	0.00	0.00	0.00	0.00	10,594,622.11
39000-0000-000 Retained Earnings	(79,903,407.91)	0.00	0.00	0.00	0.00	(79,903,407.91)

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Row Designer - Report A row

New Save Search Delete Undo Duplicate Verify Accounts Close

Details Audit Log (18)

Row Name: Report A row Description: row description

Remove Options Generate Show/Hide GL COA Formula Highlight Layout Filter Records (F3)

Row Type	ID	Row Type	Row Name	Row Calculation	Balance Side	Filter Accounts	Source	Account Type	Print Each	Hidden
Cash Flow Activity	R1	Line							<input type="checkbox"/>	<input type="checkbox"/>
Column Name	R2	None							<input type="checkbox"/>	<input type="checkbox"/>
Column Name Page Header	R3	Column Name							<input type="checkbox"/>	<input type="checkbox"/>
Double Underscore	R4	Filter Accounts	Revenue		Credit	[Type] = 'Revenue'	Column	BS	<input type="checkbox"/>	<input type="checkbox"/>
Filter Accounts	R5	Filter Accounts	Expense		Debit	[Type] = 'Expense'	Column	BS	<input type="checkbox"/>	<input type="checkbox"/>
Line	R6	Underscore							<input type="checkbox"/>	<input type="checkbox"/>
None	R7	Row Calculation	Net Income	R3-R4					<input type="checkbox"/>	<input type="checkbox"/>
Page Break	R8	Double Undersc...							<input type="checkbox"/>	<input type="checkbox"/>
Percentage	R9								<input type="checkbox"/>	<input type="checkbox"/>

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Report A
As Of 12/31/2015

Monday, January 18, 2016
7:37 PM

Id	Name	2015	2014
R4	Revenue	18,329.75	1,000.00
R5	Expense	16,952.74	0.00
R7	Net Income	1,377.01	1,000.00

The **None row** is used to show a blank row in your financial report.
Follow these steps to add a Calculation row.

1. A new row will be available in the grid section.
2. The **Description** field can be blank.
3. In the **Row Type** field, select None.
4. All other fields are not anymore necessary so you can leave those out.

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Row Name: BS Description: Balance Sheet by account type

Insert Remove Up Down Filter Records (F3)

ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1		Line		Debit	
12		Description Title		Debit	
2	Assets	Calculation		Debit	[Type] = 'Asset'
3		Double Underscore		Debit	
4		None		Debit	
5	Liabilities	Calculation		Credit	[Type] = 'Liability'
6	Equity	Calculation		Credit	[Type] = 'Equity'
7	Revenues	Hidden		Credit	[Type] = 'Revenue'
8	Expenses	Hidden		Debit	[Type] = 'Expense'
9	CYE	Total Calculation	R7 - R8	Debit	
13		Underscore		Debit	
10	Liabilities and Equity	Total Calculation	R5 + R6 + R9	Debit	
11		Double Underscore		Debit	
14		Page Break		Debit	
15	Left Title test	Left Title		Debit	
16	Center Title test	Center Title		Debit	
17	Right Title test	Right Title		Debit	

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Balance Sheet

As Of 4/15/2015 Thursday, April 16, 2015 10:34 AM

		2014	2015	Total
R2	Assets	1,900.00	4,949.75	6,849.75
R5	Liabilities	0.00	650.00	650.00
R6	Equity	1,100.00	1,880.00	2,980.00
R9	CYE	800.00	2,419.75	3,219.75
R10	Liabilities and Equity	1,900.00	4,949.75	6,849.75

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Row Designer

Row Name: Balance Sheet Description: Summary Balances per Account Type

Insert Delete Up Down Filter Records (F3)

ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1		Line		Debit	
2		Description Title		Debit	
3	Assets	Left Title		Debit	
4	Total Assets	Calculation		Debit	[Type] = 'Asset'
5		Double Underscore		Debit	
6		None		Debit	
7	Liabilities	Left Title		Debit	
8	Total Liabilities	Calculation		Credit	[Type] = 'Liability'
9		Underscore		Debit	

This is how it will be shown when you print your financial report.

Balance Sheet - PrevCur

As Of 9/11/2014

Friday, September 12, 2014

5:55 PM

		2013	2014
Assets			
R4	Total Assets	3,714.00	3,876.00
Liabilities			
R8	Total Liabilities	0.00	0.00
Equity			
R12	Equity - exclusive of RE	0.00	0.00
R13	Retained Earnings	0.00	0.00
R14	Current Year Earnings	3,714.00	3,876.00
R16	Total Equity	3,714.00	3,876.00
R19	Total Liabilities and Equity	3,714.00	3,876.00