How to Add Line row
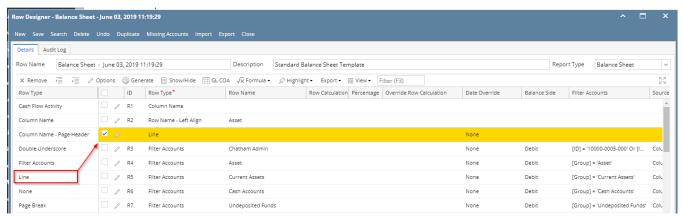
The **Line row** is used to show a solid bold horizontal line in your financial report.
Follow these steps to add a Line row.

1. From the **Row Type section** select **Line** and drag it to the grid area, in the position you want that row be added.
2. The **Row Name field** can be blank.
3. All other fields are not anymore necessary so you can leave those out.

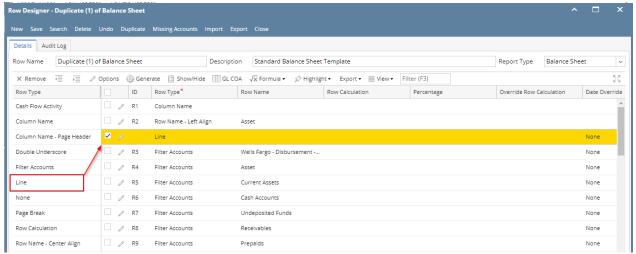This is how Line row will look like when you follow the above steps.

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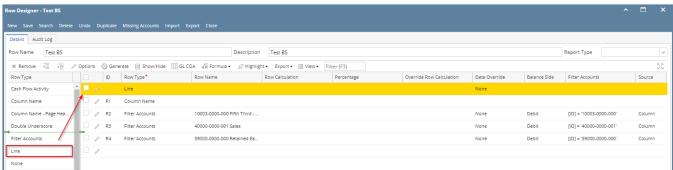This is how Line row will look like when you follow the above steps.

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1. A new row will be available in the grid section.
2. The **Description field** can be blank.
3. In the **Row Type field**, select Line.
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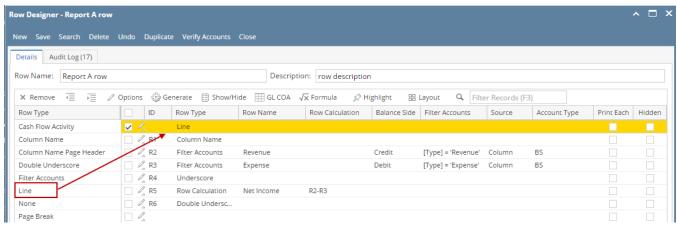This is how Line row will look like when you follow the above steps.

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Balance Sheet Summary
As Of 2/23/2015   Monday, February 23, 2015
                                                                                                                    5:01 PM

			Feb	Jan	Total
Assets					
	R4	Total Assets	900.00	3,900.00	4,800.00
Liabilities					
	R8	Total Liabilities	130.00	0.00	130.00
Equity					
	R12	Equity - w/o RE	380.00	3,350.00	3,730.00
	R13	RE	0.00	0.00	0.00
	R16	Current Year Earnings	390.00	550.00	940.00
	R17	Total Equity	770.00	3,900.00	4,670.00
	R19	Total Liabilities & Equity	900.00	3,900.00	4,800.00

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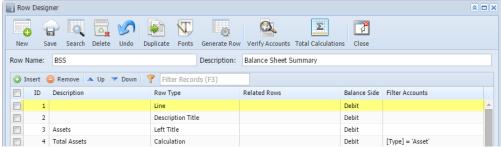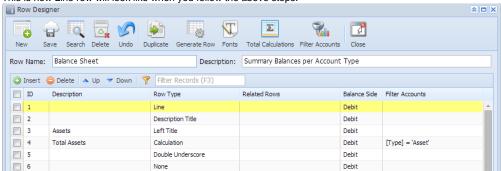This is how Line row will look like when you follow the above steps.

Row Designer

New   Save   Search   Delete   Undo   Duplicate   Generate Row   Fonts   Total Calculations   Filter Accounts   Close

Row Name: Balance Sheet   Description: Summary Balances per Account Type

Insert   Delete   Up   Down   Filter Records (F3)

ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1		Line		Debit	
2		Description Title		Debit	
3	Assets	Left Title		Debit	
4	Total Assets	Calculation		Debit	[Type] = 'Asset'
5		Double Underscore		Debit	
6		None		Debit	

This is how it will be shown when you print your financial report.

Balance Sheet - PrevCur
As Of 9/11/2014   Thursday, September 11, 2014
                                                                                                                    5:17 PM

			08	September 2014
Assets				
	R4	Total Assets	367.00	738.00
Liabilities				
	R8	Total Liabilities	0.00	0.00
Equity				
	R12	Equity - exclusive of RE	0.00	0.00
	R13	Retained Earnings	0.00	0.00
	R14	Current Year Earnings	367.00	738.00
	R16	Total Equity	367.00	738.00
	R19	Total Liabilities and Equity	367.00	738.00